

**Sacramento Chapter**

**Board of Director’s Meeting Minutes**

**May 15, 2013**

CALL MEETING TO ORDER

The meeting is called to order at 9:00 am.

**MEMBERS**

President: Bob Thomas

Vice President: Janelle Nord

President Elect: Shawn Collins

Secretary: Alejandro White

Treasurer: Janet S. Regan

Education Chair:

Membership Chair: Debbie Loffman

Legislative Chair: Leilani Rosenblatt

Affiliate Chair: Joe Verandes\*

Social Media Chair: Andy Pokorny

Publications Chair:

Events Coordinator: Bev Hoeft

Directors: Deborah Henning

Derek Clark

Roger Cornette

Past President Sarah Laroa

\*Members that arrived after the meeting was called to order. Underlined: Not Present

**MINUTES:**

Upon a motion duly made by Janet Regan and seconded by Deborah Henning the minutes from April 10, 2013 were approved.

**PRESIDENT’S REPORT** –Bob Thomas

The National NARPM President will be in town July 15th and staying with Jean Storms. Shawn Collins will arrange to pick him up at the airport. The board members should all plan to go to Jean’s house to help welcome the National President. Jean will bring James to the luncheon and Bob will take James back to the airport.

We need to start gathering information for the Chapter Excellence award and Chapter Compliance.

**TREASURER’S REPORT** – Janet S. Regan

Janet will call the CPA today to file the tax return for 2012 or to get an extension.

Bob and Janet will meet to develop a P and L statement.

**EDUCATION CHAIR** – Barbara Barrows (via email)

Barbara Barrows has resigned from her position. (See attached email)

Jean Storms would like to teach a class for SACNARPM possibly in September, Janelle will work with Jean to pick a date.

**PUBLICATIONS CHAIR** – Barbara Barrows (via email)

Barbara has resigned from her position. (See attached email)

We are using constant contact to send out the newsletter every month. Shawn Collins will organize the newsletter for the rest of the year.

**AFFILIATE CHAIR** – Joe Verandes

The big event for the year will be attending a Rivercats game at Raley Field. Joe will be creating a flyer to distribute at the May luncheon. The price per ticket will be $25. Joe needs all the board members to help find sponsors for the event.

**MEMBERSHIP CHAIR** – Debbie Loffman

Debbie is setting a goal to have 5 new property managers attend each luncheon from now until the end of the year.

**SOCIAL MEDIA CHAIR-** (Andy Pokorny and Shawn Collins)

There are 59 likes on Facebook. Andy will continue to update facebook with events that are coming up. Andy will also have a drawing to give a starbucks card to members who like the facebook page.

**LEGISLATION CHAIR-** (Leilani Rosenblatt)

Leilani is working to set up a Legislation corner on the SACNARPM website.

She is also developing a legal raffle to do at the luncheons.

**ACTION ITEMS:**

1. **Janet will contact the CPA today to file the tax return of file the extension**
2. **Deborah Henning will buy the raffle prizes for the May luncheon.**
3. **Shawn Collins will pick up James from the airport.**
4. **Janelle will contact Jean Storms to make arrangements for the September luncheon and also to plan for a SACNARPM class possibly in September.**
5. **Derek will update the website so emails sent in through the website can go directly to the Chapter President, Secretary, Administrator, Affiliate Chair or Membership Chair.**
6. **Joe is creating a flyer for the Rivercats game event.**

**Next board meeting June 12th at Coco’s 9:00 AM**

**Meeting adjourned at 10:35 am**

**Resignation letter from Barbara Barrows attached.**

Good Morning,

I have sent the final draft of the May newsletter to Maherah this morning. There will be no further changes. Also, this issue of the newsletter will be my last.

This letter serves as my resignation from the positions of 2013 Publications Committee Chair and 2013 Education Committee Chair.

I have given this decision a great deal of thought. I have enjoyed very much the tasks involved with both of these positions. I am naturally drawn to planning, organizing and structure; so fulfilling the responsibilities of these two positions has brought me great satisfaction.

However, one thing about life is that it never remains the same; it is constantly changing. My life has undergone some changes since the beginning of the year, and these changes have caused to me reassess my priorities and goals.

It is with regret that I have come to the conclusion that I need to step down from my responsibilities to NARPM in order to concentrate my time and energy to addressing these changes.

I have enjoyed working with all of you, and I know you will continue to make a success of our chapter. Thank you all for the opportunity to serve

Barbara J. Barrows, RMP