



CHAPTER COMPLIANCE 2023

S011 NEVADA STATE

Congratulations! Your NARPM 2023 Chapter Compliance Application form has been approved!

The chapter has met all recertification requirements and is fully certified.

Levels of Chapter Recertification

Full recertification

The chapter has met all recertification requirements, indicated by compliance with items listed on the certificate of compliance. Only fully certified chapters are eligible for Chapter Excellence Awards. Once recertified, an email will be sent.

Chapter in Review (Amended 2022)

Should the Chapter submittal displays lack of submission of any items on the certificate of compliance. Chapters will have six (6) months from compliance deadline to restore their certification. NARPM® Board of Directors must confirm that a Chapter can be taken off Chapter in Review status.

A Chapter will be placed in **Chapter in Review/Conditional Compliance** if documents are not submitted by compliance deadline. Members of the chapter will not be notified when a Chapter is placed in conditional compliance. The chapter must meet the chapter compliance deadline for the following year.

De-certification

De-certification must be preceded by a period of Chapter in Review and indicates continued non-compliance of recertification requirements. NARPM Board of Directors must approve all de-certification of chapters.



**CHAPTER COMPLIANCE 2023
ATTENDANCE REQUIREMENTS MET in 2022**

S011 NEVADA STATE CHAPTER

Compliance Question:

How many Chapter Leader Calls, hosted by RVPs, did the chapter president, or their representative, participate in? Your chapter president, or their representative, must attend at least two of these calls to obtain chapter compliance.

February 9, 2022 Attendee(s): Paul Rich

June 2, 2022 Attendee(s): Paul Rich

Chapter Bylaws Requirements for President and/or President-Elect to attend Chapter Leadership Training at Annual Convention on October 20, 2022 AND/OR Nuts and Bolts Virtual Sessions on November 16, 2022.

October 20, 2022 Attendee(s): Marisa Kagan

November 16, 2022 Attendee(s): John Fleckenstein; Marisa Kagan; Demetria Kalfas-Fordon; Krystal Sherry; Karen Smith; Andrea Stephenson

Bylaws of
The Nevada State Chapter of
The National Association of Residential Property Managers

ARTICLE I: Name, Purposes, Powers and Definitions

Section A: Name

The name of this organization shall be the Nevada State chapter of the National Association of Residential Property Managers, Inc., hereinafter referred to as the State Chapter.

Section B: Purpose

The purposes for which the organization is established are to:

1. Establish a permanent trade association in the residential property management industry in the state of _____.
2. To promote a standard of business ethics, professionalism and fair practices among its members.
3. To establish and promote education of its members.
4. To provide and promote an exchange of ideas regarding residential property management.
5. To educate and promote legislative initiative in the state of Nevada_____

Section C: Powers

The chapter may exercise all powers granted to it as a corporation organized under the non-profit corporation laws of the State of Nevada.

- 1 The chapter shall be subject to all rules, regulations, ethics, and standards and bylaws of the National Association of Residential Property Managers, Inc.
- 2 Chapter bylaws shall not conflict with those of the National Association of Residential Property Managers, Inc., hereinafter referred to as the national association.

Section D: This chapter's geographical definition shall be the state of Nevada.

ARTICLE II: Membership |

Professional, Associate, Support Staff, Affiliate Member, Honorary Members, and Company Membership

Section A: Professional Member

Professional Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific

state regulatory licensing law regarding licensure in performing the duties of a property manager. This member has completed a course of instruction covering the NARPM® Code of Ethics.

A Professional Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws, but do not hold an active real estate license.

Section B: Associate Member – [grandfathered January 1, 2021](#)

An Associate Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific state regulatory licensing law regarding licensure in performing the duties of a property manager. An Associate Member cannot hold the RMP® and/or MPM® designation, any certification, or hold elective office. This member has [never](#) completed a course of instruction covering the NARPM® Code of Ethics.

An Associate Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws, but do not hold an active real estate license.

Section C: Support Staff

A Support Staff Member shall be a person acting in the role of support in the office of a Professional Member and the Support Staff Member must not be acting in a capacity requiring licensure according to his/her state's regulatory licensing law. A Support Staff Member does not vote or hold elective office.

Section D: Affiliate Member

An Affiliate Member shall be an individual or business entity, which provides products, services or expertise to the residential property management industry. Requirements relating to acceptance into affiliate membership, suspension of affiliate membership shall be identical to those specified for members, except that affiliate members are not eligible to vote; However, affiliate members can be a chairperson and can serve in advisory positions to the executive committee or chairpersons or committee members. An affiliate member does not vote or hold elective office.

The Chapter Shall shall recognize all NARPM® National Affiliate Members as Affiliate Members of this Chapter.

Section E: Honorary Member

Honorary membership shall be bestowed upon individuals who, are recommended by the chapter board of directors and have rendered distinguished service to the Chapter or to the profession of property management. Honorary members shall pay no dues or other assessments to the Chapter, and shall be eligible to participate in the usual activities of the Chapter, except they shall be ineligible to vote, hold office or serve as a member of the executive committee.

Section F: Life Member

Life members shall be all national past Presidents of NARPM®. Life membership will begin as the President's term is completed. Dues will be waived for Life members. Other members who qualify may apply for Life Member as outlined in the national bylaws and complete the approved application.

Life Members shall not pay dues and are strongly encouraged to complete a course of instruction covering the NARPM® Code of Ethics. They shall be eligible to participate in the usual activities of the Association and its Committees and are eligible to vote and hold office.

- All Past Presidents shall be deemed Life Professional Members of the Association
- Shall be bestowed upon individuals who have retired from the property management business and, in the opinion of the Board of Directors, have rendered, or continue to render, distinguished service to the Association or the property management profession. An application to the NARPM® National Board of Director must be approved in order to hold this membership type.

Section G: Company Membership

Company Membership is offered to the responsible individual of the company. In order to hold Company Membership, the company must have four (4) members, which is a combination of Professional and Support members, with two (2) out of the four (4) being Professional members. Additional Professional Members, Support Staff and Associate Members may register under the company for an additional fee. Membership categories under the Company will follow the same eligibilities and requirements as outlined above.

The State Chapter shall not recognize all NARPM® National Affiliate Members as Affiliate Members of this State Chapter.

Section I: Application by Professional, Associate, or Support Staff Members:

- 1 Acceptance into membership: An applicant for membership in a State Chapter shall first be a member of the national association. A member of the national association may be a member of more than one chapter as long as that member meets all requirements for each chapter membership. New Members must complete a Code of Ethics course of instruction from the National Association of Residential Property Managers to become a Professional Member.
- 2 Vote: Voting member shall be eligible-to vote in person at the annual meeting of the State Chapter in which officers are elected. Any member shall be eligible to vote at all meetings of sub-committees upon which the member serves, if any.

ARTICLE III: Suspension, Termination and Resignation of Membership

Section A: Suspension of Membership

Suspension of membership shall result in a member being unable to vote in State Chapter matters for a period of time designated by these or the national association bylaws or, where such discretion is authorized by the national association, for anyone of the following reasons:

- 1 Suspension of membership: Suspension of membership for reasons stated in the bylaws of the national association.
- 2 By notification of the National NARPM® Board of Directors as a result of violations of the Code of Ethics and Standards of Professionalism.

Section B: Termination of Membership

Membership shall be terminated for reasons identified below. Upon termination, a member shall lose all rights and interests in the State Chapter and the national association.

1. Resignation:
 - a. Any member, other than Affiliate Member, may resign at any time by forwarding a letter stating such intent to the [name of State Chapter] and the National Association, if applicable. The letter shall indicate the date on which the resignation is effective. No refund of State Chapter or national association dues shall be made for any reason.
 - b. Affiliate member may resign at any time by forwarding a letter stating such intent to the State Chapter. The letter shall indicate the date on which the resignation is effective. No refund of State Chapter or national association dues shall be made for any reason.
2. Failure to Pay Obligations: Membership shall terminate automatically when a member fails to pay annual State Chapter dues within 75 days of the due date. Members may file a letter of appeal to the executive committee should an extension be needed to pay obligation.
3. Delinquency in Payments: Any member failing to pay sums due to the National Association within 30 calendar days of an invoice due date, shall be considered delinquent. Delinquency status shall remain in effect for one year, or until payment of obligations is made in full, whichever occurs first.
4. Code of Ethics Violations: By notification from the National Association to the State Chapter executive committee, of a violation(s) of the Code of Ethics and Standards of Professionalism or for non-payment of national annual dues.

Section C: Transferring in a Company membership:

The use of Company membership will enable the transfer of memberships to other people in their company. In order to transfer membership, proof of termination from the licensing division, showing evidence that the person has left the firm, is required. For Support Staff, or in states where licensing is not required, other proof of termination must be submitted.

Section D: Reinstatement of Membership

A former member still meeting all membership requirements shall be reinstated:

- 1 Upon request, if such request is received during the calendar year during which a resignation occurred.

- 2 Upon request, provided that all financial indebtedness incurred has been paid and is current.
- 3 After a waiting period of one calendar year from the date of termination as a result of a presidential request or by an action of the board of directors of the national association.
- 4 Upon request through the normal application procedures, if the resignation occurred beyond the current fiscal year.

ARTICLE IV: Executive Committee/Board of Directors

Section A: Responsibilities

The State Chapter executive committee/board of directors, hereinafter known as the committee, shall have responsibility for the management of the State Chapter and shall exercise all rights and powers not expressly reserved by these bylaws or the bylaws of the national association. Such management responsibilities shall include, but not be limited to:

- 1 Establishing and implementing an organization framework for the State Chapter.
- 2 Establishing new or modifying existing operating rules that are not inconsistent with these bylaws, the bylaws of the national association or their intent. Changes to the bylaws must be submitted to the board of directors of the national association for approval.
- 3 Establishing annual State Chapter dues, application fees and special assessments.
- 4 Establishing new committees and dissolving existing committees.

Section B: The Executive Committee

All State Chapter executive committee members should faithfully attend all State Chapter executive committee meetings, the executive committee, hereinafter known as the committee, shall be composed of 5 officers as follows:

1. President: The president shall:
 - a. Be the chief executive officer of the State Chapter.
 - b. Preside at all meetings of the State Chapter.
 - c. Act as an alternate signatory for funds withdrawn from the State Chapter account(s).
 - d. Sign all legal documents.
 - e. Undertake responsibility for such other activities as deemed appropriate by the committee.
 - f. Shall ensure the completion of all documentation required by the National Association.
 - g. Serve a term of one year commencing with the beginning of the new calendar year.
 - h. Must be a Professional Member of the State Chapter.
 - l. Must attend annual Board Leadership Training offered by the National Association of Residential Property Managers.

2. President-Elect: The president-elect shall:

- a. Act as an alternate signatory for funds to be withdrawn from the State Chapter account(s).
- b. Fulfill the responsibilities of the president during his/her absence.
- c. Replace the president at the end of the fiscal year.
- d. Automatically accede to the presidency during a calendar year when the presidency becomes vacant.
- e. Undertake other activities as are deemed appropriate by the president.
- f. Serve a term of one year commencing with the beginning of the calendar year.
- g. Must be a Professional Member of the State Chapter.
- h. Notify all State Chapter members of upcoming meetings
- i. Coordinate speakers and lecturers that are relevant to the residential industry for State Chapter meetings.
- j. Undertake responsibility for such other activities as deemed appropriate by the committee.
- k. Oversee the submission of State Chapter reports including Chapter Excellence submission
- l. Must be back up for attendance at annual Board Leadership Training offered by the National Association of Residential Property Managers if the President is unable to attend.

3. Secretary: The secretary shall:

- a. Maintain current State Chapter membership records to coincide with the national association's membership database.
- b. Record, maintain and distribute minutes of all regular and special meetings of the committee as appropriate.
- c. File all federal, state and local reports as needed.
- d. Undertake responsibility for such other activities as deemed appropriate by the committee.
- e. Serve a term of one year commencing with the beginning of the calendar year.
- f. Must be a Professional Member of the State Chapter.

4. Treasurer: The treasurer shall:

- a. Be a signatory for all funds withdrawn from State Chapter account(s).
- b. Distribute annual renewal notices for State Chapter dues and special assessments.
- c. Deposit all funds into a federally insured financial institution.
- d. Prepare a financial report for the committee upon request.
- e. Prepare an end-of-fiscal year report for the national association.
- f. File tax and other financial reports with the appropriate government agencies.
- g. Undertake responsibility for other such activities as deemed appropriate by the committee.
- h. Serve a term of one year commencing with the beginning of the calendar year.
- i. Must be a Professional Member of the State Chapter.

5. Past President

- a. Shall serve as Chairman of the Nominating Committee
- b. Undertake responsibilities as assigned by the President
- c. Serve a term of one year commencing with the beginning of the calendar year.
- d. Review State Chapter Bylaws with president to recommend amendments as needed.

- e. Must be a Professional Member of the State Chapter
- 6. DIRECTOR 1: THE DIRECTOR SHALL:
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF A CHAPTER COMMITTEE CHAIR OR CONCURRENTLY SERVE AS A CHAPTER COMMITTEE CHAIR.
 - c. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - d. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - e. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER.
- 7. DIRECTOR 2: THE DIRECTOR SHALL:
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF A CHAPTER COMMITTEE CHAIR OR CONCURRENTLY SERVE AS A CHAPTER COMMITTEE CHAIR.
 - c. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - d. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - e. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER.
- 8. DIRECTOR 3: THE DIRECTOR SHALL:
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF A CHAPTER COMMITTEE CHAIR OR CONCURRENTLY SERVE AS A CHAPTER COMMITTEE CHAIR.
 - c. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - d. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - e. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER.
- 9. Northern Nevada Regional Vice President
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF THE NORTHERN NEVADA CHAPTER OF NARPM®
 - c. ACT AS A LIASON BETWEEN THE STATE AND LOCAL CHAPTER
 - d. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - e. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - f. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER

ALL NARPM BOARD MEMBERS SHALL ATTEND ALL EXECUTIVE COMMITTEE MEETINGS FAITHFULLY. IF AN OFFICER MISSESS 3 OR MORE MEETINGS FOR REASONS UNEXCUSED THEIR POSITION SHALL BE CONSIDERED VACANT. EXCUSALS MUST BE OBTAINED IN WRITING AND APPROVED BY THE PRESIDENT OR THE MAJORITY OF THE EXECUTIVE COMMITTEE.

ALL NARPM BOARD OF DIRECTORS AGREE TO SIGN CONFIDENTIALITY AGREEMENT IN EXHIBIT A

Section C: Board of Directors

The Board of Directors shall be comprised of the President; President-Elect; Secretary; Treasurer; Past President, 3 Directors; along with one (1) Representative per local Chapter who will be appointed by the local chapter leadership. This representative shall be appointed by the local chapter and will go through the nomination process. If a chapter does not submit a candidate for the director position, the nominating committee shall recommend a state chapter member to fill the position or ask the membership at large to nominate and vote on a candidate to fill the vacancy.

ARTICLE V: Eligibility, Nominations, Elections, Terms of Office and Vacancies

Section A: Eligibility

To be eligible to serve as a chapter officer, an individual shall be a member in good standing with both the chapter and the national association. Furthermore, the chapter member must be willing to fulfill the duties of the office to which he/she is elected, including those duties relating to the national association.

Section B: Notification of Members

Chapter members shall be notified in writing, or electronically if approved by the Chapter Executive Committee, of the pending election and nominations solicited from chapter members at least sixty (60) days prior to the end of the calendar year. Nominations shall be done in two ways:

- a. Write-in: Any member who writes in the name of a nominee shall provide a signed letter from the individual so nominated indicating the said individual's willingness to serve if elected and signed by five percent (5%) of the professional chapter members.
- b. In Person: Any member who is present during the electoral process can be nominated.

Section C: Elections

Elections shall be conducted no later than the September chapter meeting, or electronically no later than the month of September, if approved by the chapter executive committee, prior to the end of the calendar year.

- 1 Presiding Authority: The outgoing president shall conduct the election. The outgoing president can delegate the electoral process to the president-elect or any other chapter member provided that member is not a nominee.
- 2 Nominating Committee -The immediate past president shall serve as chair of the nominating committee and the President shall appoint the other two members of the committee. The recommendation of the Nominating Committee shall be approved by the Nevada State Executive Committee and presented to the membership for final vote.
- 3 Uncontested Offices: The presiding authority shall identify to the membership those offices for which there is only one nominee. Upon a motion to close the nominations for such offices, that nominee shall be considered duly elected.

4. Contested Offices: In the case of contested office(s), each office shall be dealt with through a ballot presented to those who are in attendance at the chapter meeting, or electronically if approved by the chapter executive committee. The nominee receiving a simple majority shall be elected to the position. In the event of a tie vote the executive committee excluding any members who are running for said office shall make the final vote to determine the elected position.

5 The Chapter shall not allow nominations from the floor of the chapter meeting. If electronic elections take place write-In Candidates must be solicited. Write-in candidates shall be added to the slate if said candidate's names are presented in writing to the Nominating Committee thirty (30) days before the election, accompanied by the signatures of ten percent (10%) of the professional members in good standing recommending the candidates for a director or for an officer position.

Section D: Term of Office

An officer's term of office shall commence with the beginning of the chapters calendar year and conclude at the end of the same.

Section E: Vacancy

An office shall be declared vacant when an officer:

- 1 Resigns that office through written notification to the president or the secretary.
- 2 Is no longer eligible for membership in the chapter or the national association.
- 3 Is no longer capable of fulfilling duties of the office involved.

Section F: Filling a Vacated Office

In the event that the position of president is vacated, the president-elect shall automatically fill that position and shall continue to serve as both president and president-elect. In the case of other officers, a vacated office shall be filled:

- 1 When: When more than three (3) calendar months remain before the next election at which the vacancy shall be filled.
- 2 Procedure: By an individual nominated and approved by the executive committee to fill the remaining year of the term. At the next election, the remainder of the term for the office must be filled through the nominations process.

ARTICLE VI: Meetings, Locations and Majority Rules

Section A: The executive committee shall meet with the same frequency as the chapter meetings, or at a time approved by the chapter executive committee, which must be no fewer than four (4) meetings annually.

- 1 Notice of Regular Meeting: With the advice and consent of the president, the secretary shall notify all members of the executive committee of the date, time and place by electronic, email, or regular letter mailed to each member of the committee.
- 2 Waiver of Notice: Attendance by any member of the executive committee at a regularly scheduled meeting at which date, time and place is established for the next

meeting shall constitute a waiver of notice of the next regular meeting of the committee.

