



## CHAPTER COMPLIANCE 2023

### C015 KING COUNTY CHAPTER

Congratulations! Your NARPM 2023 Chapter Compliance Application form has been approved!

The chapter has met all recertification requirements and is fully certified.

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### Levels of Chapter Recertification

#### **Full recertification**

The chapter has met all recertification requirements, indicated by compliance with items listed on the certificate of compliance. Only fully certified chapters are eligible for Chapter Excellence Awards. Once recertified, an email will be sent.

#### **Chapter in Review (Amended 2022)**

Should the Chapter submittal displays lack of submission of any items on the certificate of compliance. Chapters will have six (6) months from compliance deadline to restore their certification. NARPM® Board of Directors must confirm that a Chapter can be taken off Chapter in Review status.

A Chapter will be placed in **Chapter in Review/Conditional Compliance** if documents are not submitted by compliance deadline. Members of the chapter will not be notified when a Chapter is placed in conditional compliance. The chapter must meet the chapter compliance deadline for the following year.

#### **De-certification**

De-certification must be preceded by a period of Chapter in Review and indicates continued non-compliance of recertification requirements. NARPM Board of Directors must approve all de-certification of chapters.



**CHAPTER COMPLIANCE 2023  
ATTENDANCE REQUIREMENTS MET in 2022**

**C015 KING COUNTY**

Compliance Question:

How many Chapter Leader Calls, hosted by RVPs, did the chapter president, or their representative, participate in? Your chapter president, or their representative, must attend at least two of these calls to obtain chapter compliance.

February 4, 2022 Attendee(s): Ian Joseph

June 2, 2022 Attendee(s): Ian Joseph

Chapter Bylaws Requirements for President and/or President-Elect to attend Chapter Leadership Training at Annual Convention on October 20, 2022 AND/OR Nuts and Bolts Virtual Sessions on November 16, 2022.

October 20, 2022 Attendee(s): Lawton Coursey

November 16, 2022 Attendee(s): Lawton Coursey

Form 990-N

## Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury  
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2022

Open to Public Inspection

A For the 2022 Calendar year, or tax year beginning 2022-01-01 and ending 2022-12-31

B Check if available

- Terminated for Business  
 Gross receipts are normally \$50,000 or less

C Name of Organization: KING COUNTY CHAPTER OF THE  
NATIONAL ASSOC OF RESIDENTIAL PROPERTY MGRS  
PO Box 75086, Seattle, WA,  
US, 98175

D Employee Identification  
Number 91-2080681

E Website:

F Name of Principal Officer: Morgan Rodin  
PO Box 75086, Seattle, WA,  
US, 98175

**Privacy Act and Paperwork Reduction Act Notice:** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

**Note:** This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

**KC NARPM 2023 Budget**

<b>Income</b>	<b>2023 Proposed</b>	<b>2022 (to date)</b>	<b>2022 Proposed</b>	<b>2022 Variance</b>
Monthly Luncheon	\$12,600.00	\$7,452.57	\$11,000.00	-\$3,547.43
Raffle	\$500.00	\$350.00	\$900.00	-\$550.00
Vendor Dues	\$7,425.00	\$5,250.00	\$7,700.00	-\$2,450.00
NARPM HQ Contributions - Member retention	\$1,040.00	\$1,040.00	\$1,030.00	\$10.00
Table Sponsorship	\$1,350.00	\$150.00	\$1,350.00	-\$1,200.00
Event Sponsorship	\$1,500.00	\$1,000.00	\$ -	\$1,000.00
Education Income	\$1,000.00	\$ -	\$750.00	-\$750.00
National Grants	\$750.00	\$ -	\$ -	\$ -
Charitable Fundraiser	\$1,000.00	\$ -	\$2,500.00	-\$2,500.00
				\$ -
<b>Total Income</b>	<b>\$27,165.00</b>	<b>\$15,242.57</b>	<b>\$25,230.00</b>	<b>-\$9,987.43</b>
<b>Expense</b>	<b>2023 Proposed</b>	<b>2022 (to date)</b>	<b>2022 Proposed</b>	<b>2022 Variance</b>
Luncheon	\$14,139.00	\$12,573.75	\$9,350.00	\$3,223.75
Gifts & Tips	\$ -	\$ -	\$ -	\$ -
Education/Speakers	\$3,500.00	\$2,845.00	\$3,500.00	-\$655.00
Office Supplies /Conf Calls/Board Mtgs	\$250.00	\$87.84	\$250.00	-\$162.16
Advertising	\$500.00	\$354.10	\$ -	\$354.10
Charitable Donations	\$1,000.00	\$ -	\$2,500.00	-\$2,500.00
Secretary of State	\$20.00	\$20.00	\$10.00	\$10.00
Pres & Member Reimb for National	\$ -	\$ -	\$ -	\$ -
Entertainment	\$4,000.00	\$1,996.13	\$ -	\$1,996.13
Raffle Expense	\$ -	\$ -	\$450.00	-\$450.00
Bank Fee/Credit Card Fees	\$300.00	\$256.43	\$500.00	-\$243.57
Software/accounting	\$336.00	\$364.00	\$505.00	-\$141.00
				\$ -
<b>Total Expenses</b>	<b>\$24,045.00</b>	<b>\$18,497.25</b>	<b>\$17,065.00</b>	<b>\$1,432.25</b>
<b>NOI</b>	<b>\$3,120.00</b>	<b>-\$3,254.68</b>	<b>\$8,165.00</b>	<b>-\$11,419.68</b>

