

BOARD OF DIRECTORS' MEETING MINUTES  
NARPM OAHU CHAPTER  
December 8, 2014  
Aiea Chop Suey

**CALL TO ORDER:** President Saigusa called the meeting to order at 11:35 am

**ESTABLISH A QUORUM:** A quorum was established. Directors present; Elaine Saigusa, Bradley Isa, Primrose K. Leong-Nakamoto, Liz Ishimitzu, Becky Gustafson, Claudia Host, and Alan Lam.

**BY INVITATION:** Amanda Frazier, Richard Vierra, Sandy Jessmon, Chelsie Kaleiwahea and Shanel Tomisato.

**APPROVAL OF MEETING MINUTES:** The minutes of the regular Board of Directors meeting held October 10, 2014 deferred.

**TREASURER'S REPORT :** None provided

**OLD BUSINESS:**

1. Christmas Party – Sandy Jessmon, Chelsie Kaleiwahea and Shanel Tomisato reports.
  - Confirming the \$1,000.00 for party – turn in receipts to Elaine for reimbursements. May go over the above amount, Elaine said it's okay to go a little over.
  - Food Bank Boxes by Steve
  - Unwrap toy for Shriner's or Monetary donations to both Food Bank & Shriner's (Shriner's will give a receipt for tax deductions). John VP of Developmental will accept the check for Shriner's.
  - Hired a DJ for entertainment
  - Charlie – Hawaiian Santa
  - Ballots to be given at end of registration table. Members to vote and place in the box prior to entrance.
2. President Saigusa,

**COMMITTEE REPORTS:**

1. **Chapter Excellence/Code of Ethics** –Bradley Isa – No Report
2. **Designation** – Brandi Oshiro – No Report
3. **Education/Speakers** – Claudia Host – Went over the criteria for voting and new installation for the 2015 Board of Directors.
4. **Government Affair** – Amanda Frazier – No Report
5. **Membership** – Gina Garcia-Hee – No Report

**6. Star Advertiser Articles** – Cathy Matthews – No Report

**7. Vendors** – Becky Gustafson – No Report

**8. Website** – Alan Lam has sent last email for the Early Bird sign up. Will send another notice to members to bring No wrap toys for Shriner's, Canned goods for Food Bank, and BIO's for both Alan Lam and Darlene Higa as candidates for 2015 Board to be sent to all members via website.

**9. Pacific Regional VP:** Richard Vierra – Informed the board, Carl Frazier will be the Pacific Islands Regional Ambassador and report to Keith. Keith Becker is the Regional Vice President (RVP) for the Pacific Region (California). He also oversees the Pacific Islands Region (Hawaii). Right now the Oahu Chapter has 251 members (3 are from Alaska and 1 is from Guam); the two Big Island Chapters have 33 together, so the Pacific Island Region has 284 members. Once we get another 116, we will be able to have our own RVP on the National Board.

**NEW BUSINESS:** None

**DATE, TIME AND PLACE OF NEXT MEETING:** The next meeting will be Friday, January 16, 2014 held at Big City Diners Pearlridge at 12:00 noon.

**ADJOURNMENT:** There being no further business, President Saigusa adjourned the meeting at 1:23 p.m.

Submitted by:

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Primrose K. Leong-Nakamoto, RMP  
Recording Secretary