- 3 Electronic Meetings: If approved by the chapter executive committee, meeting can be held electronically in order to conduct the business of the chapter.

Section B: Location

All meetings of the chapter shall be held within the geographic definition of the chapter. All meetings of the executive committee shall be held within the geographic definition of the chapter unless otherwise waived by all the members of the executive committee. Annual meeting location of the Chapter shall be approved by the Executive Committee.

Section C: Quorum

- 1 A Majority of the executive committee officers in attendance shall constitute a quorum.
- 2 Quorum: A quorum to conduct business by the members shall be 10% of the member eligible to vote at a regularly scheduled meeting. A chapter event can be held without a quorum but no business can be conducted

Section D: Simple Majority Vote

All actions and decisions of the executive committee shall be made official by simple majority vote of the members present at any regular or special meeting of the committee, unless otherwise precluded by law.

ARTICLE VII: Committees

Section A: Appointment

Except as otherwise stated in these bylaws or the bylaws of the national association, the chairpersons and members of all sub-committees shall be appointed by the president with the advice and consent of the executive committee.

Section B: Responsibilities

Committees shall undertake such responsibilities as are identified in these bylaws or as may be assigned to them by the president with the advice and consent of the executive committee. No sub-committee may take any action on behalf of or representative of the chapter unless specifically authorized by the executive committee.

Section C: Creation and Dissolution

The president, with the advice and consent of the executive committee, shall have the authority to create and dissolve sub-committees according to the needs of the chapter.

Chair Positions:

There are seven (7) Chair type positions. The number of chairs and their prospective jobs duties may vary from year to year as determined by the board. Chairs are members of the Executive committee and with the exception of Affiliate members are entitled to vote.

Chapter Education Chair: The Chapter Education Chair shall:

- Plans educational calendar for the year
- Determine educational wants and needs of members (i.e., verbal and written surveys)
- Seek out and coordinate speakers and lecturers that are relevant to the residential industry, submit planned speakers to executive Committee for approval.
- Notify Communications Chair of speaker's biographies and topic description promotional purposes.
- Coordinate the scheduling of national courses (if offered)
- Work with other chapters to provide combined educational events and state or regional conferences
- Arranges for continuing education credit (if applicable)
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Designations Chair: The Chapter Designations Chair shall:

- Create opportunities for members to advance their career through industry designations and skill development
- Promote NARPM® classes and designations to members
- Provides information about potential NARPM® classes in the area
- Convey information about the value and benefit of NARPM® classes
- Convey information about the benefits of professional designations
- Recognizes at meetings those who received their certifications
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Marketing/Publications Coordinator: The Chapter Marketing/Publications Coordinator shall:

- To. create and review content to be published in state and local media, giving most attention to accuracy, appropriateness, clarity, readability, and timeliness. Coordinate and publishes chapter newsletter
- Sends notices for upcoming meetings and events
- Updates chapter website
- Publishes NARPM® activities and accomplishments in state and focal media (i.e., achievement of designations, editorials, group advertising, etc.)
- Undertake responsibility for other such activities as deemed appropriate committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Membership Coordinator: The Chapter Membership Coordinator shall:

- Recruits new members by networking and distributing brochures and applications
- Contacts NARPM® national headquarters to have membership application packets sent to prospective new members
- Follows up with guests to invite membership and participation
- Meets and greets members at meetings
- Record prospective members in the online database
- Welcomes members as they enter the meetings
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Affiliate Program Coordinator: The Chapter Affiliate Program Coordinator shall:

- Responsible for the development and maintenance of Affiliate membership relationships.
- Coordinate special sponsorship packages for affiliates in conjunction with assigned NARPM® staff.
- Coordinates activities to involve and promote affiliates
- Solicit and welcome participation of affiliates in the chapter and ensuring that they have appropriate space to display their marketing materials
- Arrange for vendor spotlights at meetings and in the chapter newsletter Coordinates affiliates trade shows
- Outlines affiliate award program
- Selects the best quality vendors and leverages vendor benefits (i.e., vendor discounts, vendor preference to services to NARPM® members)
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Legislative Coordinator: The Chapter Legislative Coordinator shall:

- Responsible for monitoring and collecting information about pending legislation and current laws impacting the property management industry.
- Develops relationships with the local apartment association
- Reports on activities at membership meetings
- Solicits member involvement to shape legislative decisions
- Develop a local mailing tree to advise members of actions in local or state governing bodies which are open for public comments on topics related to property management
- Undertakes responsibility for others activities deemed appropriate by the executive committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Recognitions Chair: The Chapter Recognitions Chair shall:

- Recognizes chapter members achievements (on a personal level)
- Sends cards on members' special occasions Welcomes new members
- Recognize past leaders
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

ALL CHAIRS OF THE SOUTHERN NEVADA CHAPTER OF NARPM SHALL ATTEND ALL EXECUTIVE COMMITTEE MEETINGS FAITHFULLY. IF A CHAIR MISSESS 3 OR MORE MEETINGS FOR REASONS UNEXCUSED THEIR POSITION SHALL BE CONSIDERED VACANT. EXCUSALS MUST BE OBTAINED IN WRITING AND APPROVED BY THE PRESIDENT OR THE MAJORITY OF THE EXECUTIVE COMMITTEE.

ARTICLE VIII: Code of Ethics & Standards of Professionalism.

Acknowledgment and Enforcement

The Code of Ethics and Standards of Professionalism shall be approved by the National NARPM Board of Directors.

As a condition of membership all Professional Members of NARPM® must complete a NARPM® Code of Ethics training. Each Professional Member of the association is required to complete a NARPM® approved ethics training either in classroom or through other means

within ninety (90) days of making application, as approved by the board of directors of NARPM®. The association shall design a new course of instruction each four-year period to meet the requirement of membership.

Failure to satisfy this requirement within ninety (90) days of making application to the association will; result in the membership of the Conditional Member being suspended. If a Conditional Member has not taken the new member ethics class during their first year (12 months) of application, they will be terminated and will need to reapply for new membership.

Section A: Chapter Charter

A Chapter Charter is granted by the National Association of Residential Property Managers, Inc, only upon the acknowledgment that the chapter members shall:

- 1 Be familiar with Code: Read and be familiar with the applicable Code of Ethics to which continual adherence is mandatory for continuation of a Chapter Charter and individual membership.
- 2 Be Unopposed to Application: By receipt of the Chapter Charter, the chapter does hereby formally agree to not take any legal action(s) against the national association, its officer(s), director(s), committee chairperson(s), committee member(s) or the chapter, its officer(s), sub-committee chairperson(s) or sub-committee member(s) for any prescribed action identified by these bylaws or the bylaws of the national association taken for the purpose of enforcing the applicable Code of Ethics and Standards of Professionalism.

Section B: Enforcement

It is the duty of the President of the chapter to report all violations to national association's Code of Ethics and Standards of Professionalism to the national association's grievance committee.
ARTICLE IX: Financial Considerations

Section A: Calendar Year

The chapter's financial year shall be a calendar year.

Section B: Chapter Dues

A The Chapter may charge annual and pro-rated dues, subject to approval by the national association, as outlined below:

- 1 Payable: Dues for local chapters are payable no later than January 1 of each year.
- 2 Non-payment of Dues: Failure to pay the annual chapter dues within 90 days after the first day of the year shall result in automatic termination of chapter membership unless there are extenuating circumstances.
- 3 Member Dues: The amount of the Chapter dues for all members and each class of membership shall be established annually by the board of directors during the budgeting process.

- 4 Affiliate dues: The amount of local chapter dues for Affiliate dues shall be established annually by the board of directors during the budgeting process. The chapter will charge dues to National Affiliate members.
- 5 Late Fees: Any payment received after the due date will be considered late, and a late fee will be assessed. The Board of Directors must approve any schedule of late fees or returned check fees during the budgeting process.

Section C: Special Assessments

Special Assessments may be established by the executive committee and imposed upon its chapter members and/or affiliate members for a specific funding purpose. The purpose and amount of any special assessment shall be announced at a regular or special meeting of the chapter prior to the imposition of such an assessment. No more than one special assessment may be imposed in any calendar year.

Section D: Budget

The treasurer, in conjunction with the executive committee, shall prepare an itemized budget of income and expenses for each calendar year. The budget shall not exceed the chapter's ability to pay the same and shall be approved by the Nevada State Executive Committee or Board of Directors.

Section E: Non-Binding

The chapter shall not have any authority to financially obligate or bind the National Association of Residential Property Managers, Inc., for any reason.

ARTICLE X: Proposals and Procedures for Amending

Section A: Proposals

Amendments to these bylaws may be proposed by any chapter member or board of director of the National Association of Residential Property Managers, Inc., at any time through a letter addressed to the executive committee and presented or mailed to the secretary. Any proposal shall be studied by the entire executive committee or an officer of the executive committee or by a sub-committee created and/or assigned for that purpose as appointed by the president.

Section B: Procedure for Amending

The entity assigned for the purpose of reviewing proposed Bylaw revisions shall present the proposed amendment to the executive committee with its findings and proposed recommendations of actions. A two-thirds majority of the Executive Committee is necessary in order to amend these bylaws.

Once approved by the Chapter Executive Committee, amendments shall be subject to approval by the board of directors of the National Association of Residential Property Managers, Inc., prior to their implementation or adoption by the chapter and a final copy of these bylaws are to remain on file at national's office.

ARTICLE XI: Miscellaneous

Section A: Invalidity

The invalidity of any provision of these bylaws shall not impair or affect in any manner the validity, enforceability or affect of the remainder of these bylaws.

Section B: Waiver

No provision of these bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, regardless of the number of violations or breaches which may have occurred.

Section C: Hold Harmless and Indemnify

The chapter shall hold harmless and indemnify members of the executive committee, officer(s), sub-committee chairperson(s) and sub-committee members, as well as the national association, its board of directors, officers, chairpersons and committee members who are acting within the scope of their responsibilities, duties or these bylaws.

Section D: State Laws

These bylaws may be amended to conform and comply with the laws, statues, rules and regulations of the governing bodies of local, county and/or state authorities that have jurisdiction. Should amendments to these bylaws be required by Nevada state law, State Chapter shall notify the National Association of said amendments but no further action will be required.

Section E. Sexual Harassment

The National Association of Residential Property Managers™ (NARPM) has adopted a zero-tolerance policy toward discrimination and all forms of unlawful harassment, including but not limited to sexual harassment. This zero-tolerance policy means that no form of unlawful discriminatory or harassing conduct by or towards any employee, member, vendor, or other person in our workplace and at our events/meetings will be tolerated.

NARPM is committed to enforcing its policy at all levels within the Association. Any officer, director, volunteer, member, or employee who engages in prohibited discrimination or harassment will be subject to discipline, up to and including immediate discharge from employment or dismissal from the association.

Reporting Without Fear of Retaliation: No Association member will be retaliated against for reporting harassment. This no-retaliation policy applies whether a good faith complaint of harassment is well founded or ultimately determined to be unfounded. No Association officer, director, volunteer, or member is authorized, or permitted, to retaliate or to take any adverse action whatsoever against anyone for reporting unlawful harassment, or for opposing any other discriminatory practice.

Section E: Dissolution

Should the membership vote by majority to dissolve the operations of the State chapter, all remaining funds in the treasury will be sent to the National Association of Residential Property Managers.

EXHIBIT A

Nevada NARPM® Confidentiality
Agreement

This Confidentiality Agreement (“Agreement”) is made and entered into as of this _____ day of _____, 2021 between the Nevada NARPM® and the individual member whose name and contact information is included in the “member” signature block, below. In consideration of the mutual promises and obligations herein and for other good and valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the parties agree to the following terms.

By signing this Agreement, Member acknowledges and agrees that some information produced and discussed as a part of a NEVADA NARPM® Committee and/or Board of Directors meetings is Confidential Information to be used only for the limited purpose of participation in said meetings. Confidential information is to be used solely for the best interests of NEVADA NARPM® and not for Member’s gain.

Confidential Information is any information disclosed by NEVADA NARPM® to Member, either directly or indirectly, visually, orally, or through any tangible medium. Common examples include: any discussion or action taken in executive (closed) session; any discussion regarding specific Member’s Membership status, Board Member’s status, or personnel issues; any discussion of pending or threatened litigation; any proposed contract, feature, program or other service which is the subject of a confidentiality agreement; specific price terms of a vendor contract, and any other term(s) deemed confidential by a particular contract; advice of legal counsel; and any other matter deemed confidential by a majority vote of the Board.

Confidential Information does not include any information which Member can document: (a) was publicly known and made generally available to the public domain prior to the time of disclosure by Member; (b) becomes publicly known and made generally available after disclosure to Member through no action or inaction of Member; or (c) is in the possession of Member, without confidentiality restrictions, at the time of disclosure as shown by Member’s files and records immediately prior to the time of disclosure.

Member agrees to take reasonable and appropriate precautions, and otherwise exercise reasonable care, to protect the confidentiality of any Confidential Information that comes into his/her possession during such meetings, and to prevent the unauthorized reproduction or disclosure of the information. Member shall not use Confidential Information in any way that is known to be detrimental to NEVADA NARPM® .

Member understands that a breach of this Agreement may result in removal from Board Membership, as well as possible legal action. These obligations with respect to Confidential Information survive beyond Member’s Board Membership until such time any and all Confidential Information becomes publicly known and made generally available after disclosure to Member through no action or inaction of Member.

MEMBER

Print Name: _____

Signature: _____

**990-EZ, 990, 990-T and 990-PF
Information Worksheet**

2022

Part I – Identifying Information

Employer Identification Number . 20-4620821

Name NEVADA NARPM

Doing Business As _____

Address 7320 S Rainbow Blvd Room/Suite . #102-125

City Las Vegas State . . . NV ZIP Code . . . 89139

Province/State _____ Foreign Postal Code . . _____

Foreign Code _____ Foreign Country _____

Telephone Number _____ Extension . _____ Foreign Phone No. _____

Fax _____ E-Mail Address . . info@lv.narpm.org

Eligible for hurricane tax relief legislation benefits, check here

Part II – Type of Return

IMPORTANT

For tax years beginning on or after July 2, 2019, section 3101 of P.L. 116-25 requires that returns by exempt organizations be filed electronically. The appropriate electronic filing box(es) must be checked in Part VII - Electronic Filing Information.

- | | |
|--|--|
| <input type="checkbox"/> Form 990-EZ only | <input type="checkbox"/> Form 990-EZ and Form 990-T |
| <input type="checkbox"/> Form 990 only | <input type="checkbox"/> Form 990 and Form 990-T |
| <input type="checkbox"/> Form 990-PF only | <input type="checkbox"/> Form 990-PF and Form 990-T |
| <input type="checkbox"/> Form 990-T only | <input checked="" type="checkbox"/> Form 990-N (gross receipts \$50,000 or less) |

QuickBooks Import Users & 990 to 990-EZ Data Transfer Option: Check if you're filing the EZ & want 990 imported data copied to the EZ **OR** for those not importing from QuickBooks who transferred from prior year 990 and now qualify to file the EZ this year, check this box to transfer 990 data to the EZ.

IMPORTANT

Before transferring data from Form 990 to Form 990-EZ, refer to "How to transfer data from filing Form 990 to 990-EZ" listed above in the Most Common Support Questions or Tax Help for this line.

Part III – Type of Organization

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> 501(c) Corporation/Association | <u>6</u> (subsection number) | <input type="checkbox"/> 220(e) Trust |
| <input type="checkbox"/> 501(c) Trust | _____ (subsection number) | <input type="checkbox"/> 408A Trust |
| <input type="checkbox"/> 4947(a)(1) Trust | | <input type="checkbox"/> 529(a) Corporation |
| <input type="checkbox"/> 408(e) Trust | | <input type="checkbox"/> 529(a) Trust |
| <input type="checkbox"/> 401(a) Trust | | <input type="checkbox"/> 530(a) Trust |
| <input type="checkbox"/> Public College or University | Corporation/Association <input type="checkbox"/> | <input type="checkbox"/> 527 Organization |
| <input type="checkbox"/> Other _____ (describe) | Or Trust <input type="checkbox"/> | <input type="checkbox"/> 501(c) Association |

Part IV – Tax Year and Filing Information

- Calendar year
- Fiscal year — Ending month . . . _____
- Short year — Beginning date . . _____ Ending date . . . _____
- Change of Accounting Period _____
- Check this box if the organization is enrolled in the Electronic Federal Tax Payment System (EFTPS)

Part V – 2022 Estimated Taxes Paid

Check this box if the organization is a private foundation

Form 990-T Form 990-PF

Amount of 2021 overpayment credited to 2022 estimated tax _____

Payment Quarters	Due Date	Form 990-T		Form 990-PF	
		Date Paid	Amount Paid	Date Paid	Amount Paid
1st Quarter Payment	<u>04/18/22</u>				
2nd Quarter Payment	<u>06/15/22</u>				
3rd Quarter Payment	<u>09/15/22</u>				
4th Quarter Payment	<u>12/15/22</u>				
Additional Payment 1					
Additional Payment 2					
Additional Payment 3					
Additional Payment 4					

Part VI - Taxpayer Signature Information

Officer's Name JORDAN WOOLSEY
 Officer's SSN _____ Officer's Title PRESIDENT

Part VII – Electronic Filing Information

IMPORTANT: Do **not** use the Miscellaneous Statement or Additional Information if filing Form 990 or Form 990-EZ. These statements will **not** be transmitted with the return. Use Schedule O or the applicable Supplemental Information for the appropriate Schedule.

Choose Returns to be Filed Electronically:

Note: Returns represented by gray bars are not supported by ProSeries or Taxing Agency.

Filings To	Original Return	Extension	Amended Return	Estimated Payments			
				1	2	3	4
Federal Filings							
990, 990-EZ, 990-PF, or 990-N . . . ▶	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
990-T ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Form 114 (FBAR). ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State Filings							
<i>Information Only: Selection of state/city return(s) was made . . . ▶</i>							
California ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QuickZoom to the Electronic Filing Information Worksheet ▶ _____
QuickZoom to the Form 8868 Electronic Filing Information Worksheet ▶ _____

Practitioner PIN program:

Sign this return electronically using the Practitioner PIN
 ERO entered PIN
 Officer's PIN (enter any 5 numbers) . . . 12345
 Date PIN entered 02/16/2023

Responsible Party Information:

Yes No
 Is Form 8822-B required to report a change of responsible party?

