

**Sacramento Chapter**

**Board of Director’s Minutes**

**January 7, 2014**

CALL MEETING TO ORDER

The meeting is called to order 9:00 am.

**MEMBERS**

President: Shawn Collins

Vice President: Derek Clark

President Elect: Shawn Collins

Secretary: Michelle McGraw

Treasurer: Janet S. Regan

Education Chair: Alexandra Goldthwaite

Membership Chair: Michelle Wight / Leilani Rosenblatt\*

Legislative Chair: Teresa Limon

Affiliate Chair: Amanda Rawls / Milan Milunovich

Social Media Chair: Andy Pokorny / Christina Emphasis

Publications Chair:

Newsletter Chair: Carmen Bird

Events Coordinator: Bev Hoeft

Directors: Deborah Henning

Janelle Nord

Roger Cornette

Past President Bob Thomas

\*Members that arrived after the meeting was called to order. Underlined: Not Present

**PRESIDENT’S REPORT** – Shawn Collins

The 2014 Budget was presented and approved.

The directory is nearing completion.

Shawn will bill for the November luncheon. The net income from the legal class in December was approximately $1750.

Raffle gifts to include trunk organizers, alcohol, and restaurant gift cards from Costco.

There will be 20 total Easter baskets for our March meeting which will include 10 med & 10 large.

**EDUCATION CHAIR** – Alexandra Goldthwaite

The City & County Inspection class will be held on 1/23/14 from 9AM-11AM @ the Bank of Sacramento. There will be representatives from the City & County. The next class will be in February and the topic will be Fair Housing. Alex will find out if the class is certified by the State of CA.

**AFFILIATE CHAIR** – Amanda Rawls / Milan Milunovich

Bunko with Women’s Counsel has been set for May 5th, 2014. The details of this fund raiser still needs to be finalized (i.e. how the proceeds will be divided up)

**MEMBERSHIP CHAIR** – Michelle Wight / Leilani Rosenblatt

Michelle needs help manning the table at the Northern California Home & Landscape Expo from 1/24/14 - 1/26/14. A signup sheet was passed around for volunteers. It was also suggested we have one raffle prize to give away each day.

**ETHICS DISCUSSION-**

***NARPM® Professional Members shall refrain from criticizing other property managers or their business practices***.

There will be a new addition to the newsletter…“What do ethics mean to you?” This could be a quote from an author or an opinion submitted by members.

**OTHER ITEMS DISCUSSED:**

1. Derek updated the board on the Golf Tournament progress. The contract should be signed today, 1/7/14. The event is slated for May 16, 2014 @ Haggin Oaks Golf Course. Giving away 2 free lunch tickets to each sponsor/vendor were discussed and the need for raffle prizes.

**ACTION ITEMS:**

1. **We need to hire a new admin person who should be an independent contractor. Shawn will be preparing a job description for this position. Janet Regan and Derek Clark will be interviewing Michael Krebsbach for this position.**

**APPROVED MOTIONS:**

1. **Janet Regan proposed we hire a *local* administrative person. This motion was seconded by Derek Clark and approved by all board members present. The motion was amended to include a deadline of January 20, 2014.**
2. **Janet Regan moved to pass the 2014 budget as presented with minor changes. This motion was seconded by Roger Cornette and approved by all board members present**

**Meeting adjourned at 10:55.**