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**Sacramento Chapter**

**Board of Director’s Minutes**

**October 8, 2014**

CALL MEETING TO ORDER

The meeting is called to order 9:01 am.

**MEMBERS**

President: Shawn Collins

Vice President: Derek Clark

President Elect: Vacant

Secretary: Michelle McGraw

Treasurer: Janet S. Regan / Barbara Barrows

Education Chair: Alexandra Goldthwaite / Mishelle Minor

Membership Chair: \*Michelle Wight / Janeen Kimbriel

Legislative Chair: \*Teresa Limon / Carmen Bird

Affiliate Chair: Amanda Rawls / James Karjian

Social Media Chair: Andy Pokorny

Publications Chair: Carmen Bird / Courtney Pettenger

Newsletter Chair:

Events Coordinator: Bev Hoeft / Michelle Wight

Directors: Deborah Henning

Janelle Nord

Roger Cornette

Past President Bob Thomas

\*Members that arrived after the meeting was called to order. Underlined: Not Present

**MINUTES –** Janelle approved the minutes for August and September & was seconded by Cheryl Muzinich

**PRESIDENT’S REPORT** – Shawn Collins

We welcomed 2 new members to the board: Barbara Barrows will be the treasurer effective immediately and Cheryl Muzinich is the President Elect.

Upcoming Election will be held during the November luncheon. The retreat will be on November 12th.

**VICE PRESIDENT’S REPORT -** Derek Clark

Not present

**TREASURER’S REPORT -** Janet S. Regan

Janet handed the books over to Barbara Barrows before the meeting started.

**EDUCATION CHAIR** – Alexandra Goldthwaite

Fair Housing class will be on 10/16. Alex is working on the Legal Update for 12/10/14 to be held at SAR. Getting the outline and handouts finalized.

**EVENT COORDINATOR** – Bev Hoeft

We need to get the actual invitations out for the Appreciation Party. We are looking for sponsors for table decorations and wine/drinks. Theme is black & white. Still collecting pictures for the slide show. We will be collecting Toys for Tots @ the party and the legal forum.

**PUBLICATION/NEWSLETTER CHAIR –** Carmen Bird / Courtney Pettenger

Courtney has redesigned the newsletter, it looks great. She will be adding links or pdf files of previous newsletters and possibly a link to the new City/County inspection form

**LEGISLATIVE CHAIR** – Teresa Limon

There is a new inspection form approved by the City and County. CAA has a list of all the bills on their website for anyone to review.

**AFFILIATE CHAIR** – Amanda Rawls

Not present - No sponsor for the upcoming luncheon. Amanda and James are working on it.

**MEMBERSHIP CHAIR** – Michelle Wight / Leilani Rosenblatt

Membership needs the names and addresses of all potential new members our goal is 25 new members. Bring new members to the legal update and if the join they get the class for free.

**SOCIAL MEDIA CHAIR -** Andy Pokorny / Christina Emphasis

Not present

**ETHICS DISCUSSION-**

Ethics, we reviewed Article 10: *Business Practices* from the NARPM Code of Ethics.

**OTHER ITEMS DISCUSSED:**

**ACTION ITEMS:**

Janet Regan has been removed and replaced by Barbara Barrows as the treasurer for the NARPM, Sacramento Chapter’s bank account with the Bank of Sacramento effective 10/8/14.

**APPROVED MOTIONS:**

**Meeting adjourned at 10:00 AM**