# NARPM King County Chapter

## Statement of Activity

January - December 2022

	TOTAL
Revenue	
4000 Revenue	
4010 Chapter Meeting Lunch	7,452.57
4020 Membership Dues	5,250.00
4040 Raffle Ticket Sales	350.00
4050 National Association	1,040.00
4060 Table Sponsor	150.00
4090 Event Sponsorship	1,000.00
<b>Total 4000 Revenue</b>	<b>15,242.57</b>
<b>Total Revenue</b>	<b>\$15,242.57</b>
GROSS PROFIT	<b>\$15,242.57</b>
Expenditures	
6010 Chapter Meeting Lunch Expense	12,573.75
6020 Lunch/Entertainment	786.98
6060 License & Legal	20.00
6090 Education	2,845.00
6100 Supplies	87.84
6110 Advertising	354.10
6120 Software	364.00
6150 Membership Events	1,996.13
9100 Bank Fees	256.43
<b>Total Expenditures</b>	<b>\$19,284.23</b>
NET OPERATING REVENUE	<b>\$ -4,041.66</b>
NET REVENUE	<b>\$ -4,041.66</b>

## January KC NARPM Luncheon



### Solutions for Complying with New Laws

January 26th, 2021

11am to 1pm

Our meeting will feature: **Chris Benis**

#### Topic:

Join King County NARPM as we host Chris Benis who will share with us the latest legislative updates and how they are affecting our tenants, our property owners and our business practices. We all know the basics of the legal changes that have been coming. This month, Chris will be focusing on what he's hearing and seeing from his various clients (both managers and owners) on how they are reacting to those laws.



#### Get to know Chris:

Christopher T. Benis is Of Counsel to the law firm of FIRST AVENUE LAW GROUP, PLLC, with offices in Seattle, WA. Mr. Benis attended the University of Washington, where he received a B.A. in Political Science, a Master of Urban Planning and J.D. from its School of Law. He represents property management firms, individual real estate investors, real estate brokerages, industry trade associations, design professionals, and construction companies. He advises his clients on practical and understandable solutions to their legal needs and concerns.

Chris is a regular speaker and author on topics related to property management. Chris currently serves as Legal Counsel for the Rental Housing Association of Washington (RHA) and is a past-President of the organization. He is currently on RHA's Executive Committee and is chair of its Legal Defense Fund (LDF) and Education Committee.



National Association of Residential Property Managers  
KING COUNTY CHAPTER

#### Luncheon will be held at:

Seattle Yacht Club  
1807 E Hamlin St.  
Seattle, WA 98112

- Member Lunch \$40
- Non-Member Lunch \$50

Please make checks payable to King County NARPM. Cash, Checks and Debit/Credit Cards may be used at the door

#### Lunch Menu:

Will be announced soon!