Part VIII – Electronic Funds Withdrawal Information (Form 990-PF and Form 990-T filers only)

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-PF Return balance due (EF Only)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-PF Extension Form 8868 balance due (EF Only)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-PF Amended balance due (EF Only)? |
| | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-T Return balance due? (EF Only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-T Extension Form 8868 balance due? (EF Only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-T Amended balance due? (EF Only) |

Bank Information

Check to confirm transferred account information (which appears in green) is correct . . .

Name of Financial Institution (optional) . . . _____

Check the appropriate box Checking Savings

Routing number _____

Account number _____

Form 990-PF Payment Information

Enter the Form 990-PF payment date _____

Balance due amount from this Form 990-PF return _____

Enter an amount to withdraw tax payment _____

If partial payment is made, the remaining balance due _____

Enter the Form 990-PF Extension payment date _____

Balance-due amount from this 990-PF Extension _____

Payment date for amended Form 990-PF returns _____

Balance due amount for amended Form 990-PF return _____

Form 990-T Payment Information

Enter the Form 990-T payment date _____

Balance-due amount from this 990-T return _____

Enter the Form 990-T Extension payment date _____

Balance-due amount from this 990-T Extension _____

Enter the amended Form 990-T payment date _____

Balance-due amount from Form 990-T amended _____

Date 990-T Exempt Organization Return was EFiled _____

Date 990-T Exempt Organization Return was accepted _____

Date 990-T Exempt Organization Extension was EFiled _____

Date 990-T Exempt Organization Extension was accepted _____

Date 990-T Exempt Organization Amended Return was EFiled _____

Date 990-T Exempt Organization Amended Return was accepted _____

Part IX – Information for Client Letter

	Form 990-EZ or Form 990	Form 990-PF	Form 990-T
Extended Due Date	_____	_____	_____

Letter Salutation . . _____

Part X – Return Preparer

Enter preparer code from Firm/Preparer Info (See Help) . . . RH

QuickZoom to Firm/Preparer Info ► _____

QuickZoom to Form 990-EZ, Pages 1 through 4 ► _____

QuickZoom to Form 990, Page 1 ► _____

QuickZoom to Form 990-PF, Page 1 ► _____

QuickZoom to Form 990-T, Page 1 ► _____

QuickZoom to Form 990-N, e-PostCard ► _____

QuickZoom to Client Status ► _____

**Electronic Notice (e-Postcard) for
Tax-Exempt Organization Not Required to File
Form 990 or 990-EZ**

**For Electronic Filing Only
DO NOT MAIL -- e-POSTCARD WILL BE SENT FOR YOU**

Small tax-exempt organization with gross receipts of \$50,000
or less is required to use this form per enactment of the
Pension Protection Act of 2006 (PPA)

For calendar year 2022, or tax year
beginning _____, 2022, ending _____,

Part I – Identifying Information

Name of Organization NEVADA NARPM
Address 7320 S Rainbow Blvd
Room/Suite #102-125
City Las Vegas
State NV
ZIP Code 89139

Employer Identification Number . . 20-4620821

Part II – Required Information

A Check this box to verify that organization's annual receipts are normally \$50,000 or less
Note: Not eligible to file Form 990-N if gross receipts are more than \$50,000

B Other Names Organization is Doing Business As
NEVADA NARPM

C Website: . . . nevada.narpm.org

D Principal Officer of the Organization JORDAN WOOLSEY
Person Business
Address 7320 S Rainbow Blvd #102-125
City LAS VEGAS State . NV ZIP Code . . 89139
Foreign Country _____

E Check this box if organization is going out of business

Form 990-N, also known as the e-Postcard, must be filed
electronically with the Internal Revenue Service. There will be no
paper form accepted by the Internal Revenue Service.

Do Not mail this form to the Internal Revenue Service.

2022

Preparer Electronic Filing Instructions
Exempt Org

NEVADA NARPM
7320 S Rainbow Blvd
Las Vegas, NV 89139
Accepted Date

20-4620821

02/16/2023

This return is NOT FINISHED until you complete the following instructions

Prior to transmission of the return

Form 990N

The taxpayer should review Form 990N, no paper form will be accepted by the Internal Revenue Service.

No taxpayer signature document is needed

No taxpayer signature document is needed

You had your client enter the Federal Self-Select PIN number.

No balance due nor a refund due

After transmission of the return

This return was accepted on 02/16/2023.

Form 8453-EO or Form 8879-EO are NOT needed

You had your client enter the Federal Self-Select PIN number.

IRS e-file Authentication Statement

2022

Keep for your records

Table with 2 columns: Name(s) Shown on Return (NEVADA NARPM) and Employer ID No. (20-4620821)

A – Practitioner PIN Authorization

QuickZoom to the Federal Information Worksheet to enter PIN information

Please indicate how the taxpayer(s) PIN(s) are entered into the program. Officer entered PIN [X] ERO entered Officer's PIN []

B – Signature of Electronic Return Originator

ERO Declaration:

I declare that the information contained in this electronic tax return is the information furnished to me by the Corporation. If the Exempt Organization furnished me a completed tax return, I declare that the information contained in this electronic tax return is identical to that contained in the return provided by the Exempt Organization. If the furnished return was signed by a paid preparer, I declare I have entered the paid preparer's identifying information in the appropriate portion of this electronic return. If I am the paid preparer, under the penalties of perjury, I declare that I have examined this electronic return, and to the best of my knowledge and belief, it is true, correct, and complete. This declaration is based on all information of which I have any knowledge.

I am signing this Tax Return by entering my PIN below.

ERO's PIN (EFIN followed by any 5 numbers) EFIN883400 Self-Select PIN 05560

C – Signature of Officer

Perjury Statement:

Under penalties of perjury, I declare that I am an officer of the above Exempt Organization and that I have examined a copy of the Exempt Organization's 2022 electronic income tax return and accompanying schedules and statements and to the best of my knowledge and belief, it is true, correct, and complete.

Consent to Disclosure:

I consent to allow my electronic return originator (ERO), transmitter, or intermediate service provider to send the Exempt Organization's return to the IRS and to receive from the IRS (a) an acknowledgment of receipt or reason for rejection of the transmission, (b) an indication of any refund offset, (c) the reason for any delay in processing the return or refund, and (d) the date of any refund.

Electronic Funds Withdrawal Consent (if applicable):

I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the Exempt Organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institution involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment.

I am signing this Tax Return and Electronic Funds Withdrawal Consent, if applicable, by entering my self-selected PIN below.

Officer's PIN 12345 Date 02/16/2023

Electronic Filing Information Worksheet

Keep for your records

2022

Name(s) shown on return
NEVADA NARPM

Identifying number
20-4620821

Part I - State Electronic Filing:

Check this box to force state only filing for all states selected to be filed electronically

Part II - Electronic Return Originator Information

The ERO Information below will automatically calculate based on the preparer code entered on the return.

For returns that are prepared as a "Non-Paid Preparer" (XNP) or "Self-Prepared" (XSP)
enter the EFIN for the ERO that is responsible for this return 883400

For returns that are marked as a "Non-Paid Preparer" (XNP) or "Self-Prepared" (XSP)
enter a PIN for the ERO that is responsible for filing return

ERO Name: HART AND ASSOCIATES, ERO Electronic Filers Identification Number (EFIN): 883400
ERO Address: 2831 Saint Rose Parkway Ste 268, ERO Employer Identification Number: 27-2286688
City: Henderson, State: NV, ZIP Code: 89052, ERO Social Security Number or PTIN:
Country:

Part III - Paid Preparer Information

Firm Name: HART AND ASSOCIATES, Preparer Social Security Number or PTIN: P00744963
Preparer Name: RICHARD HART, Employer Identification Number: 27-2286688
Address: 2831 Saint Rose Parkway Ste 268, Phone Number: (702)589-4687, Fax Number: (888)463-0064
City: Henderson, State: NV, ZIP Code: 89052, Preparer E-mail Address: RICHARD@HARTASSOCIATE.COM
Country:

Part IV - Selection of Additional Amended Returns

Enter the payment date to withdraw tax payment
Amount you are paying with the amended return

- Check this box to file another federal amended return electronically
Check this box to file another 990-T amended return electronically
File another Amended Form 114 Report of Foreign Bank and Financial Accounts (FBAR) electronically
Check this box to file another state and/or city amended return electronically

* Select the state and/or city amended return(s) to file electronically.

Table with columns for State/City and a list of options including California State Exempt.

Part V - Name Control

Name Control, enter here to override default NEVA

	<u>January</u>	<u>February</u>	<u>March</u>
Income			
Corporate Contributions	\$ 20.00	\$ 20.00	\$ 20.00
Individ, Business Contributions	\$ 35.00	\$ 35.00	\$ 35.00
<i>Total Direct Public Support</i>			
Program Income	\$ 200.00	\$ 200.00	\$ 200.00
Miscellaneous Revenue	\$ 50.00	\$ 50.00	\$ 50.00
Total Program Income			
<i>Total Income</i>			
Cost of Goods Sold	\$ 375.00	\$ 375.00	\$ 375.00
Total Cost of Goods Sold			
Gross Profit			
Expenses			
Advertising/Promotional	\$ 6.00	\$ 6.00	\$ 6.00
Business membership	\$ 350.00	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ -
<i>Total Business Expenses</i>			
Business meals	\$ 35.00	\$ 35.00	\$ 35.00
Accounting Fees	\$ 100.00	\$ 100.00	\$ 100.00
Constant Contact	\$ 260.00	\$ 260.00	\$ 260.00
E-Information Technology	\$ 15.00	\$ 15.00	\$ 15.00
ELITE VENU	\$ 200.00	\$ 200.00	\$ 200.00
Zoom	\$ 160.00	\$ 160.00	\$ 160.00
<i>Total Contract Services</i>			
License fees	\$ 10.00	\$ 10.00	\$ 10.00
Payroll Expenses	\$ -	\$ -	\$ -
Bank Charge	\$ 10.00	\$ 10.00	\$ 10.00
Pay Pal Fee	\$ 20.00	\$ 20.00	\$ 20.00
<i>Total Service charge</i>			
Travel and Meetings	\$ 125.00	\$ 125.00	\$ 125.00
Conference, Convention, Meeting	\$ -	\$ -	\$ -
<i>Total Travel and Meetings</i>			
<i>Total Expenses</i>			
<i>Net Operating Income</i>			
<i>Net Income</i>			

NEVADA NARPM
2023 Budget
 January - December 2023

	<u>April</u>		<u>May</u>		<u>June</u>		<u>July</u>		<u>August</u>
\$	20.00	\$	20.00	\$	20.00	\$	20.00	\$	20.00
\$	35.00	\$	35.00	\$	35.00	\$	35.00	\$	35.00
\$	200.00	\$	15,000.00	\$	200.00	\$	200.00	\$	200.00
\$	50.00	\$	50.00	\$	50.00	\$	50.00	\$	50.00
\$	375.00	\$	375.00	\$	375.00	\$	375.00	\$	375.00
\$	6.00	\$	6.00	\$	6.00	\$	6.00	\$	6.00
\$	-	\$	-	\$	-	\$	-	\$	-
\$	-	\$	-	\$	-	\$	-	\$	-
\$	35.00	\$	35.00	\$	35.00	\$	35.00	\$	35.00
\$	100.00	\$	100.00	\$	100.00	\$	100.00	\$	100.00
\$	260.00	\$	260.00	\$	260.00	\$	260.00	\$	260.00
\$	15.00	\$	15.00	\$	15.00	\$	15.00	\$	15.00
\$	200.00	\$	200.00	\$	200.00	\$	200.00	\$	200.00
\$	160.00	\$	160.00	\$	160.00	\$	160.00	\$	160.00
\$	10.00	\$	10.00	\$	10.00	\$	10.00	\$	10.00
\$	-	\$	-	\$	-	\$	-	\$	-
\$	10.00	\$	10.00	\$	10.00	\$	10.00	\$	10.00
\$	20.00	\$	220.00	\$	20.00	\$	20.00	\$	20.00
\$	125.00	\$	125.00	\$	125.00	\$	125.00	\$	125.00
\$	-	\$	1,000.00	\$	-	\$	-	\$	-

	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
\$	20.00 \$	20.00 \$	20.00 \$	20.00 \$	240.00
\$	35.00 \$	35.00 \$	35.00 \$	35.00 \$	420.00
					\$ 660.00
\$	200.00 \$	200.00 \$	200.00 \$	200.00	17,200.00
\$	50.00 \$	50.00 \$	50.00 \$	50.00	600.00
					\$ 17,800.00
					\$ 18,460.00
\$	375.00 \$	375.00 \$	375.00 \$	375.00	4,500.00
					\$ 4,500.00
					\$ 13,960.00
\$	6.00 \$	6.00 \$	6.00 \$	6.00	72.00
\$	- \$	- \$	- \$	-	350.00
\$	- \$	- \$	- \$	-	0.00
					\$ 422.00
\$	35.00 \$	35.00 \$	35.00 \$	35.00	420.00
\$	100.00 \$	100.00 \$	100.00 \$	100.00	1,200.00
\$	260.00 \$	260.00 \$	260.00 \$	260.00	3,120.00
\$	15.00 \$	15.00 \$	15.00 \$	15.00	180.00
\$	200.00 \$	200.00 \$	200.00 \$	200.00	2,400.00
\$	160.00 \$	160.00 \$	160.00 \$	160.00	1,920.00
					\$ 9,240.00
\$	10.00 \$	10.00 \$	10.00 \$	10.00	120.00
\$	- \$	- \$	- \$	-	0.00
\$	10.00 \$	10.00 \$	10.00 \$	10.00	120.00
\$	20.00 \$	20.00 \$	20.00 \$	20.00	440.00
					\$ 240.00
\$	125.00 \$	125.00 \$	125.00 \$	125.00	1,500.00
\$	- \$	- \$	- \$	-	1,000.00
					\$ 2,500.00
					\$ 13,014.00
					\$ 946.00
					\$ 946.00

NEVADA NARPM

Profit and Loss

January - December 2022

	TOTAL
Income	
Program Income	44,107.98
Total Income	\$44,107.98
GROSS PROFIT	\$44,107.98
Expenses	
Business Expenses	
Business membership	350.00
Business Registration Fees	150.00
Total Business Expenses	500.00
Contract Services	
Accounting Fees	1,540.00
Constant Contact	2,900.00
E-Information Technology	369.95
ELITE VENU	1,200.00
Speaker Fee	3,565.00
Zoom	2,149.90
Total Contract Services	11,724.85
Service charge	
Bank Charge	80.00
Pay Pal Fee	2,138.85
Total Service charge	2,218.85
Travel and Meetings	28,485.58
Conference, Convention, Meeting	701.00
Total Travel and Meetings	29,186.58
Total Expenses	\$43,630.28
NET OPERATING INCOME	\$477.70
NET INCOME	\$477.70



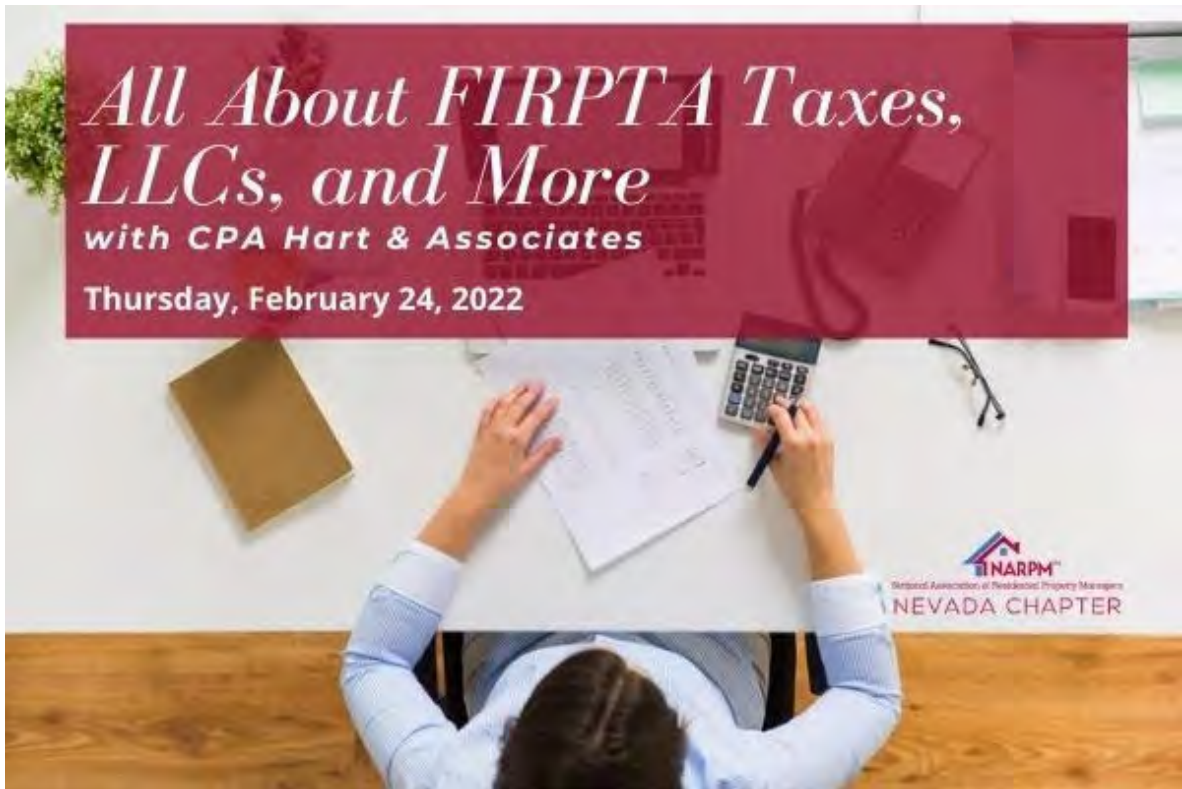
Marisa Kagan <mkagan@globalrealtysolutions.com>

All About FIRPTA Taxes, LLCs, and More with CPA Hart & Associates

2 messages

Nevada NARPM <info@nevadanarpm.org>
Reply-To: info@nevadanarpm.org
To: mkagan@globalrealtysolutions.com

Tue, Feb 1, 2022 at 4:40 PM



Nevada NARPM® - All About FIRPTA Taxes, LLCs, and More with CPA Hart & Associates

When

Thursday, February 24, 2022
from 10:00 AM to 12:00 PM PST
Add to Calendar

Hi Marisa,

NARPM Nevada Member Code
NARPMNVFEB22

Where

This is an online event.

