

**Marin/Sonoma NARPM Chapter Board Meeting**

**September 19, 2013**

**McNear’s Restaurant, Petaluma CA**

Meeting was called to order at 11:30am

The following board members were in attendance: Angela Lepori, Cici Rosas, Mary Cervantez, Carolyn Gavriloff, and Nancy Lanz.

May 16, 2013 meeting minutes approved – Carolyn Gavriloff 1st motion, Nancy Lanz 2nd motion. All were in agreement.

Financial Update:

* Statement~ Checking account balance as of September 19, 2013 is $9,575.64
* 11 vendor payments received
* All bills paid

2013 Program:

* October – no regular meeting due to National Convention
* November 21st – Pam Strickland from DRE
* December – holiday party; location - TBD

New Business:

* Chapter President National Conference Registration
  + Board voted to pay President’s reg. fee - Carolyn Gavriloff 1st motion, Cici Rosas 2nd motion. All were in agreement.
* Wine Cave Fundraiser at National Conference
  + Christine is overseeing and creating cave. She will purchase all wine and chapter will reimburse.
* Chapter Compliance due Dec. 1, 2013
  + Angela is currently working on this; she’ll let us know if help is needed
* Chapter Excellence Update
  + Christine overseeing but not present at this meeting
* National Conference Donations
  + $250 to general contribution
* Vendors Membership
  + Cal Steam Cleaning - wants to join under alternate category – “janitorial”
  + Realpage.com – national vendor should not be charged extra for chapter representation and don’t list as chapter vendor; ok’d by board
  + Jovo Construction – declining membership
  + 2 bad addresses – Nancy will track down

Add-ons:

* Letter from IRS – exempt for federal income tax
* Sign up sheets will be passed around during regular meeting - one for updated emails and one for suggested meeting topics for 2014
  + Carolyn suggested bringing in law enforcement
  + CiCi suggested marijuana rehab specialist

Next Board Meeting: TBD

Meeting was adjourned at 11:56am. Mary Cervantez 1st motion, Nancy Lanz 2nd motion. All were in agreement.