#### VENDOR SPONSOR:

Please make your reservations on the monthly Evite or contact Adriana at [atallmadge@bell-anderson.net](mailto:atallmadge@bell-anderson.net)

**\*\*You will be invoiced if you RSVP and do not show up\*\***



Monthly Membership Meeting  
Januar 26<sup>th</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Clubn

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Adriana Gomez  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey

**AGENDA**

- 11:00 – 11:15 Networking
- 11:15 – Outline the agenda for today’s meeting, read our mission and ethics.
- 11:25 – Executive and Chair Committee Updates (WA State Board)You’ll
- 11:30 – Have everyone introduce themselves. Name and company they are with.
- 11:40 - Speaker introduction
- 11:42 – Speaker
- 12:45 – Closing remarks.

11:00 **Sign In**

11:15 **Welcome** – Read Mission, Vision and Article 11 of Code of Ethics

**\*Mission:** NARPM provides resources for residential property management professionals, who desire to learn, grow and build relationships.

**\*Vision:** NARPM will be the recognized leaders in the residential property management industry.

**Article 11: RESPONSIBILITY TO NARPM® AND THE PROFESSION**

The Property Manager shall comply with all policies and pronouncements of NARPM® and all relevant laws and rules of the jurisdiction in which he or she works and shall strive to stay informed of and to educate others about relevant matters affecting the property management field.

**STANDARDS OF PROFESSIONALISM**

**11-6:** The Property Manager shall act with integrity, good faith, and professionalism in connection with all NARPM® and NARPM® Chapter activities.

**NEXT BOARD MEETING:** Wednesday, February 23<sup>rd</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, February 23<sup>rd</sup>, 2022, Location Seattle Yacht Club





## February KC NARPM Luncheon



### Mold Remediation 101

February 23rd, 2022

11am to 1pm

Our meeting will feature: Grady Lester from ServiceMaster of Tacoma

#### Topic:

In this workshop we'll examine what mold is and its health effects on people. You'll understand how mold grows, how it spreads and its life cycle. In addition, you'll receive an overview on what action should be taken to remove mold in a safe and reasonable manner to protect both occupants and structure.



#### Get to know Grady:

I came from the insurance industry to work with ServiceMaster as a point of contact for insurance agents and property management companies. My goal is to facilitate a smooth transition to our company, eliminate areas of miscommunication, and be a clear point of contact when questions or concerns arise.



National Association of Residential Property Managers  
KING COUNTY CHAPTER

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Seattle Yacht Club  
1807 E Hamlin St.  
Seattle, WA 98112

- Member Lunch \$40
- Non-Member Lunch \$50

Please make checks payable to King County NARPM. Cash, Checks and Debit/Credit Cards may be used at the door

#### Lunch Menu:

House salad, and Grilled Swordfish,  
Roasted potatoes coins, seasonal veg,  
pineapple relish

#### VENDOR SPONSOR:

Please make your reservations on the monthly Evite or contact Adriana at [atallmadge@bell-anderson.net](mailto:atallmadge@bell-anderson.net)

**\*\*You will be invoiced if you RSVP and do not show up\*\***



Monthly Membership Meeting  
February 23<sup>rd</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Adriana Gomez  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:15 – Outline the agenda for today’s meeting, read our mission and ethics.
- 11:25 – Executive and Chair Committee Updates (WA State Board)
- 11:30 – Have everyone introduce themselves. Name and company they are with.
- 11:40 - Speaker introduction
- 11:45 – 12:45 – Speaker
- 12:45 – 1:00 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:15 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

**\*Mission:** NARPM provides resources for residential property management professionals, who desire to learn, grow and build relationships.

**\*Vision:** NARPM will be the recognized leaders in the residential property management industry.

**Article 1: RESPONSIBILITY TO PROTECT THE PUBLIC**

It is the responsibility of the Property Manager to protect the public against fraud, misrepresentation, and unethical practices in Property Management.

**STANDARDS OF PROFESSIONALISM**

1-1 The Property Manager shall endeavor to eliminate, through the normal course of business, any practices which could be damaging to the public or bring discredit to the profession.