Join us for virtually for a Q&A with renowned CPA Richard Hart - President of Hart & Associates.

Learn best practices when it comes to FIRPTA Taxes, LLCs, and more!

Also, tune in for legislative updates and news on our Chapter!



Hart & Associates has been providing quality tax consulting and advisory accounting guidance to Property managers, Real Estate agents, and foreign investors around the country since 2002. They pride themselves on being the most proactive results-oriented firm by making it a priority to remain abreast and enhance their mastery of the complex tax code and new tax regulations in order to give their clients not only the best personalized tax service overall, but also to educate them on how to make the best decisions that will help them pay the lowest amount of taxes allowable by law.

Thursday, February 24, 2022
10:00am - 12:00pm

Via Zoom

Members - Free
Non-Members - \$15

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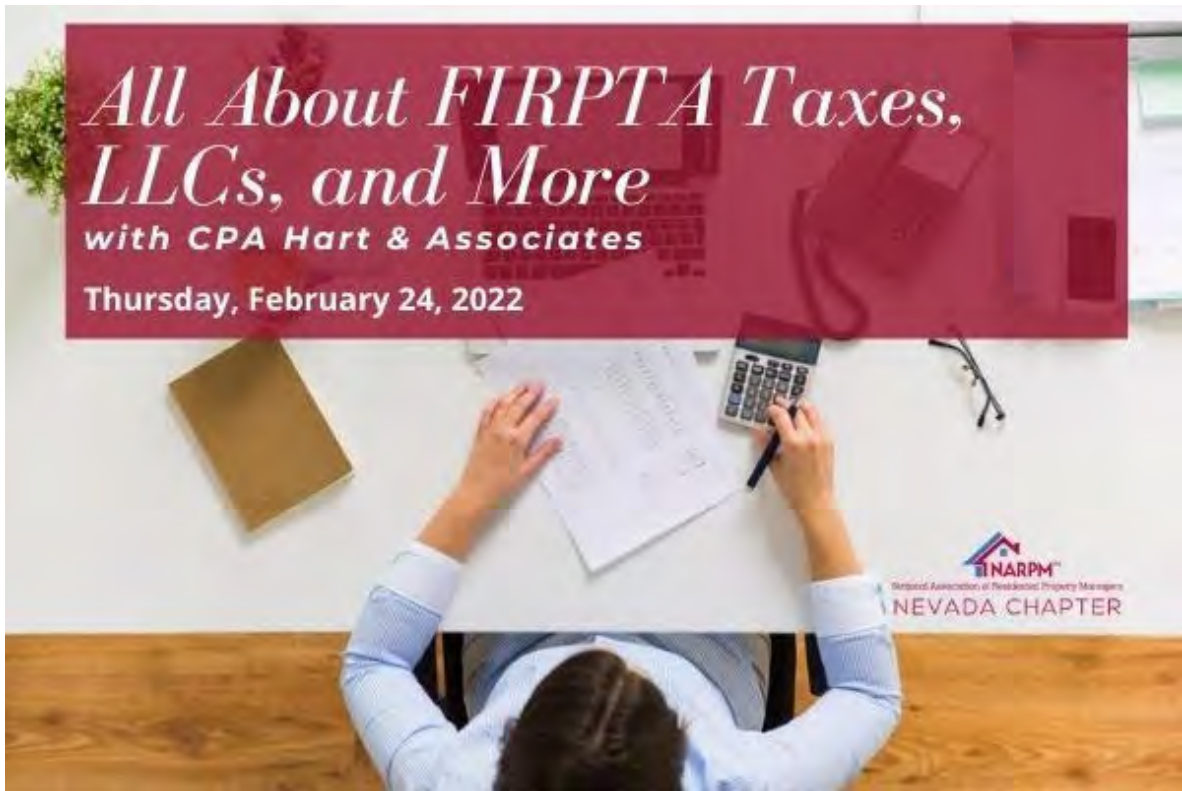
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Tue, Feb 1, 2022 at 4:47 PM



Nevada NARPM® - All About FIRPTA Taxes, LLCs, and More with CPA Hart & Associates

When

Thursday, February 24, 2022
 from 10:00 AM to 12:00 PM PST
 Add to Calendar

Hi Marisa,

Join us for virtually for a Q&A with renowned CPA Richard Hart - President of Hart & Associates.

Where

This is an online event.

Learn best practices when it comes to FIRPTA Taxes, LLCs, and more!

Also, tune in for legislative updates and news on our Chapter!





HART & ASSOCIATES

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Members - Free
Non-Members - \$15

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Marisa Kagan <mkagan@globalrealtysolutions.com>

Meeting Reminder! March Maintenance Madness

2 messages

Nevada NARPM <info@nevadanarpm.org>
Reply-To: info@nevadanarpm.org
To: mkagan@globalrealtysolutions.com

Tue, Mar 8, 2022 at 1:40 PM

NARPM NEVADA PRESENTS
MARCH MAINTENANCE MADNESS
Via Zoom

Learn about preventative maintenance, timelines to perform requested maintenance, and how to potentially profit from added service.

Presented by
ALISHA O'LOUGHLIN
ITAY DADON

Wednesday
March 23, 2022
10am - 12pm

NARPM Nevada Chapter
rbp by second nature
FAST RESPONSE Services

March Maintenance Madness

When

Wednesday, March 23, 2022 from 10:00 AM to 12:00 PM PDT
Add to Calendar

Hi Marisa,

NARPM Nevada Member Code
NARPMNVMAR22

Where

This is an online event.

Learn about preventative maintenance, timelines to perform requested maintenance, and how to potentially profit from added service.

Also a brief overview of NRS 118A regarding service requests and how long we have to get them in motion/completed. Major breach vrs Minor Breach and habitability items, HVAC, Heat, Hot Water- Why it is important to have your team together to provide regular and emergency services when needed.

Presented by

Alisa O'loughlin - Second Nature



Itay Dadon - Fast Response Services



Wednesday, March 23, 2022
10:00am - 12:00pm

Via Zoom
After registering, please look for your confirmation email with how to enter the Zoom meeting.

Members - Free
Non-Members - \$15

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Tue, Mar 8, 2022 at 1:43 PM



NARPM NEVADA PRESENTS
MARCH MAINTENANCE MADNESS
 Via Zoom

Learn about preventative maintenance, timelines to perform requested maintenance, and how to potentially profit from added service.

Presented by
ALISHA O'LOUGHLIN
ITAY DADON

Wednesday
March 23, 2022
 10am - 12pm

March Maintenance Madness

When

Wednesday, March 23, 2022 from 10:00 AM to 12:00 PM PDT
Add to Calendar

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Where

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Presented by

Alisa O'loughlin - Second Nature



Itay Dadon - Fast Response Services

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Wednesday, March 23, 2022
10:00am - 12:00pm

Via Zoom
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Members - Free
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Marisa Kagan <mkagan@globalrealtysolutions.com>

Reminder! Transferring Property Management Portfolios In Today's Environment

2 messages

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Reply-To: info@nevadanarpm.org
To: mkagan@globalrealtysolutions.com

Wed, Mar 23, 2022 at 4:35 AM



Transferring Property Management Portfolios In Today's Environment

When

Tuesday, April 5, 2022 from 10:00 AM to 12:00 PM PDT
Add to Calendar

Where

This is an online event.

Hi Marisa,

Gain insight into how to obtain and transfer property management portfolios in today's environment! If you are looking for your exit strategy or looking to expand your portfolio you won't want to miss this meeting!

Presented by

Linda Rheinberger & Sarah Morris
Morris Law Center



Linda Rheinberger



Linda has worked in the real estate industry since moving to Clark County in 1986. She has worked in many areas of our industry including new home sales, business brokerage, and general real estate, specializing in residential sales, property management and community association management.

Sarah Morris

Sarah Morris founded Morris Law Center in 2015. Sarah regularly appears in both State and Federal Court in Nevada. She has been practicing law for over 18 years. She primarily practices in the areas of business, real estate, estate planning and probate.

Special Presentation by our Sponsor

Stacy Sutter - Summit VA Solutions

Stacy Sutter is the President and founder of Summit VA Solutions, Inc. one of the fastest growing Virtual Assistant companies in the United States. Stacy has been in the real estate industry for 23 years, he has been a licensed broker for 17 years.



Tuesday, April 5, 2022
10:00am - 12:00pm

Via Zoom

After registering, please look for your confirmation email with how to enter the Zoom meeting.

Members - Free
Non-Members - \$15

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Wed, Mar 23, 2022 at 4:38 AM



Transferring Property Management Portfolios In Today's Environment

When

Tuesday, April 5, 2022 from 10:00 AM to 12:00 PM PDT
Add to Calendar

Hi Marisa,

NARPM Nevada Member Code

NARPMNVAPR22

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Where

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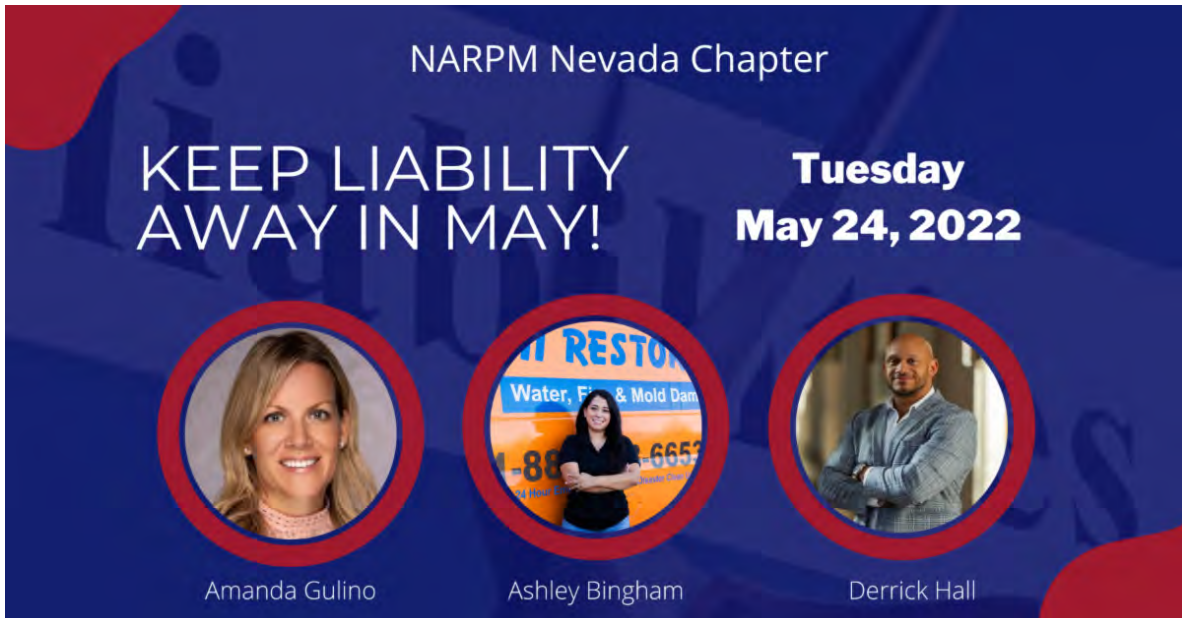
Marisa Kagan <mkagan@globalrealtysolutions.com>

Don't Miss It! Keep Liability Away in May!

2 messages

Nevada NARPM <info@nevadanarpm.org>
Reply-To: info@nevadanarpm.org
To: mkagan@globalrealtysolutions.com

Mon, May 9, 2022 at 10:22 PM



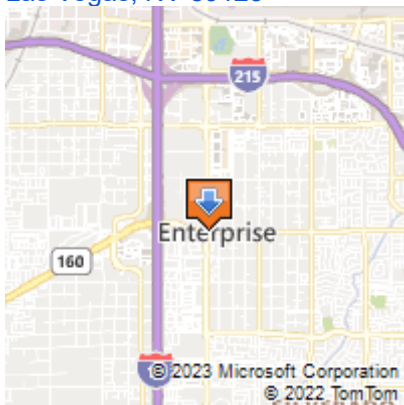
Keep Liability Away in May!

When

Tuesday, May 24, 2022 from 10:30 AM to 12:00 PM PDT
[Add to Calendar](#)

Where

Clark County Public Library
8310 S. Las Vegas Blvd
Las Vegas, NV 89123



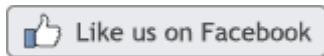
[Driving Directions](#)

Hi Marisa,

Learn how to mitigate liability! Learn the difference between additional interest versus additional insured and why it matters to get it right! Are insurance companies insuring all canine breeds? How to navigate mold testing and remediation with a tenant! You won't want to miss this meeting!



Amanda Gulino



The Fresh Start Company



I am a team leader for State Farm Insurance. I specialize in Business, Life and Home Insurance. I drive production and maximize profits at the agency level through team management. The key to your success lies in the trust and respect of your clients and their referrals. Together, we help our clients/neighbors manage the risks of every day life and recover from the unexpected with grace. Out of 19,000 State Farm Insurance Agents our office is consistently one of the top producers in Business, Life and Home Insurance.



Ashley Bingham

A family owned & operated franchise dedicated to providing top-of-the-line restoration services to home and business owners in their community. Providing emergency water damage mitigation, fire & smoke damage restoration, sewage backup remediation, mold & odor remediation, bio & trauma cleanup. Open 24/7, 365 with a quick emergency response time. Husband & wife Spencer and Ashley Bingham are the proud owners of 911 Restoration.



Derrick Hall, CIE, CMI - COO & Co-CEO

Derrick has over 22 years of experience in the insurance restoration and environmental industries. Derrick started at age 16 as a mitigation technician and advanced his career as a project manager, team leader, and general manager at Rocky Mountain Catastrophe/Belfor and Action Catastrophe.

Tuesday, May 24, 2022
10:30am - 12:00pm

Clark County Public Library
8310 S. Las Vegas Blvd.
Las Vegas, Nevada 89123

Members - Free
Non-Members - \$15

CONTACT
Krystal Sherry
krystalsherry@lvrealestatequeen.com

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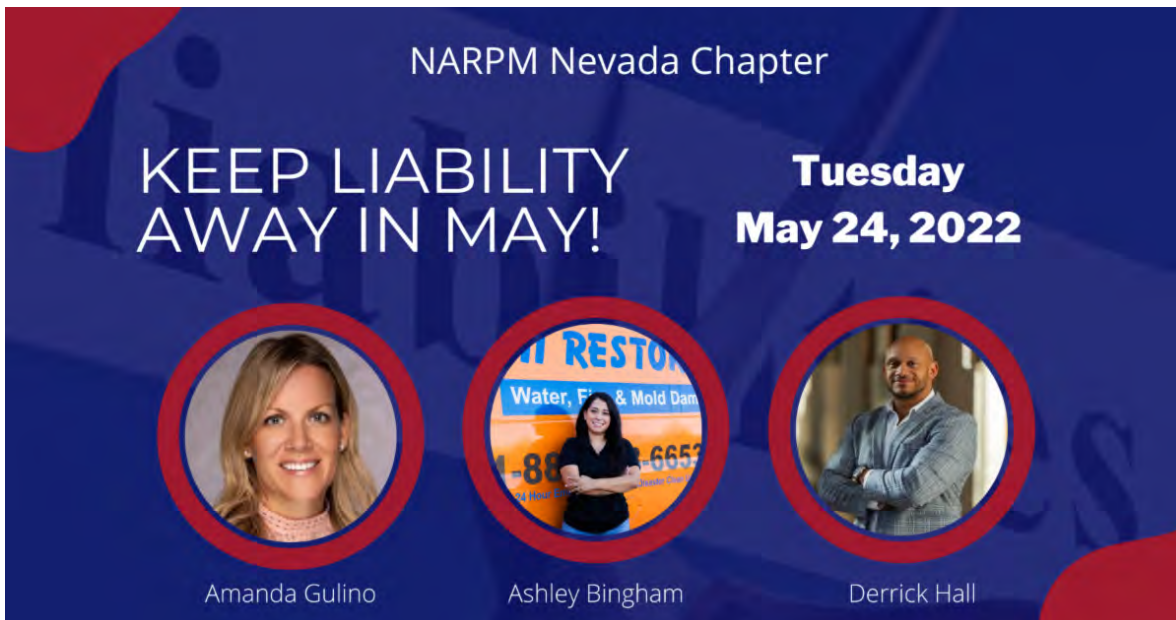
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To: mkagan@globalrealtysolutions.com

Mon, May 9, 2022 at 10:23 PM



Amanda Gulino

Ashley Bingham

Derrick Hall

Keep Liability Away in May!

When

Tuesday, May 24, 2022 from
10:30 AM to 12:00 PM PDT
[Add to Calendar](#)

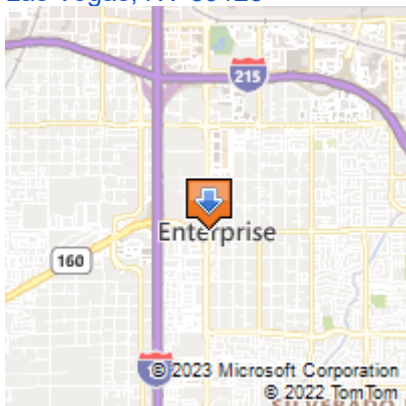
Hi Marisa,

NARPM Nevada Member Code
NARPMNVMAY22

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Where

Clark County Public Library
8310 S. Las Vegas Blvd
Las Vegas, NV 89123

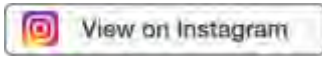
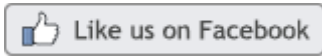


[Driving Directions](#)

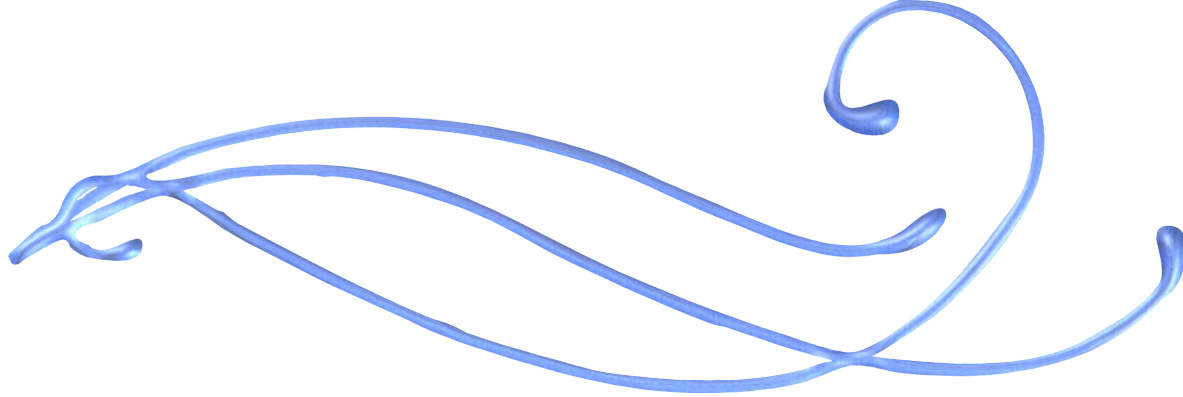
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PROPERTY MANAGEMENT

**Nevada Chapter of NARPM
2-Day Conference**
SPONSORSHIP PROGRAM

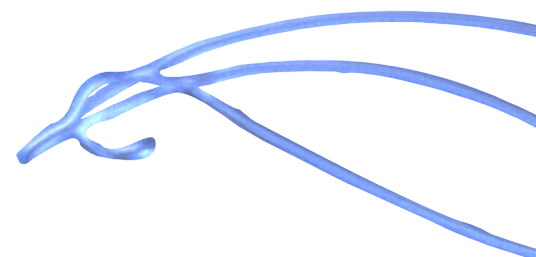


The conference will take place June 29th – 30th, 2022 at the

Ahern Hotel

300 W. Sahara Ave.

Las Vegas, NV 89102



SPEAKERS

We are excited to hear what new information they will share



Brian Birdie, Instructor for NARPM : Brian Birdie, MPM® RMP®, served for 15 years in the United States Air Force before starting in property management. He started working for the family business in 1997. PMI Birdie Properties has specialized in property management for over 40 years. Brian has taken the company from a one-man office with 75 properties to a business of over 15 employees that manages over 1600 properties. In addition to his NARPM® designations, he has received the Certified Property Manager (CPM®) designation from IREM®. He is an approved Property Management Instructor for the States of Texas, Florida, Utah, and Washington as well as NARPM®. Brian holds a Real Estate Broker license in Texas, Missouri, and Washington.

Scott Brady : Scott's family moved to California when he was 10 and he grew up in North Hollywood. Scott graduated from UC Berkeley with a degree in Comparative Literature (German, Latin & English) and obtained his MBA from Cal State Fullerton. He started in banking with positions as a Loan Agent, Marketing Director and finally Private Banking. In 1997, Scott started his first real estate company and in 2012 started Progressive Property Management, Inc., and now with Progressive Association Management, Lagani Insurance Services and Partners Real Estate Group, he has over 30 agents and over 1,400 properties under management. He has spoken at 4 NARPM Conferences, 4 Cal NARPM Conferences and several chapter meetings on property management growth strategies, and is currently finishing a book, "How to Build a Profitable Property Management Company".



Liz Cleyman, NARPM President 2022: President Liz Cleyman, MPM® RMP®, is an Executive Property Manager at Grace Property Management in Denver, Colorado, as well as the Broker/Owner of Blue Sail Property Management in Jacksonville, Florida. Her focus is on single-family homes and she has worked with hundreds of investors over her 12 years of experience. Liz joined NARPM® in 2012, received her RMP® in 2015 and her MPM® in 2018. Liz has served at the local, state and national levels for NARPM®, including the 2016-2018 National Member Services Committee, the 2017 National Finance Committee, the 2015-2016 NARPM® Florida State Chapter Board, and the 2015-2016 NARPM® Tampa Bay Chapter President. She was the Southwest RVP from 2018-2020, and President-Elect in 2021. In her spare time, she loves spending time with her family, playing golf, and exploring the Rocky Mountains.



June 29th – 30th, 2022 at the Ahern Hotel

SPEAKERS



Troy Garrett Government Affairs Director NARPM NATIONAL, Troy has served as the Government Affairs Director for Legislative Strategies Group. He has coordinated with various policy stakeholders to craft, pass, and implement new policies at the state level concerning housing, healthcare, transportation, professional occupations, and additional policy arenas. Before entering public service, Troy presided over various research projects at Virginia Tech on the interconnections between federal, state, and local governments and federated and local grassroots civic organizations. He holds both Bachelor of Arts and Master of Arts degrees in political science at Virginia Tech. Troy was recognized for his research and awarded the Best Master's Thesis Award from the Department of Political Science and the prestigious William Preston Society's Master's Thesis Award from the Virginia Tech Graduate School. He remains a member of the VT International Refugee Research Project and serves as an editor for the scholarly journal Community Change.

Jeff Stone (Running for Senate seat) Jeff has been investing in Nevada real estate for nearly 15 years. Over the last few years, the Stones have called Nevada home. Jeff is a licensed pharmacist with 40 years of experience, a profession that saw him open 6 pharmacies and employs nearly 40 personnel. Being a small business owner himself, Nevada's small businesses will always be close to Jeff's heart. He has spent time as an Assistant Professor of Pharmacy at USC, as well as serving as an Assistant Professor of Pharmacology at Cal-State Dominguez Hills teaching pharmacology to graduate nursing students. Jeff currently works as a Real Estate agent in Henderson, has his eye on the Senate seat.



Heidi Kasama: District 2 Assembly Woman. In 2002, her family moved to Las Vegas. Heidi obtained her Nevada Real Estate license and in January 2004 opened her own Real Estate Brokerage which grew to approximately 80 agents. Heidi merged her company with Prudential, which has now become Berkshire Hathaway Home Services-Nevada Properties and is now the managing broker of the office and is responsible for approximately 230 agents. She has her Broker's License, Business Broker and Property Management permits. Heidi also owns and manages Kasama Property Management, specializing in residential and commercial property management. Heidi enjoys the "art" of real estate and the negotiations in the business. Heidi served as the 2018 President for the Nevada Realtors (NVR) and was a director for the National Association of Realtors (NAR) and currently serves on their Finance Committee overseeing a \$200 million + budget. She was also honored to receive the "Realtor of the Year" for 2018 by NVR and 2015 by GLVAR. Heidi also served as President of the Greater Las Vegas Association of Realtors (GLVAR) for 2014. Currently is Assembly Woman for District 2 here in Las Vegas.

SPEAKERS



Charlie Nicole DeLaPaz (Running for Assembly District 19) Charlie is the mother of 4 children who were all born in Las Vegas. She grew up in the Clark County School district attending K-12, attended college in Nevada and then later became a small business owner of a digital marketing company. She also has a strong background working in the field of public relations for her church and her non-profit organization. As a co-founder of Power2Parent, she has spent the last 7 years as a parental rights advocate and lobbyist in the Nevada legislature protecting the right of parents to have the ultimate voice in their children's education and more. In the last 4 legislative sessions, she worked across the aisle on behalf of Power2Parent and in conjunction with other great Nevada organizations, on legislation to: save and fund school choice programs, protect parental voice, preserve homeschool laws, stop mandated "one size fits all" comprehensive sex education mandates to the entire state, protect the religious exemption for vaccination in public schools, continues to educate the public about the legislative process, assisted in finding and endorsing good candidates for the legislature, and more. Charlie now has her goal set to be the next Assembly Woman for District 19.

Danielle Gallant (Running for Assembly district 23) Danielle is a wife, mother, and small business owner. She holds a Nevada Broker license and is a partner of Guardian Realty Investment and Property Management with her husband Paul. Danielle has been doing full time Real Estate and Property Management for almost a decade and also worked in the construction industry, as co-owner in Gallant Construction. Prior to joining her husband in the family construction business, she worked as a Marriage and Family Therapist. She holds a B.A. in Psychology and a Masters in Human Development and Family Studies from Auburn University. Danielle is grateful for the State of Nevada and wants to ensure that we continue to offer that same level of hope and opportunity to anyone else who wants to call Nevada home. She feels strongly that we need better legislation with less interference so that Nevada can get back to offering the same opportunity her family was given 8 years ago, so she is running for Assembly Woman for District 23.

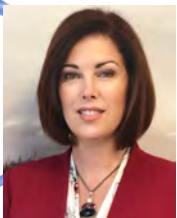


SPEAKERS



Katherine Knister Zook Executive Director at Silver State Fair Housing Council. Over 27 years of working to ensure equal housing opportunities for all in Nevada. Her dream is that the Silver State Fair Housing could close, and Fair Housing would no longer be an issue in Nevada.

Monica K. Gilroy, ESQ Managing Partner the Gilroy Firm. A founding principal of The Gilroy Firm, Ms. Gilroy is the firm's managing partner and has over 25 years of experience practicing law. She received her Bachelor of Arts in Political Science from the University of Wisconsin and a J.D. from the University of South Carolina School of Law. In addition, Ms. Gilroy attended the Ealing College of Higher Education, England in a study abroad program. During her career, Ms. Gilroy has served as the litigation liaison for leading lending institutions as well as managed their national bankruptcy litigation program. She continues to serve as counsel for many national and local banks, mortgage companies and Real Estate industry lenders and leaders. She regularly assists closing attorneys, Real Estate agents, Property Managers, title companies and Brokers when title or other contract issues arise. She practiced for several years in the areas of estate and trust litigation and serves regularly as a Special Master in Fulton County. Ms. Gilroy has extensive lead counsel trial experience and frequently appears in all of the state and federal courts of Georgia, including the state and federal appellate courts. She is also a member in good standing with the United States Supreme Court. Ms. Gilroy has conducted hundreds of jury trials, bench trials, arbitrations and mediations and regularly argues dispositive motions of all kinds. Ms. Gilroy is the immediate past Chair of the Real Property Law Section ("RPLS") of the State Bar of Georgia, which is the largest section of the state bar. She previously served as the Editor of the RPLS Newsletter. A long-standing member of the State Bar of Georgia, she was appointed by the last five Presidents of the State Bar to serve on the Programs Committee.



Victoria Cowart, CPM, NAAEI Faculty Director of Education and Outreach for PetScreening. With a high degree of enthusiasm and energy, and 30+ years in the industry of multi-family Property Management, she began in this amazing field as a Leasing Agent. With a degree in the Management of Human Resources, a PM License, a CPM designation, and many years of facilitating adult education, she is now serving PetScreening and its Clients as Director of Education and Outreach.. She is currently also serving as the Legislative Chair for the National Apartment Association (NAA) and have recently completed four years as a Regional RVP for the NAA as well.



June 29th – 30th, 2022 at the Ahern Hotel

SPEAKERS



Marc Cunningham My Father decided to start a Property Management business in 1978, I was one of the first employees of Grace Property Management...because I was free child labor! I grew up in the Real Estate world and spent many years pulling weeds, painting walls, showing properties, and collecting rents for my dad. Today, with our team of 20+ people, we manage over 900 properties in the Denver area. We manage, we buy, we sell, we lease, we inspect, we evict, we invest, and we have fun doing it! In addition to running our company, we train thousands of Property Managers each year. Whether you are just starting a Property Management business or you are an industry veteran, we can show you how you can create a sustainable, profitable business that is NOT dependent on you to run it... and still take Fridays off. Marc is the President of Grace Property Management & Real Estate, holds a degree in Real Estate & Finance, has taught CE classes in over 20 states, is regularly featured in national real estate publications and podcasts, holds multiple designations, invests in residential and commercial real estate, and was named the 2018 National Property Manager of the year by Think Realty. .

Gail Phillips CAE, Chief Executive Officer NARPM National. Gail has 37 years of association management experience. She has led many organizations she has managed to increase their bottom line through efficiencies and enabled the volunteers to free up their time to be more productive and work on strategic issues within their organizations. Gail graduated from Radford University with a Bachelor of Science degree in merchandising and a minor in general business. She has completed numerous certificate programs in association management, marketing, code of ethics, professional standards and association structures. She is a member of the American Society of Association Executives.



Jim Eagan CE Class Instructor. Jim has 17 plus years in Real Estate as President and licensed Broker for Limestone Investments, he is responsible for overseeing marketing, sales and operations of the business. Since 1994, he has been managing residential, multifamily and commercial real estate. In November 2008, he expanded operations to take advantage of the collapsing Real Estate market by creating a buying system for investors. Jim has written two books on the subject of Property Management and teaches Property Management continuing education to other professionals.



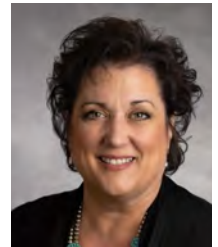
June 29th – 30th, 2022 at the Ahern Hotel

SPEAKERS



Andrew Smallwood VP of Revenue at Second Nature, the only national 4-peat vendor of the year. We are building a future where every home is managed by professional property managers. Our business is helping 1,000+ pro PMs make resident experience their competitive advantage with a fully managed resident benefits package. Andrew also serves as the board chair for Front Row Foundation and hosts the Triple Win Property Management Podcast. His biggest fears are spiders, home warranties, and writing bios for events.

Julie Davies Has wrote and edited articles, books, policy manuals, marketing materials, curriculum, and newsletters for over 30 years. She was recently commissioned to write and teach a certification course on Short Term Rental Management at CSN and other colleges (after years of managing hotels, STRs, B&Bs, and senior care communities along with teaching about all areas of hospitality, tourism, senior care, and lodging management). She has also consulted with and reviewed travel and lodging businesses.



Allison DiSarro SVP Specialty Banking / Enterprise Bank & Trust | Property Management She is the leading industry specialist who is well known and respected for her vast knowledge of Real Estate trust bank accounts. Allison banks with hundreds of management companies and ensures their client trust funds are protected accordingly. She often teaches on this subject and has been a resource for management companies, auditors, consultants and bookkeepers.



Todd Orecheid CEO & Owner of GTL Real Estate since 2008. Todd has held a real estate sales license in Georgia since 2008. Born in Charleston, West Virginia in 1982, he has also lived in Florida and Ohio. He majored in professional aviation at Embry Riddle University. Prior to joining Central Georgia Realty, he worked as an airline pilot for a major airline based in Atlanta, and also served as an Executive Vice President of the Air Line Pilots Association, Int'l.

SPEAKERS



Lee Barrett CE Class Instructor. Lee is a Broker of over 30 years and one of the top National Trainers in Real Estate. He is a Senior CRS Instructor Approved to teach REBAC classes which includes major designations such as GRI, ABR, SRES, RSPS and more Approved to teach REBI classes which include C-RETS, SRS and RENE. In addition, Lee has served as the Las Vegas Association of Realtors® President, been Instructor of the Year 3 times and is in the Realtor® Hall of Fame.

Paul Rich CE Class Instructor. Current NARPM Nevada State Chapter President. Paul is Broker Owner of Achieve Real Estate and Management LLC in Henderson, NV. Prior to opening his brokerage in 2021, Paul was a Broker Manager and Property Manager for several years. In addition to residential sales and property management, he has a Community Manager permit and experience as an owner of a community association management company. In addition to serving as 2022 Nevada NARPM President, Paul serves on the Real Estate Business Institute Board of Directors, 2021-22 NAR Leading Edge Advisory Board, 2020-2022 Southern Nevada Networking Director for Nevada RRC/CRS, serves on several committees for LVR, and was recently appointed to the LVR Faculty. Paul has a wife and four daughters and has called Nevada home since 2003.



Joshua Campa Joshua oversees all operations of McGarey Campa Group's Residential Management, Commercial Management & Sales divisions. Joshua's Real Estate career spans over 14 years in Property Management & Leasing with experience in every facet of property management operations. Joshua began his real estate career in 2006 at McGarey Partners Commercial Real Estate Services where he spearheaded the firm's marketing and operations. Aiding Chris McGarey in managing nearly 1 million square feet of commercial property. With a business and marketing background from the University of Nevada at Las Vegas he has taken his Real Estate experience to founding and expanding the McGarey Campa Group's residential property management division to nearly 500 residential units. Joshua currently holds several designations in Residential Property Management Including Accredited Residential Manager® (ARM) from the Institute of Real Estate Management® (IREM) & the Residential Management Professional® (RMP) designation from the National Association of Residential Property Managers® (NARPM). He served as the President for the Southern Nevada Chapter of NARPM in addition to serving on committees for NARPM National & the Las Vegas Association of Realtors®. His education and experience in Residential Property management are key to ensuring that the McGarey Campa Group provides the highest level of Residential Property Management Service. Currently Joshua has 511 residential doors, and 588 on the commercial side.



June 29th – 30th, 2022 at the Ahern Hotel

SPEAKERS



Stephanie Rabiner FHEO Enforcement Branch Chief, Office of Fair Housing and Equal Opportunity U.S. Department of Housing and Urban Development.

The mission of the Office of Fair Housing and Equal Opportunity (FHEO) is to eliminate housing discrimination, promote economic opportunity, and achieve diverse, inclusive communities by leading the nation in the enforcement, administration, development, and public understanding of federal fair housing policies and laws. Stephanie received her law degree from Washington University School of Law.