**NEXT BOARD MEETING:** Wednesday, March 23<sup>rd</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, March 23<sup>rd</sup>, 2022, Location Seattle Yacht Club



Monthly Membership Meeting  
March 23<sup>rd</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, **Taylor Harris**  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:15 – Outline the agenda for today’s meeting, read our mission and ethics.
- 11:25 – Executive and Chair Committee Updates (WA State Board)
  - Adriana no longer with us
  - WA Regional meeting update
- 11:30 – Have everyone introduce themselves. Name and company they are with.
- 11:40 - Speaker introduction
- 11:45 – 12:45 – Speaker
- 12:45 – 1:00 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:15 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

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**Article 2: DISCRIMINATION**

*The Property Manager shall not discriminate in the management, rental, lease, or negotiation for real property, shall operate consistent with fair housing laws and regulations and shall comply with all federal, state, and local laws concerning discrimination.*

**STANDARDS OF PROFESSIONALISM**

2-1 It is the duty of the Property Manager to educate those with whom the Property Manager is affiliated to comply with all fair housing laws and laws regarding discrimination.

2-2 The Property Manager shall not deny service to any person due to sex, race, religion, color, national origin, handicap, family status, or sexual orientation or identity.

Speaker:

John Laswell with Laswell Home Inspections

I am a true Seattle native. I was born at Providence Hospital Seattle, grew up in Lynnwood and graduated from Mariner High School in Everett in 1985. I attended the University of Washington where I graduated with a degrees in Business Administration in 1991. In 2003 I founded Lasswell Home Inspection LLC, providing home & building inspection services through out the Seattle Tacoma area. I currently holds licenses as a Home Inspector & Structural Pest Inspector. In 1997 I bought my first rental property and now I current own and manage 5 rental properties. In 2015 I was in the first group of inspectors to be certified by the City of Seattle to provide RRIO inspections. I am currently performing rental inspections for the cities of Burien, Kent, Seattle and Tukwila.

**NEXT BOARD MEETING:** Wednesday, May 25<sup>th</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, April 27<sup>th</sup>, 2022, Location Seattle Yacht Club (Jim Henderson Post Session Legislative Update)



Monthly Membership Meeting  
April 27<sup>th</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Harris  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:15 – Outline the agenda for today’s meeting, read our mission and ethics.
- 11:25 – Executive and Chair Committee Updates (WA State Board)
  - WA State Convention May 23<sup>rd</sup> and 24<sup>th</sup>
  - Table Sponsorship at Convention
  - Charity Organization
- 11:30 – Have everyone introduce themselves. Name and company they are with.
- 11:40 - Speaker introduction
- 11:45 – 12:45 – Speaker
- 12:45 – 1:00 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:15 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

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**Article 3: RESPONSIBILITY TO CLIENT**

*The Property Manager shall serve the Client and act in the best interests of the Client.*

**STANDARDS OF PROFESSIONALISM**

- **3-1** The Property Manager shall use written agreements, and written extensions, if required, outlining all responsibilities and fees, if any. The Client will be provided a copy of all signed agreements and extensions, and the Property Manager will retain a copy.
- **3-2** The Property Manager shall communicate regularly with the Client, either orally or in writing and shall provide the Client with written reports as needed and as agreed between all parties. In the event of any dispute, the Property Manager shall provide a written accounting as soon as practical.
- **3-3** On behalf of the Client, the Property Manager shall review and verify all Tenant applications to determine the applicant's ability to pay rental fees and to assess the likelihood that the applicant will comply with all provisions of the rental agreement.
- **3-4** The Property Manager shall accept no commissions, rebates, profits, discounts, or any other benefit which has not been fully disclosed to and approved by the Client.
- **3-5** The Property Manager shall not mislead a potential Client about the rental market value of a property in an attempt to secure a rental listing.
- **3-6** The Property Manager shall disclose to his or her Client all pertinent facts relating to any transaction.

Speaker:

Jim Henderson with Landlord Solutions, and our WA State Lobbyist.

A second generation real estate investor and landlord, Jim Henderson brings more than 20 years of housing industry and policy expertise to negotiating tables in legislative affairs around the state. Jim currently owns and operates a private rental housing advocacy business since 2001; his first hand knowledge and grasp of the systemic housing issues strengthens his effectiveness as a landlord educator and lobbyist for several private housing organizations at the state and local level. Jim has been an active member in NARPM for more than 17 years and has served in several leadership roles at the chapter, state and regional level and currently serves as the state lobbyist for Washington state chapters.

**NEXT BOARD MEETING:** Wednesday, May 25<sup>th</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, May 25<sup>th</sup>, 2022, Location Zoom (Cathleen McDonald State Auditor)



# APRIL NARPM MEETING

Our meeting will feature: **JIM HENDERSON**

## TOPIC:

Jim will provide us with updates on legislation impacting the property management industry.