MORE TO BE
ADDED SOON



June 29th – 30th, 2022 at the Ahern Hotel

PROPERTY MANAGEMENT

Nevada Chapter of NARPM 2-Day Conference

June 29th – 30th, 2022 at the Ahern Hotel 300 W. Sahara Ave. Las Vegas, NV 89102

DON'T MISS YOUR CHANCE, click [here](#) to register today

In just **2 WEEKS** you can get information from all these extraordinary speakers and sponsors

- Gail Phillips CEO NARPM National
- Scott Brady "The Arc of Price Bends to Zero"
- Brian Birde, Scott Brady and Liz Cleyman "The future of PM, Trends, Automation, Technology & Margins"
- Keith Becker, Robert Thomas, Kevin Fletcher, Moderated by Bob Preston "Rent Control - Yay or No Way?"
- Troy Garrett Overview of Legislation on a National Level
- Meet Local Nevada Legislators: Jeff Sone, Heidi Kasama, Charlie Nicole DeLaPaz, Danielle Gallant, Scott Hammon
- Risk Avoidance in the New Era CE.59530000-RE (3) Property Management Lee Barrett and Paul Rich
- Mega Watt PM Panel- Josh Campa, Melissa Fore, Robert Hughes, Sandra Thomas
- Silver State Fair Housing -Katherine Knister Zook
- Monica K. Gilroy, ESQ Managing Partner the Gilroy Firm
- Victoria Cowart, CPM, NAAEI Faculty Director of Education and Outreach PetScreening
- FHEO Enforcement Branch Chief Stephanie Rabiner Office of Fair Housing and Equal Opportunity U.S. Department of Housing and Urban Development
- More dollars per door? Marc Cunningham, Andrew Smallwood, Allison DiSarro, Todd Orecheid
- Risk Reduction for Property Managers - 3 CE Credits (Property Management) CE.6641000-RE Jim Eagan
- Update on Short Term Rents in all municipalities Julie Davies

THANKS TO OUR SPONSORS:



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Nevada Housing Advocacy Coalition

Cocktail hour/mix and mingle with attendees/legislators/sponsors



National Association of Residential Property Managers

NEVADA CHAPTER

Nevada NARPM BOD MEETING MINUTES JANUARY 12TH, 2022 – VIRTUAL 1 PM

No.	Page #	
1.	1	CALL TO ORDER ,COMMITTEE CHAIR UPDATES
2.	1	
2.	1	FEBRUARY MEMBERSHIP MEETING CONTENT ; VIRUTAL. ALL ABOUT FIRPTA TAXES & LLS WITH CPA RICHARD HART. SPONSOR SPEAKER IDEAS: IPX 1031, CSN MARCH – MAINTENANCE MADNESS
3.	1	BOARD MEETING DATES TO ESTABLISHED TO ENSURE NO CONFLICTS IN SCHEDULES
4	1	AFFILIATE UPDATES: CSN & NV MOLD TESTING RENEWED AS AFFILIATES. MARKETING TO GO OUT VIA EMAIL, INSTAGRAM, AND FACEBOOK.
5	1	MEMBERSHIP MARKETING EVENTS: PM SYMPOSIUM COLLABORATION WITH LVR POTENTIALLY, DISCOUNTED NARPM MEMBERSHIP OFFERS
6	1	EDUCATION UPDATE FROM EDUCATION CHAIR MELISSA FORE, NEED TO PUSH OUT PROMOTION
7	1	HYBRID EVENTS – NEED VOLUNTEER TO BRING BACK OPTIONS AND PRICING FOR BOARD APPROVAL
8.	1	NORTHERN NEVADA UPDATES
9.	1	DECEMBER FINANCIALS, BRAINSTORMING ON FUNDRAISING IDEAS, NEED TO HOST EVENTS TO BRING IN FUNDS

Meeting Ground Rules

- ◆ Avoid side conversations
- ◆ State your position first, then explain your point
- ◆ Respect each other's time: be on time and stay for the entire meeting
- ◆ Help create a non-judgmental environment where all ideas have value and creativity is encouraged
- ◆ The Chair will manage the discussion in order to achieve the meeting goals
- ◆ speak to the point
- ◆ evaluate ideas, not people
- ◆ work toward consensus



Feb. 10, 2022 Board Of Directors Meeting Minutes- APPROVED

Board Members In Attendance

Paul Rich, President	Robert Hughes, RVP Northern NV
Krystal Sherry, President- Elect	Melissa Fore, Director
Jacqueline Dutt, Secretary	Marisa Kagan, Director
Jordan Woolsey, Treasurer	Erika Lamb, Director

- I. Called to order 1:04pm by Paul Rich
- II. Approval of Jan 12, 2022 Board of Directors Meeting Minutes- motion Armina, 2nd Krystal. Approved.
- III. Treasurer Report
 - a. We had a few Affiliate Renewals in late Jan, early Feb
 - b. \$2700 approximate current balance
 - c. Recommend new classes to continue to increase balance
 - d. Motion to approve Paul Rich and Krystal Sherry to be added to bank signature card and remove Joshua Campa made by Michael. 2nd- Andie. Approved
- IV. Committee Reports
 - a. Affiliate Committee
 - i. Air Doctor has renewed
 - ii. State Farm has renewed
 - iii. Jacqueline states she is working on marketing for the renewed members
 - iv. A recommendation was made for every board member to look for new affiliate members
 - v. Paul will send the Affiliate form out to board members
 - vi. Erika inquired about having a category for non profit organizations to sign up as Affiliates- to be discussed in Executive Session
 - b. Community Outreach
 - i. The committee has not met yet. Larissa will follow up with Krystal and Paul after the board meeting
 - c. Education Committee
 - i. There was a scheduled Zoom on 2/4 but no one attended
 - ii. Melissa has also been working to resolve the sponsorship of courses with NARPM National. We are sponsoring the August 24-25 Advanced Risk Management Course.

- iii. Jordan will follow up with Melissa on the contact address/PO Box for the Sponsor Form.
 - iv. For March Education, the NRED Instructor list was reviewed. Many instructors are not offering courses or PM CE Courses. Melissa is working on getting March set up.
 - v. Erika inquired about Marc Cunningham. Melissa was concerned about the cost. Michael stated that Marc may have lower cost options and he will reach out. Erika will also reach out to national NARPM instructors.
 - d. Membership Committee
 - i. There is currently an opening for Membership Committee Chair
 - ii. The new members from January were contacted
 - iii. Nevada NARPM is sponsoring a PM CE class at LVR Feb 23rd
 - iv. A table will be set up for LVR General Membership Meeting in March
 - v. Nevada NARPM was invited to speak at an upcoming LVR Leadership Session
 - e. Legislative Committee
 - i. The committee held its first meeting. They are researching a Seattle program to look at Section 8 changes and reforms.
 - ii. Andie will send a SurveyMonkey to get input from NARPM members.
 - f. Northern Nevada Committee
 - i. The committee has planned its schedule for the year.
 - ii. They are looking at a table for the upcoming PM Symposium.
 - iii. They will also hold a Zoom meeting with Northern Nevada Membership
- V. Committee Rush
 - a. We will continue to reach out to membership to get involved by serving on a committee.
 - b. Motion to approve a \$35 expense for a table at the March LVR General Membership Meeting made by Michael. 2nd Marissa. Approved.
 - c. Krystal motioned to approved two additional tables at the remaining LVR General Membership Meeting events. 2nd Michael. Approved.
 - d. Krystal stated that our goal is to increase participation in current committees, but would also like to propose a Public Relations Committee. Ideal candidates are skilled at reaching out to the media, combat negative stories, and promoting good stories. Michael stated that we need to put the word out to our members and we may be able to fill this easily. We should also talk to IREM, investor groups to work together on this. Erika stated that as President of Renoe/Sparks Association of Realtors, they hired an agency at the cost of \$5000-\$6000/month to interact with the media. You need someone with connections to the media. Andie inquired if Elite View could assist with this. Michael replied that she possibly could but is Florida based. Krystal will discuss this issue with her business partner. Erika asked about how involved we are with building relationships with our local legislators. Marisa asked about creating a brain trust to find solutions to rent affordability issues.
- VI. Feb. 24th Membership Meeting
 - a. Richard Hart, Richard Hart and Associates
 - b. Taxes, Entities, 1031 Exchanges
 - c. Affiliates are Cary Geil, Collection Services and IPX 1031
- VII. March Membership Meeting
 - a. March 23rd
 - b. March Maintenance Madness

- c. Affiliates are speakers- Fast Response Services and Second Nature
- VIII. March Education- TBD
- IX. April Membership Meeting
 - a. April 5th
 - b. Linda Rheinberger
 - c. Transferring Property Management Portfolios
 - d. Affiliates TBA
- X. Symposium Update
 - a. Proposed to LVR PM Committee to take the lead on the Symposium this year. The committee has approved to have a work group put together for this.
 - b. Nevada NARPM will continue to organize a Symposium/Convention as a two day event. More details TBD.
- XI. MLS Tech Sponsor for Tech Forum
 - a. Krystal is reaching out to PM tech companies to sponsor the tech forum
- XII. Update on promotional items
 - a. There are no items yet
 - b. Paul will assist with getting some promotional items and also reach out to Marketing Committee
- XIII. Northern Nevada Request for Funds
 - a. Motion by Michael to approve \$300 for a table and other promotional items/literature for the upcoming Property Management Symposium. 2nd Andie. Approved.
- XIV. Newsletter
 - a. Please submit content ideas to Paul Rich
 - b. Jacqueline and Ashley to update sponsors on Constant Contact Newsletter template
- XV. Other Business
 - a. Change Nevada NARPM Board meetings to meet before LVR Property Management Committee. 2nd Krystal. Motion failed.
- XVI. Meeting Adjourned 2:32pm.



Feb. 10, 2022 Board Of Directors Meeting Executive Session Minutes- APPROVED

Board Members In Attendance

Paul Rich, President	Robert Hughes, RVP Northern NV
Krystal Sherry, President- Elect	Melissa Fore, Director
Jacqueline Dutt, Secretary	Marisa Kagan, Director
Jordan Woolsey, Treasurer	Erika Lamb, Director
Joshua Campa, Past-President	

- I. Called to order 2:32pm by Paul Rich
- II. Affiliate Sponsor Terms
 - a. Motion by Marisa to adjust Affiliate Membership terms to expire in April. Affiliate membership will be prorated to add months as needed to have expiration in April (ie, if an affiliate signs up in June, their membership will be pro-rated for 14 months). 2nd Robert. Approved 9-0.
- III. Community Partner Membership- no cost for non profit charitable organizations
 - a. Joshua motioned to create a draft of Bylaws to include a new membership category that would be approved by the board at the next Board of Directors meeting. 2nd Krystal. Approved 9-0.
- IV. 2022 Vision (President)- attached.
- V. Other Business
 - a. Hold a contest to get ideas on Affordable housing solutions
- VI. Meeting Adjourned 3:10pm.

2022 Vision and Goals

Seeking Input for the Following:

- I. 50% chapter growth
- II. Educational opportunities focused on all levels of property management experience, and 1-2 events for non-permit holders to gain valuable insights.
- III. Focus on one charitable organization this year that we will tie into events (50/50 raffle, etc)
- IV. Develop more outreach, social events, exposure for organization (networking and community outreach/goodwill/good press)

Nevada NARPM Board of Directors Meeting March 8, 2022

I. CTO 1:05pm

Present

Paul Rich- 2022 President
Krystal Sherry – 2022 President Elect
Jordan Woolsey - 2022 Treasurer
Jacqueline Dutt - 2022 Secretary
Joshua Campa, ARM®, RMP® - 2022 Past President
Melissa Fore - 2022 Director
Marisa Kagan- 2022 Director
Robert Hughes, RMP® - 2022 Northern Region Vice President

Mailing Address
Nevada Chapter of NARPM®
7320 S Rainbow Blvd #102-125
Las Vegas, NV 89139

www.nevadanarpm.org
info@nevadanarpm.org

II. Approval of February 10, 2022 Regular Board Meeting Minutes Motion- Michael Ring

2nd – Joshua Campa

III. Committee Reports

- a. Community Outreach, Larissa Gaccione
 - i. Goal is to partner with 1 or 2 non profit organizations
 1. Homemade Southern NV, Southern Nevada Homebuilders
 - a. Mission- enhancing quality of life.
 - b. Help homelessness
 - c. Current drive is collecting baby items (ShadeTree)
 2. Help of Southern Nevada
 - a. placing clients /tenants hand up
 - b. helping with social security/ disability, goal is to make them self sufficient
 - c. diaper banks/ holiday volunteering
 3. 500 projects of love
 - a. end homelessness
 - b. meals
 4. United way of Southern Nevada
- b. Education Committee, Melissa Fore
 - i. Next Meeting Friday @ 11am on Zoom on NARPM calendar
 - ii. P.O. Box info received

- iii. Confirmed for Aug course with NARPM National
 - iv. List of instructors compiled, will reach out for a few more
 - v. Michael – reached out & Marc Cunningham hasn't heard back
 - vi. Tamara Willey to do free courses for our members
 - c. Marketing Committee, Jacqueline Dutt
 - i. Summit VA Solutions is a new Affiliate Member, will market
 - d. Membership Committee, Paul Rich
 - i. We have sponsored one LVR CE, a BHHS event table, spoken at the LVR Leadership Series, and lined up to sponsor an LVR General Membership table and 2 more CE's
 - ii. National NARPM material received and distributed
 - e. Legislative Committee, Andie Stephenson
 - i. Will send a survey regarding changes to Section 8
 - ii. The list of Assembly members was sent to Laurie and working on list for Senate
- IV. Community Partner Member Bylaw Change
 - a. The board reviewed proposed changes subject to National NARPM approval
 - i. Motion by Michael
 - ii. 2nd- Krystal
 - iii. Approved 8-0
- V. White Paper for NARPM to be sent to LVR
 - a. National website
 - b. Boilerplate on chapter website
- VI. March membership meeting
 - a. March maintenance madness 3/23@ 10am
- VII. No March Education Event
- VIII. April membership meeting
 - a. Transferring PM portfolio, Linda Rheinburger
 - b. Morris Law Center, Sara Morris
 - c. Summit VA Solutions re: onboarding
- IX. May membership meeting
 - a. Keeping liability away in May
 - b. State Farm – Additional interest vs interest insured and bully breeds
 - c. Other speakers
 - d. June and July – TBD
- X. Symposium/ Stake Conference Update
 - a. Paul has a couple of venues that we will circle back on
 - b. Goal is to lock down a venue by the end of March/ once we have that we will line up speakers/instructors/pricing
- XI. MLS Tech Sponsor Update
 - a. We can enhance MLS tech forum depending on our finances at that time
 - b. Nothing for PM's currently
 - c. Researching affiliates/national affiliates
- XII. LVR Update, Joshua Campa
 - a. This week there are two committee meetings to note-
 - b. Pol. Affairs- Leg. & Q & A 8:30 am Thursday with Heidi Kasama/ Keith Lynam
 - c. Risk Management – 10:00 am Thursday NVR Legal Council

- XIII. IREM
 - a. March 18 Accredited RM breakfast
 - b. Trends in multifamily
- XIV. Treasurer Report, Jordan Woolsey
 - a. Financial Update and 2021 taxes should be completed by this week Richard Hart
- XV. Northern NV, Robert Hughes
 - a. Committee meeting was recently held
 - b. Connecting with Carson City/ Sierra NV/ Elko
 - c. Looking to make connections with PM's for membership
 - d. Ed opportunities:
 - i. PM symposium sponsor
 - ii. June – Ed Expo to sponsor
- XVI. Other Business
 - a. Volunteers needed. Anyone that would like to help us out we appreciate it.

DRAFT

Nevada NARPM Closed Board Meeting Minutes

March 8, 2022

- I. Confidentiality Agreement – all in attendance have signed
- II. NVR/NARPM Dialogue was discussed
- III. Legislative Candidate DL's this week. The board discussed webinars to invite those candidates. Consider adding one to each upcoming membership meeting.
- IV. In person event up North?
 - a. 4 live events – 1 up north, 3 down south
- V. Calendar of Events on the Nevada NARPM Website
 - a. We need to add in person events
 - b. Annual scheduling to avoid scheduling on top of each other
 - c. Other PM related items/ LVR, IREM add to our calendar
 - d. Chapter events, state, national
 - a. VA Krystal
 - a. Proposal to have everyone donate funds temporarily
 - b. Put on agenda for next board meeting- approx. \$1500/mo for a VA
 - c. We currently pay \$225/ mo for Laurie
- VI. Need to send updates to membership lists to Laurie for Constant Contact
- VII. Marisa recommended Job Descriptions
- VIII. Joint Meetings with LVR?
 - a. Example- Our trends in PM
- IX. VAREP/NARPM combined events?
- X. WCR panel for April (Josh to serve as NARPM Rep)

Nevada NARPM 4/12/2022 Board of Directors Meeting Minutes

Call to Order - 1:02 PM

Present:

Paul Rich, President

Krystal Sherry, President Elect

Jacqueline Dutt, Secretary

Jordan Woolsey, Treasurer

Joshua Campa, Past President

Melissa Fore, Director

Robert Hughes, RVP

- I. Approval of March 8, 2022 Board of Directors Minutes
 - A. Motion - Joshua, 2nd - Armina, Approved 7-0.
- II. Treasurer Report
 - A. \$3,000 in account, \$1,200 from new affiliates just deposited.
 - B. April anticipated income of \$4,200 - 4,400.
 - C. March - net income \$1,400.
 - D. Remove Matt Oswalt from Bank signature card- Motion Krystal, 2nd Josh. Approved 7-0.
- III. Committee Chairs
 - A. Affiliate -N/A
 - B. Community Outreach - (Joshua) Adding another charity to Community Outreach to create a mutually beneficial relationship. Website links to be shared, email vote by board.
 - C. Northern NV - Robert Hughes 3/21 meeting. Elko and Sierra Nevada, to get our foot in the door in associations. Northern NV members willing to participate Donna H - Education Committee, Tina Norris – Membership Committee
 - D. Membership meeting in North
 - Legal
 - Accounting
 - Exit Strategies
 - Credit Screening Laws
 - E. Education - Melissa - planned through 3rd quarter, 4th quarter in process. Anything offered outside of regular memberships meeting should be at a fee.
 - i. April - Fair housing month April 29th with Silver State Fair Housing Council. Also looking for Fair Housing Specialist from HUD (in process). Social media going out Wednesday. Please push out.
 - ii. May 23rd Marc Cunningham contract needs to be signed/\$250 deposit, \$25 non-members, \$10 members. The Lost Art of Professionalism
 - iii. June – Symposium
 - iv. July - Multi-state panel”How to Operate a Multi State PM Biz”.
 - v. August - Sponsoring NARPM National Course 8/24-8/25. 8/29 Culture in PM

- vi. September - Judie Cook CE class joint venture. One of her new courses is TBD.
- vii. Motion to approve contract and pay \$250 deposit - Joshua motioned, Robert 2nd, approved 7 – 0.
- viii. Course to be taught – The Lost Art of Professionalism. Joshua motioned. Krystal 2nd, approved 7 – 0.
- ix. Motion to charge \$10 or \$25 for non members for all education offerings - Melissa motioned, Joshua 2nd, approved 7 - 0.
- x. Melissa motioned that any non-members registering that join NARPM will be credited their course fee. (would be a refund of \$15) within 48 hours. Joshua 2nd, approved 7- 0.

F. Marketing Committee - Jaqueline

- 911 Restoration- membership renewal
- Go Global Realty Class
- Element USA

4. Remove Matt Oswalt from bank signature card - Motion Joshua, 2nd Krystal, appr. 7 - 0.

5. White paper to be sent to LVR based on changes recommended by board.

6. Recap of April membership - 85 registered, 70+ attended.

7. Meeting with City of Henderson

- Grant program for homeless, transitional housing
- \$1,000 bonus to landlords
- April 29th?
- Hold separately with Section 8?
- Hold completely separately?
- Prescreen question?
- Webinar format?
- Media release after spotlights as helping community
- Program Spotlight in Newsletter as a follow up

Motion to hold as a separate event and prescreen questions, then send media release. Motioned by Krystal, 2nd Melissa, approved 7- 0.

8. May membership meeting - Krystal. “Keep Liability Away in May” in person May 24th at Enterprise, 8310 S LV/Wigwam and Windmill

Hybrid speakers - Amanda Galino with State Farm - additional insured vs. additional interest, bully breeds, Restoration 911 speaking, Mold testing to be invited as well.

When does an insurance company cover water leaks? Alisha with Second Nature.

10 AM set up / 10:30 AM start

9. Symposium - June 29 - 30 at Ahern - Motion - Krystal, 2nd Robert, all in favor (unanimous).

Day 1

- 0% management fees/What does the future look like?
- Danielle Galant - Legal Panel 1 ½ hours
- Panel/CE class
- Followed by cocktail hour

Day 2

- CE
- Solutions to \$0/per month - How to squeeze more dollars per door
- Alisha also has recommendations
- Raffles/prizes

End of April - All speakers lined up/sponsor tables

May/June - Marketing

- Registration
- Raffle table\stuff bags
- Grant applications
- Need invoicing/Paypal links

10. VAREP and NARPM coordination - Krystal will coordinate with Melissa

11. MLS Tech Sponsor - can also see if the sponsors are interested in Tech forum

12. LVR News and updates - Joshua Campa - LVR PM Symposium in July - PM Committee Meetings Jun 1 in person.

13. IREM - Joshua Campa - April 19th DOT - midyear July 19th Jeremy Aguero, LV Raiders.

14. Other business - None

15. Membership Forum – no additional comments

Paul motion at 2:09 PM to adjourn, Krystal 2nd

Nevada NARPM Board of Directors Meeting June 14, 2022

In Attendance:

Paul Rich, President

Krystal Sherry, President- Elect

Jacqueline Dutt, Secretary,

Jordan Woolsey, Treasurer

Melissa Fore, Director

- I. CTO 1:05 PM - Paul Rich
- II. May 10 - 1st Josh, 2nd Melissa, approved 6-0
- III. Financial Statements - Jordan
 - \$17,000 in Account
 - \$6,000 transferred from PayPal
 - May not include \$7,000 payment to Ahern
- IV. Committee Report
 - A. Education - Melissa - no meeting this month.
 - Preparing for a multi-state panel at the end of July (26th).
 - Michael ready to go at the end of August (presentation of CE)
 - NARPM National course - end of August. Need to be promoted.
 - B. Marketing - Jacqueline Dutt
 - Conference video
 - Affiliates introductions
 - Laurie should check with Ashler for removal
 - C. Membership Committee – Paul
 - Additional sponsorships of LVR CE courses planned
 - Sponsorship of LVR PM Symposium
 - Northern NV PM Symposium Sponsorship
- V. May membership meeting recap - Krystal
 - Enterprise Library - in person
 - 20+ registered, 6 attendees
 - Should we continue to try to do live events? Hybrid options?
- VI. Operation Home Webinar - Melissa
 - Very low attendance (2 people)
 - One other attendee but they logged out
 - Great presentation and information

- We need to share the video with our membership

VII. Nevada NARPM Conference

- 50 registrants to date
- Please help spread the word
- Survey Monkey and sign up

VIII, LVR Property Management Symposium

- July 12th (1 day)
- LVR BOD elections July 11 - 15

IX. Nevada NARPM meet the candidates events

- July 7th (via zoom)

X. IREM Luncheon next week

- Department of Transportation Thursday, July 19th mid year forecast

XI Meeting adjourned 1:36 PM

Nevada NARPM Board of Directors Meeting June 14, 2022

Executive Session

In Attendance:

Paul Rich, President

Krystal Sherry, President Elect

Jordan Woolsey, Treasurer

Jacqueline Dutt, Secretary

Melissa Fore, Director

- I. Meeting Called to order at 1:37 PM
- II. LVR - Upcoming Elections- Endorsed Candidates
 - Joshua - Treasurer
 - Paul Rich - Board of Directors
 - Brittney Gaitan - Board of Directors
 - Geoffrey Lavell - Board of Directors
 - Merri Perry - President Elect

- III. New Business
 - City of North Las Vegas proposal for rent control
 - LVR has supported the initiative (\$1 M)
 - We need to avoid a CTA for the time being
 - Krystal proposes that we have a backup plan in case anything else goes away
- IV. Meeting adjourned at 1:49 PM
 - Krystal 1st
 - Melissa 2nd

Nevada NARPM Board of Directors Meeting July 18th, 2022

1:00pm via Zoom

In Attendance:

Paul Rich, President

Krystal Sherry, President- Elect

Jacqueline Dutt, Secretary

Jordan Woolsey, Treasurer

Marisa Kagan, Director

Erika Lamb, Director

Robert Hughes, RVP

- I. CTO 1:03 PM - Paul Rich
- II. June 14 - 1st Krystal, 2nd Jordan, approved 6-0
- III. Treasurer Report- Jordan
 - a. Approx. \$5,000 in account
 - b. Does not include \$350 reimbursement for Krystal Sherry
 - c. Erika, can we have Paul and Krystal listed as a debt for the \$5,000 deposit each paid for them. We need to have a payment plan.
 - d. Erika- We should have the payment listed as an agenda item at next meeting.
 - e. Ahern has given us a credit toward a future event.
- IV. Committee Report
 - a. Community Outreach- Larissa
 - i. Help of Southern Nevada is in need of school supplies for upcoming school year.
 - ii. Larissa- Would like permission to reach out to social media person to start a drive through August 4th.
 - iii. Paul Rich, Marisa Kagan, and Krystal Sherry have offered drop off locations.
 - iv. Paul Rich will reach out to Fox News 5
 - v. Marisa Kagan- can we look at Three Square drive as well?
 - vi. Larissa will look for a date in August.
 - b. Marketing Committee- Jacqueline Dutt
 - i. Multi-State Panel has been promoted on social media.
 - c. Membership meeting, Paul Rich
 - i. LVR General membership sponsorship
 - ii. LVR PM Symposium Sponsored
 - iii. Northern NV Symposium- sponsored
 - iv. Place an order for material.
 - d. Northern Nevada Committee, Robert Hughes
 - i. Meeting at 4pm
- V. Recap of Nevada NARPM State Conference
 - a. 6 new NARPM members

- b. Received extremely positive feedback
 - c. Lee Barrett was also extremely impressed with the event. Krystal also discussed possible joint venture with LVR for next year
 - d. We will look at date of conference for next time
 - e. Put on National NARPM Calendar
 - f. For Northern Nevada, September-November and February-April is a good time frame
- VI. Multi-State 7/26- 10am via Zoom
- VII. 2023 NV NARPM BOD Elections
- a. We are looking to fill each position
 - b. Elections end of August
 - c. With 2023 being a Legislative year, we need strong board and unified message
- VIII. Our Chapter has been assigned a virtual assistant that can assist our chapter
- IX. IREM- Mid Year Update on 7/19/22 at Dollar Loan Center Arena
- X. Other business
- a. Owner, tenant, and vendor workbooks. Marisa with coordinate.
 - b. Forms group- submit to MLS and having a full forms library is the goal
 - c. NARPM Legal Hotline
 - d. Krystal is also working in CE Courses for NARPM to have as a library. Marisa suggested having Jim Dague as a joint venture.
- XI. Membership Forum
- XII. Motion to Adjourn at 2:03pm

Nevada NARPM Board of Directors Executive Session Meeting July 18th, 2022

via zoom

In Attendance:

Paul Rich, President

Krystal Sherry, President- Elect

Jacqueline Dutt, Secretary,

Jordan Woolsey, Treasurer

Marisa Kagan, Director

Erika Lamb, Director

Robert Hughes, RVP

- I. Called to Order at 2:04pm
- II. Approved of Executive Session Meeting
 - a. M-Krystal, 2nd- Jacqueline, Approved 6-0
- III. Upcoming Elections
 - a. Need to drum up interest
- IV. New Business
- V. Adjourned at 2:14pm

Nevada NARPM Board of Directors Meeting August 9th, 2022

1:00pm via Zoom

In Attendance:

Paul Rich, President

Krystal Sherry, President- Elect

Joshua Campa, Past President

Jacqueline Dutt, Secretary

Jordan Woolsey, Treasurer

Robert Hughes, RVP

Melissa Fore, Director

- I. CTO 1:03 PM
- II. Approval of July 18th, 2022 Meeting Minutes- 1st Krystal, 2nd Josh, approved 5-0
- III. Treasurer Report- Jordan Woolsey
 - a. Richard is reviewing the financials
 - b. Just over \$4,000 in bank account
- IV. Committee Report
 - a. Community Outreach- Larissa
 - i. Paul/Ashley had a trunk full of donations for HELP of Southern NV
 - ii. Larissa has also reached out to Serve Our Kids- dates available in September, Larissa will provide dates for September and poll members.
 - b. Education Committee, Melissa Fore
 - i. Melissa re-sent the agreement for Judy Cook for Paul to e-sign. She will get marketing material prepared for 9/23 class.
 - ii. We have moved the National Class to Dec. 7/8.
 - iii. Next Education Meeting this Friday at 11am
 - iv. Education Committee to plan 4th quarter events
 - v. Marisa is spear-heading the manuals workgroup. This workgroup will be developing owner, tenant, and vendor manuals.
 - c. Legislative Committee, Andie Stephenson
 - i. State and Local Subcommittee meeting- EPA. Making headway regarding Lead Based Paint.
 - ii. Section 8- changes passed in the House additional security deposit, more tenant liability, etc. This will have to also be done at State and Local level.
 - d. Marketing Committee, Jacqueline Dutt
 - i. Back to School Drive went out.
 - e. Membership Committee, Paul Rich
 - i. LVR Sponsorship of classes scheduled

- f. Northern Nevada Committee, Robert Hughes
 - i. 9/28/2022 4pm-7pm Northern NV Mixer
 - ii. Will be lining up legislators
 - iii. Location TBD
 - iv. Sponsors are being lined up
- V. Recap of Multi-State Panel, Melissa Fore
 - a. We had great feedback from attendees and panelists.
 - b. Panelists asked for the recording.
- VI. 2023 NV NARPM BOD Elections
 - a. August 12th- Nominations DL
 - b. We would really like to push what NARPM does- why NARPM? Why now?
 - c. Video content- what have you gotten out of it? And circulate.
- VII. NLV Rent Control Initiative
 - a. Initiative was shot down by city clerk
 - b. We may see this at the State Level
 - c. Krystal tuned in to the city council meeting and a developer let the council know they would be pulling out from the development of multi-family should this initiative pass.
 - d. Michael Ring- We need to have a conversation with the Culinary Union. Rents are not going up like they did.
- VIII. Las Vegas Eviction Court Eviction Diversion Program
 - a. Proposed two court dates filed, no summary eviction
 - b. Krystal- put a webinar together w IREM to educate our members about the proposed process. Possibly coordinate with IREM and the attorney that put together the IREM email.
 - c. Marisa- There are unintended consequences to these changes, for example, we may be forced to take more one month of security deposit because of how long it is taking to get evictions.
 - d. Joshua- On Rent Control, we are seeing longer time on market and reduction in rent prices. Josh is going to request market stats for rentals to get stats and data.
 - e. Krystal for states, she reached out to MLS BOD to see about repackaging data sets with NV NARPM input. We can then include in market stats/video summary.
- IX. LVR Updates, Joshua Campa
 - a. PM Committee meeting was today- looked at updating PM agreement and property condition report
 - b. Linda Rheinburge in September
 - c. MLS BOD Elections
 - d. MLS Tech Forum August 25th
 - e. YPN Cryptocurrency presentation
 - f. NV Partnership for Homeless NPHY- drive. They are asking for a manual to guide them on best practices for their properties.
 - g. Could we add the NPHY best practices manual to the work group?- Krystal. Are there vendors that we could also reach out to?
 - h. Melissa will put something together.
 - i. NV Realtors State Executive Officers Open elections in September.

- j. Next BOD Meeting for LVR is August 25th- Having people come and voice their concerns is very valuable.
- X. IREM Back to School Drive through 8/16
- a. 8/16- Monthly Luncheon with Jesus Jara, CCSD
- XI. Other Business
- a. Payment plan for Paul Rich/Krystal Sherry deposits paid on behalf of NV NARPM (\$5000 each). Payment of \$1,000 each, then monthly payment of \$100/month until paid in full. Motioned- Marisa, 2nd- Robert, Approved 5-0
 - b. Northern Nevada Mixer Date Change to coincide with NVR State conference? Robert will discuss with the Northern NV Committee and get back to the board.
 - c. Bob Preston October 12th Designation Presentation prior to National NARPM
 - d. Can we utilize the Ahern Credit for a night out during the National NARPM conference? We may also be able to get additional sponsors for this event.
- XII. Membership Forum
- a. Michael- will there be a Nevada discount for National Conference?
 - b. Andie Stephenson- NV Coalition Flyers to go to ? Can be included in newsletter. Coalition entity has been set up. Logo, website, mission statement set up. Now the board need to be set up.
- XIII. Motion to Adjourn at 2:44pm. Motioned- Marisa, 2nd-Krystal

Nevada NARPM Board of Directors Executive Session Meeting August 9th, 2022

via zoom

In Attendance:

Paul Rich, President

Krystal Sherry, President- Elect

Joshua Campa, Past Pres.

Jacqueline Dutt, Secretary,

Jordan Woolsey, Treasurer

Marisa Kagan, Director

Robert Hughes, RVP

- I. Called to Order at 2:44pm
- II. Approved of Executive Session Meeting
 - a. M-Marisa, 2nd- Robert, Approved 7-0
- III. Upcoming Elections
 - a. We don't quite have a full slate, looking to fill the slate of candidates
- IV. New Business
 - a. We may need to look at other option for Northern Nevada Committee chair.
 - b. Webinar- Can the coalition host the webinar? Krystal will reach out to the coalition about hosting a panel.
- V. Motion to adjourn- Josh, 2nd- Marisa. Adjourned at 3:06pm

Nevada NARPM Board of Directors Meeting September 13, 2022

In Attendance:

Paul Rich, President
Krystal Sherry, President Elect
Jordan Woolsey, Treasurer
Jacqueline Dutt, Secretary
Marisa Kagan, Director
Erika Lamb, Director
Robert Hughes, Northern RVP

- I. Meeting Called to Order at 1:01 PM - Paul Rich
- II. Approval of August 9, 2022 Board of Directors Meeting Minutes - Motion- Marisa, 2nd Krystal, approved 5-0 with addition of Marisa Kagan as in attendance
- III. Treasurer Report- Jordan Woolsey
 - \$3,400 in Account
- IV. Committee Report
 - A. Affiliate Committee
 - i. Social Event- push out to colleagues -sponsors have paid, any additional review will go to Nevada NARPM
 - B. Education Committee
 - i. With next year being a legislative year we want to have something every month- Education one month, membership the other month.
 - ii. Next education committee meeting October 20th at 10:15 am at conference convention hall (Paris)
 - iii. Marisa- We have started working on owner manual, tenant manual- goal is to have an editable template.
 - C. Marketing Committee- Jacqueline
 - i. Ultimate PMA marketing
 - ii. Hockey Watch party marketing
 - iii. September 20th Mixer being marketing
 - D. Membership Committee- Paul Rich
 - i. Next event at LVR 9/20 5:30pm-8:30pm- need to have one to two people to help with the review
 - E. Northern Nevada Committee- Robert Hughes
 - i. Mixer on 9/20- we have sponsors
 - ii. Looking for format on running

iii. We would like to market heavily

V. 2023 Nevada NARPM Board of Directors

The following are deemed elected:

Directors- Karen Smith

Demetria Kalfas-Gordon

Melissa Fore

Secretary- John Fleckenstein

Treasures- Jordan Woolsey

President Elect- Marisa Kagan

Our 2023 President will be Krystal Sherry

VI. Star Chapter System

i. Paul Rich presented an overview of the system

ii. Marisa expressed concern about costs

iii. Krystal discussed possibility of using Eventbrite in lieu of a more expensive system

iv. Marisa moved to put on agenda for March, 2023 Board of Directors meeting

2nd- Krystal

Approved 6-0

VII. 1031 Exchange Seminar

i. Erika- with this not being one of our affiliates we should pass on this event-

ii. Krystal agreed. We had a similar issue with another vendor that was not an affiliate.

VIII. CE Class-

i. Erika Lamb brought up need for coupon code

IX. Legislative Committee- Andie Stephensen

A. Section 8 at a stand still

B. 30 day notice should hit floor with in the next month

C. HR8582 Large investors that own more than \$20M in portfolio- 100% excise tax changed. NARPM is opposing

X. End of Year Events- installation events

A. Ahem- has not replied to us

B. Joe's Place- we don't have pricing yet

i. National Folks- Joe's Place may not be a great venue for hosting a cocktail mixer at National conference

ii. Marisa- can we do something at the actual event. Krystal reached out to the head of the planning committee and got shot down.

iii. Erika- look at other options such as a 5K run, or something with low cost. Something between classes, during lunch, etc. We may want to consider a health event instead of a cocktail mixer.

iv. Andie- check with Alisha at Second Nature about these ideas.

C. Installation Event

-November 18/19 tentative dates

XI. Other Business

A. Krystal- \$1000 limit for handymen needs to be addressed. Andie will look into who we should reach out to.

i. Erika- you will likely have some push back from the contractors board as they want someone licensed.

B. Erika- NV Realtors email stating we cannot ask about aggressive breeds or deny based on aggressive breeds

Krystal- State Farm we may want to reach out to check on how that trickles down to property managers- how does that apply to us?

What alternatives are there?