## WHO IS JIM?

A second-generation real estate investor and landlord, Jim Henderson brings more than 20 years of housing industry and policy expertise to negotiating tables in legislative affairs around the state. Jim currently owns and operates a private rental housing advocacy business since 2001; his first-hand knowledge and grasp of the systemic housing issues strengthens his effectiveness as a landlord educator and lobbyist for several private housing organizations at the state and local level. Jim has been an active member in NARPM for more than 17 years and has served in several leadership roles at the chapter, state and regional level and currently serves as the state lobbyist for Washington state chapters and is the 2020-2022 Washington state chapter president



**Jim Henderson**

- Member lunch \$40
- Non-member Lunch \$50

Please make checks payable to King County NARPM, Cash, Checks, & Debit/Credit Cards may be used at the door.

**\*\*You will be invoiced if you RSVP & do not show up\*\***

## **LUCHEON WILL BE HELD AT:**

Seattle Yacht Club  
1807 E Hamlin St.  
Seattle, WA 98112

**April 27<sup>th</sup>, 11am – 1pm**

Please make your reservations on the monthly Evite or contact Tay at [taylor.harris@thejosephgroup.com](mailto:taylor.harris@thejosephgroup.com)







Monthly Membership Meeting  
May 25<sup>th</sup>, 2022 - 11:00 AM – 1:00 PM  
Zoom

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Harris  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

**AGENDA**

- 11:00 – 11:15 Log in and Networking
- 11:15 – Executive and Chair Committee Updates (WA State Board)
- 11:30 - Speaker introduction
- 11:30 – 12:30 – Speaker
- 12:30 -- Closing remarks.

11:00 **Sign In and Networking**

11:15 **Welcome** – Read Mission, Vision and Article 4 of Code of Ethics

**\*Mission:** NARPM provides resources for residential property management professionals, who desire to learn, grow and build relationships.

**\*Vision:** NARPM will be the recognized leaders in the residential property management industry.

**Article 4: OBLIGATIONS TO TENANTS**

*The Property Manager shall treat all Tenants honestly and professionally when they are applying for, living in, and/or vacating a managed residence, including through the deposit refund process.*

Speaker:

Cathy McDonald is the Audit Supervisor of the Real Estate Team and has been since April 2019. Prior to Cathy accepting this position she was a Real Estate Auditor with the Department of Licensing for 11 years. Cathy has a strong background in real estate and began working in the real estate industry in the early 1980's. She was the Designated Broker and owner of her own Real Estate Firm for 16 of her 20+ years in real estate. Cathy is married to her husband of 42 years and has 2 adult sons and 3 grandchildren. Cathy enjoys engaging with the real estate licensees and describes her unit's job as helping licensees come into compliance so they can remain in compliance.

**NEXT BOARD MEETING:** Wednesday, June 22<sup>nd</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, June 22<sup>nd</sup>, 2022, Location Seattle Yacht Club - Kristine Scott With Seattle Conflict Resolution.



Monthly Membership Meeting  
June 22<sup>nd</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Harris  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:25 – Outline the agenda for today’s meeting, read our mission and ethics.
- 11:30 – Executive and Chair Committee Updates (WA State Board)
  - Upcoming education classes
- 11:35 – Have everyone introduce themselves. Name and company they are with.
- 11:40 - Speaker introduction
- 11:45 – 12:45 – Speaker
- 12:45 – 1:00 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:25 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

**\*Mission:** NARPM provides resources for residential property management professionals, who desire to learn, grow and build relationships.

**\*Vision:** NARPM will be the recognized leaders in the residential property management industry.

**Article 4: OBLIGATIONS TO TENANTS**

*The Property Manager shall treat all Tenants honestly and professionally when they are applying for, living in, and/or vacating a managed resident. Including through the deposit refund process.*

**STANDARDS OF PROFESSIONALISM**

- **4-1** The Property Manager shall offer all prospective Tenants a written application.
- **4-2** The Property Manager shall provide all Tenants with a copy of the signed rental agreement and extensions with all addendums attached.

- **4-3** The Property Manager shall make all disclosures as required by state and local laws and provide the Tenant an opportunity to complete a written condition report within 7 days of moving in.
- **4-4** The Property Manager shall respond promptly to requests for repairs.
- **4-5** The Property Manager shall provide a written deposit refund determination to the Tenant within the time prescribed by law after the Tenant has vacated a property. The Property Manager shall not cause any undue delay in refunding or accounting for the security deposit.