XII. Motion to adjourn at 2:12 pm

M- Krystal

2nd- Erika

Nevada NARPM Board of Directors Meeting

October 11, 2022 1pm via zoom

Present

Paul Rich, President

Krystal Sherry, President-Elect

Jordan Woolsey, Treasurer

Marisa Kagan Director

Robert Hughes, Northern NV RVP

- I. Meeting called to order at 1:11 pm by President.
- II. Approval of Sept 13, 2022 Meeting minutes.
 - a. Motion-Krystal, seconded by Jacqueline. Approved 5-0
- III. Treasurer Report- Jordan Woolsey
 - a. September financials are in process.
 - b. Current balance approx. \$3200
 - c. Jordan needs to pay out the instructor for recent class.
 - d. Our cash on hand is slowly increasing.
- IV. Committee Reports
 - a. Legislative Committee-Andie Stephenson
 - i. NARPM call to action on CARES act, please respond.
 - ii. EPA - we have been exempt from pre-1978 rule regarding Epa certification for lead-based paint and asbestos, effective 2020. Nap pm is worthy on an exemption for this. The vendor must also be EPA certified Land there are only three in Vegas area).
 - iii. Krystal will reach out to Derrick from Element about certification process.
 - b. Marketing Committee-Jacqueline Dutt
 - i. Meeting tomorrow -NARPM Designations- 10/12 at 10am with Bob Preston.
 - ii. The committee also sent out info. about the NARPM call to action.
 - iii. Krystal-we are having an end of year meeting to discuss next ar year, including utilizing VA's more effectively.
 - c. Membership committee-Paul Rich
 - i. Sept. sponsorship of LVR class was cancelled as it conflicted with NVR State Conference.
 - ii. Josh and Paul were able to discuss the "why" of being part of NARPM.
 - d. Northern NV Committee- Robert Hughes.

- i. Held a mixer in Reno. Turnout was ok, food was great.
 - ii. The interaction with candidates was very positive.
 - iii. An affiliate member also volunteered to help with northern NV membership.
 - iv. Krystal and Paul are willing to travel to northern M to assist with membership efforts.
 - e. Education Committee
 - i. Krystal to meet with committee next week.
 - ii. 2023-joint ventures with NARPM for CE Classes. Goal is to have all the classes available that are geared towards PM's.
 - iii. Manuals are in process-owner, tenant, and PM manual templates that will be editable.
- V. National Conference.
 - a. Oct. 17-20 @Paris Hotel in Las Vegas
 - b. Nevada Chapter is hosting national board of directors and committee chairs-we have the use of the Second Nature suite. Thurs, 10120 from 8a-noon. Mimosas and a masseuse.
- VI. End of year Events- Krystal
 - a. Joe's Place or last year's a location as possible venues.
 - b. We will want to look closely at WR calendar to avoid other affiliate end of year events.
- VII. Other business
 - a. 14 members have signed up for legislative workgroup, leadership will review interest and organize the group.
 - b. Short term rental organization is suing county, Krystal's name was included in correspondence The suit is related to the number of applications- they want to limit number of applicants.

Meeting adjourned at 1:48pm.

Nevada NARPM Executive Board Meeting Minutes

Oct 11, 2022 via Zoom

Present

Paul Rich, President

Krystal Sherry, President-Elect

Jordan Woolsey, Treasurer

Marisa Kagan, Director

Robert Hughes, Northern NV RVP

- I. Meeting called to order at 1:49pm.
- II. There will be a transition planning meeting on Friday, 10/14/2022
 - a. Marisa to host
 - b. Wrapping up 2022.
 - c. Planning 2023 events
- III. Recording events- can we password protect? Can we use a YouTube channel? Can we have a Nevada NARPM website?
 - a. Marisa will look into this
- IV. Meeting adjourned at 2:09pm.

Nevada NARPM Board of Directors Meeting 11/18/2022

1. 00pm via zoom

Present-

Paul Rich, President
Krystal Sherry, President-Elect
Joshua Campa, Past President
Jordan Woolsey, Treasurer
Jacqueline Dutt, Secretary
Marisa Kagan, Director

- I. Meeting called to order -1:13pm
- II. Approval-of Oct 11, 2022 Board Meeting Minutes
 - a. Motion Krystal
 - b. 2nd Marisa
 - c. Approved 6-0
- III. Treasurer Report-Jordan
 - a. Bank of George website changed, working on access.
 - b. Preparing financials with Richard Hart.
 - c. Motion - change banking from Bank of George to another financial institution. Nevada State Bank or Enterprise Bank Motion by Krystal. Amended to make change effective January, 2023 2nd - Marisa
 - d. Who are the signatories? President, President-Elect, Treasurer
 - e. Motion approved 6-0.
- IV. Committee Chair Reports
 - a. Jacqueline-Marketing for Eviction Diversion program and for the Risk Management Natl Class (we may need to cancel)
 - b. Krystal has signed us up to sponsor the 6/20-21 Adv. Risk Mgmt Class and the 8/15-16 In House Maintenance in 2023.
 - c. Marisa- owners' manual finished, tenant manual is about 50% complete. We won't have the vendor manual finished by end of 2022.
 - d. What will we charge for the manuals?
 - e. Krystal- we need to look at adding an additional fee which includes access to our library-\$100 additional on top of the National NARPM?
 - f. Do we add this mid-year since the renewal period is in process already?
 - g. This would be a secondary library based on additional fees paid. \$100 includes access to NV NARPM resource library. We would collect this separately from National Dues.

- h. Josh- it is a pretty extensive system. We need to have someone following up with this regularly. Perhaps the VA can follow up on this? Is this something that National can collect?
 - i. Paul- we can use Constant Contact or Paypal, etc for an online store. To make this an ongoing benefit, have regular updates.
 - j. Marisa- Should we look at the other chapters that are doing this?
 - k. Joshua- The Phoenix chapter would be a great resource.
 - l. Krystal- I will also check with Bob Preston.
 - m. Marisa will reach out to other chapters.
- V. National recognition as 2021 State Chapter of the Year- congratulations everyone!
- VI. Andie Stephenson appointed as NARPM PAC Trustee
- VII. Andie and Jordan newest RMP designees.
- VIII. Dec 10th - SG Bar will be the location for our End of Year Awards and Chapter Leader Installation.
- a. Sponsored by 911 Restoration and Second Nature. \$25 members / \$35 non-members. Install new board, awards, raffle prize
 - b. Krystal will coordinate with Laurie on marketing.
- IX. LVR Updates- Joshua Campa. Last BOD meeting of 2022 was recently held. Look forward to 2023 Board.
- X. IREM-just completed installation. We used their call to action re Eviction diversion. Josh will keep us in the loop for next leg. session. Hill visits being planned.
- XI. LVR Dec. events- President's Committee Appreciation Dinner, free for committee members.
- a. Jacqueline Vice-chair of YP N.
 - b. Jordan - Finance committee
 - c. Marisa. Vice Chair of Professional standards
 - d. Paul - serving as LVR Board member
 - e. Josh- LVR and IREM Treasurer
- XII. Other Business
- a. Krystal is on State Legislative Committee for 2023
- XIII. 1:51pm- meeting adjourned

NV NARPM Board of Directors Meeting

12/13/2022 via Zoom

In attendance:

Paul Rich, President

Krystal Sherry, President-Elect

Jordan Woolsey, Treasurer

Marisa Ragan, Director

Melissa Fore, Director

Robert Hughes, Northern Nevada RVP

- I. Meeting called to order at 1:03pm
- II. Approval of Nov. 18, 2022 Meeting minutes
 - a. Motion- Marisa 2nd- Krystal Approved 5-0.
- III. Committee Chair Reports
 - a. Education Committee, Melissa Fore
 - i. Manuals workgroup- manuals are in development
 - ii. 2023 Tentative meeting dates rough draft schedule is prepared.
 - iii. March CE, Small Claims Court process workshop/seminar
 - b. Legislative Committee -Andie Stephenson
 - i. BDR's are on nrhac.org
 - c. Membership Committee, Paul Rich
 - i. Last CE sponsorship at LVR on Dec. 30. We may or may not have to provide food. Paul will confirm.
 - d. Northern Nevada, Robert Hughes
 - i. Last meeting held beginning of Dec.
 - ii. Next year, committee meetings to be 2nd Monday
 - iii. Goal is 1- 2 education meetings and 1 social activity.
- IV. Treasurer Report, Jordan Woolsey
 - a. Richard and Jordan have cleaned up and adjusted reports. Will send November and December financials later this week.
- V. End of Year Event Recap, Krystal Sherry
 - a. We had a good event. A large number of people ended up not showing up.
 - b. Awards-Paul Rich, Member Spirit Award. Affiliate of the year-Second Nature. Member of the year- Melissa Fore.

- VI. Meeting time for 2023
 - a. 10: 30 am I 1pm/11 am?
 - b. Motion to change meeting time to 11am by Marisa. Second by .
 - c. Approved 6-0.
 - d. Krystal will create a calendar invite with the link embedded. Waiting room message needs to be updated.
- VII. Other Business
 - a. Confidentiality agreements to be sent to incoming board.
 - b. Looking for volunteers for conference workgroup.
 - c. John Fleckenstein- the coalition has found a flex space with a conference room, 24/7 access.
 - i. Food can be brought in.
 - ii. Cost is \$300/month. NVHAC is looking to split that cost with Nevada NARPM.
 - iii. Zoom/podcast equipment is available.
 - d. Melissa- is this a viable space for a conference?
 - e. Andie- it is not big enough for a conference.
 - f. Jordan- with a VA taking care of bookkeeping that could offset some of the cost. We have approx. \$2000 in the account right now.
 - g. Krystal- can you provide a spreadsheet with ongoing expenses for NARPM? It would be worth viewing the site.
- VIII. Meeting adjourned at 1:50pm.

Nevada NARPM Closed Board of Directors Meeting Minutes

December 13, 2022 via Zoom

In attendance:

Paul Rich, President

Krystal Sherry, President-Elect

Jordan Woolsey, Treasurer

Marisa Ragan, Director

Melissa Fore, Director

Robert Hughes, Northern Nevada RVP

- I. Meeting called to order at 1:50pm
- II. Shared meeting space
 - a. Marisa- uncomfortable with committing financially to a shared space with other commitments.
 - b. Krystal- how many times did we rent the library or another location in 2021 and 2022?
 - c. Melissa- looking at 2021 may not be the answer with everything being held virtually. Can we go back to 2018 and 2019? Is there a P&L that we can review?
 - d. Jordan will look at reports. BHHS has a classroom space that can fit 50.
 - e. Is there a title company that could become an affiliate and would provide space to us? Old Republic, Tigor, Fidelity, WFG?
- III. Calls to Action
 - a. We are going to need to have a standing policy for 2023 for sending these out as needed. We will further discuss at the January board meeting.
- IV. We may be able to utilize our PAC in 2023
- V. Meeting adjourned at 2:14pm.

2023 Chapter Leaders Nevada State

KRYSTAL SHERRY	CHAPTER PRESIDENT
MARISA KAGAN	CHAPTER PRESIDENT-ELECT
PAUL RICH	CHAPTER PAST- PRESIDENT
JORDAN WOOLSEY	CHAPTER TREASURER
JOHN FLECKENSTEIN	CHAPTER SECRETARY
ASHLEY BINGHAM	CHAPTER AFFILIATE COORDINATOR
MELISSA FORE	CHAPTER BOARD DIRECTOR
KAREN SMITH	CHAPTER BOARD DIRECTOR
DEMETRIA KALFAS-GORDON	CHAPTER BOARD DIRECTOR
MELISSA FORE	CHAPTER EDUCATION CHAIR
ANDIE STEPHENSON	CHAPTER LEGISLATIVE CHAIR
LARISSA GACCIONE	CHAPTER COMMUNITY OUTREACH CHAIR
PAUL RICH	CHAPTER MEMBERSHIP CHAIR/NEW MEMBER MENTOR
ROBERT HUGHES, RMP®	NORTHERN REGION VICE PRESIDENT

#98

COMPLETE

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Page 1: Positions with a * are REQUIRED

Q1

Chapter Name

Nevada State Chapter

Q2

Chapter President*

Krystal Sherry

Q3

President Elect*

Marisa Kagan

Q4

Past President*

Paul Rich

Q5

Respondent skipped this question

Vice President (if applicable)

Q6

Treasurer*

Jordan Woolsey

Q7

Secretary*

John Fleckenstein

Q8

New Member Mentor* In June 2020, NARPM National adopted the motion that all chapters are required to identify a New Member Mentor for their chapter each year. It is not an elected position, but is a duty that a volunteer member or board member should be completing. The program is in the Chapter Success Guide, starting on page 148.

Paul Rich

Q9

Education Chair

Melissa Fore

Q10

Respondent skipped this question

Membership Chair

Q11

Legislative Chair

Andrea Stephenson

Q12

Other position(s) not listed

Directors-

Karen Smith

Demetria Kalfas-Gordon

Melissa Fore

Robert Hughes Director and also Northern Nevada RVP



Marisa Kagan <mkagan@globalrealtysolutions.com>

NARPM Nevada 2023 BOD Introduction

2 messages

Southern Nevada Chapter of NARPM <info@lv.narpm.org>

Tue, Sep 20, 2022 at 11:01 PM

Reply-To: info@lv.narpm.org

To: mkagan@globalrealtysolutions.com



Introducing the 2023 Leadership Team

Please welcome your Board of Directors



PRESIDENT
Krystal Sherry

Krystal Sherry is NARPM – Southern Nevada’s Chapter’s Past President and an active board member of the chapter. Krystal has been a licensed Realtor since 1993 and Broker since 2000 and is the current broker of Hudson Real Estate LLC. Krystal has been an owner, a corporate broker, a property manager, and has served on various committees at the Las Vegas Realtors (formerly GLVAR) such as the Grievance Committee, MLS Committee, Professional Standards Committee, Property Management Committee, Board of Directors, and a Mediator.



PRESIDENT ELECT

Marisa Kagan, RRG, CRS®, CIPS®

Marisa Kagan is a full-time Realtor®, Broker-Salesperson and Property Manager licensed in the State of Nevada since 2013.

As an agent, she is dedicated to her clients' best interests, by being honest, highly competent and conducting herself with integrity. Communication and follow up is the key to her success with her colleagues and clients. With over 20 years of contract negotiation and client representation experience as a Hollywood Film and TV agent and producer, she was able to apply that skill set to the real estate industry. Because education is of the utmost importance to her, she spent the first four years as a Realtor® monitoring classes for the Education Committee at LVR (aka GLVAR.)





TREASURER

Jordan Woolsey

Jordan Woolsey has served the NARPM® Southern Nevada Chapter over the course of 2020 helping to increase membership as Membership Chair as well as its current 2021 Treasurer. Jordan has a BS in Accounting & Finance from the University of Hawaii.

Jordan is a Property Manager & Head of Residential Accounting at the McGarey Campa Group - Berkshire Hathaway Home Services - NV Properties.



SECRETARY

John Fleckenstein

John Fleckenstein is a native to Nevada being born and raised in the little town of Dayton. After graduation from High School, he joined the US Army, serving as a Chemical Operations Specialist on active duty and an NBC NCO in the Kansas National Guard. Finding life in the Midwest a little to ... cold made my way back to Nevada and settling in Las Vegas permanently in 1997, being licensed as Broker Salesman the same year. In 2002 he became the Broker of Las Vegas Realty, LLC.

He has become recently more active with the Las Vegas Realtors, serving on various Committee's and Board's. His Company is a smaller company, but he has been able to

grow it from small management portfolio of 10 properties to over 500 properties under management.



DIRECTOR

Karen Smith

Karen was recognized by Nevada REALTORS® in 2021 with the Global Ambassador Award for going above and beyond to promote, engage and advocate for global programs, Karen consistently maintains and provides a global perspective on real estate. Her designation includes: AHWD, CIPS, e-Pro, Green, PSA and RSPS. She is a member of the Las Vegas Association of Realtors and the National Association of Realtors, Co-Vice President of Las Vegas AREAA and FIABCI-USA Academic Chair.

She is a member of the LV Global & NV Global Business Committee and a Member-at-Large on the NAR Global Business & Alliances Committee. She has been an active participant in advocating for private property rights and sits on the Nevada Realtors Trustee Board. She has been a member of NARPM for over a year and looks forward to serving the property management community in the best way possible.



DIRECTOR

Demetria Kalfas-Gordon

Demetria, better known as Demi, is a broker-salesperson & property manager at Black & Cherry RE Group & Property Mgmt, with 22+ years of real estate & property management experience. She is the team leader of the “Gordon Group” which are dedicated to helping their clients search for their ideal home, sell their property or achieve the highest return if an investor. Demi prides herself in continuing to educate herself in all areas of real estate to better serve and educate her clients. Demi uses her positive attitude and tireless energy to encourage others to work hard and succeed.



DIRECTOR

Melissa Fore

Melissa is the Broker/Owner of New West Property Management, an established brokerage of more than 20 years in the Valley. She broke into the business in 1998 as a receptionist with New West, working her way to becoming the Broker/Owner in 2014. One of her favorite aspects of property management are the relationships forged through the process with colleagues, clients, and customers. Serving for NARPM has created an opportunity to give back to the community that shaped her life and she looks forward to continuing her service in a manner that helps the organization grow. Melissa & her husband have been married for nearly 16 years and she is a Mother of 4 with 2 Grandchildren.



Nevada NARPM® | [7320 South Rainbow Blvd](#) , #120-1, LAS VEGAS, NV 89139

[Unsubscribe](#) mkagan@globalrealtysolutions.com

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Sent by info@lv.narpm.org in collaboration with



Marisa Kagan <mkagan@globalrealtysolutions.com>
To: Demetria Kalfas-Gordon <demihomes@gmail.com>
Cc: Krystal Sherry <krystalsherry@lvrealestatequeen.com>

Fri, Oct 14, 2022 at 7:39 PM

We wanted to make sure that you know how much we appreciate you. I hope you got this announcement when it originally went out.

Thank you for your commitment to Nevada NARPM! We love you.

Best Regards,
Marisa and Krystal

[Quoted text hidden]

Rebecca Woodring

From: Marisa Kagan <marisak@ivegashomes.com>
Sent: Tuesday, March 7, 2023 11:33 AM
To: Rebecca Woodring
Cc: Krystal Sherry; Paul Rich
Subject: Re: New message about NARPM(R) Chapter Compliance Application form

DONE!
I've added:

- the State Conference under the Membership meetings
- The 2023 Leadership List
- **The 2023 BOD Announcement email. We all ran unopposed. Quite an easy election.**

Thank you.
Marisa

On Tue, Mar 7, 2023 at 5:11 PM Rebecca Woodring <rwoodring@managegroup.com> wrote:

Yes! Thank you!



Rebecca Woodring, CAE

DEPUTY EXECUTIVE DIRECTOR | rwoodring@narpm.org

National Association of Residential Property Managers

1403 Greenbrier Parkway, Suite 150, Chesapeake, VA 23320 | P 800-782-3452 | M 757-287-6001 | www.narpm.org

Legislative Office | 1200 G Street NW, 8th Floor, Washington, DC 20005 | P: 202-918-1135

[Join the Conversation in the NARPM Community today!](#)

 Please consider the environment before printing this e-mail.