Speaker:

About Kristine Scott:

In 2008, Kristine took an AmeriCorps job running a meal program for unhoused young people. Almost 50 hungry youth arrived on Kristine's first night. What happened next was terrifying for a young, small town woman. Her purse went missing, there were fights and screaming guests. Kristine vowed to never return. But then something unexpected happened. A 17-year-old guest instantly turned the chaos into quiet, polite behavior with *a single phrase*. This began Kristine's journey of learning from those she served, people living in constant threat.

In her free time, she hangs out with her backyard ducks and sculpts scrap metal. To learn more about Kristine's mission to create "conflict resolutionaries" wherever she goes, see her website <https://www.seattleconflictresolution.com>

**NEXT BOARD MEETING:** Wednesday, July 24<sup>th</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, July 24<sup>th</sup>, 2022, Location Seattle Yacht Club (Phil Owens w/ Onsite Pros discussing Best Practices for Move ins/outs and periodic walkthroughs.)

# Conflict Management Training for Social Service Settings

## Are irate tenants & property owners getting the best of your team?

Despite the increase in interpersonal tension related to the pandemic, good conflict resolution is something anyone can learn. Imagine that you could be firm and friendly *at the same time*. Join your NARPM colleagues on **Wednesday, June 22<sup>nd</sup>** for our luncheon with a speaker who has trained thousands in conflict management.

Things you will learn:

- why conflict makes us defensive
- how to hack the biology that tells you to fight or run for your life
- a script template you can use for any situation
- rapport building skills- every property manager's best leverage



Seattle Conflict Resolution has been offering non-violent conflict resolution training since 2015. Their clients range from the Seattle Space Needle to farmers markets, clinics, security teams, service sites, and five-star hotels. Their goal is to help people use conflict to deepen loyalty and improve communication.

### About Kristine Scott:

In 2008, Kristine took an AmeriCorps job running a meal program for unhoused young people. Almost 50 hungry youth arrived on Kristine's first night. What happened next was terrifying for a young, small town white woman. Her purse went missing, there were fights and screaming guests. Kristine vowed to never return. But then something unexpected happened. A 17-year-old guest instantly turned the chaos into quiet, polite behavior with *a single phrase*. This began Kristine's journey of learning from those she served, people living in constant threat.

In her free time, she hangs out with her backyard ducks and sculpts scrap metal. To learn more about Kristine's mission to create "conflict resolutionaries" wherever she goes, see

<https://www.seattleconflictresolution.com>





Monthly Membership Meeting  
July 27<sup>th</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Harris  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:25 – Outline the agenda for today’s meeting, read our mission and ethics.
- 11:30 – Executive and Chair Committee Updates (WA State Board)
  - Upcoming education classes
- 11:35 – Have everyone introduce themselves. Name and company they are with.
- 11:40 - Speaker introduction
- 11:45 – 12:45 – Speaker
- 12:45 – 1:00 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:25 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

**\*Mission:** NARPM provides resources for residential property management professionals, who desire to learn, grow and build relationships.

**\*Vision:** NARPM will be the recognized leaders in the residential property management industry.

**Article 5: CARE OF MANAGED PROPERTIES**

*The Property Manager shall hold a high regard for the safety and health of those lawfully at a managed property and shall manage all properties in accordance with safety and habitability requirements of the local jurisdiction.*

**STANDARDS OF PROFESSIONALISM**

- **5-1** The Property Manager shall not manage properties for Clients who refuse, or are unable, to maintain their property in accordance with safety and habitability requirements of the local jurisdiction.

- **5-2** The Property Manager shall terminate management of a property if the Client does not comply with habitability requirements.

Speaker:

Phil is the CEO of OnSight PROS, a national third-party property reporting company. He has 15 years' experience in project management, software design, and executive leadership. As CEO, Phil's primary professional mission has been to help property managers learn to maintain exceptional property awareness, creating accountability and fairness with tenants and landlords. He has traveled from coast-to-coast teaching and collaborating with professional property managers to that end. Phil spends most of his free time working on his kid's lemonade stand: Ethan & Nora's Fresh Squeeze. Always avoid this topic when talking to Phil. You'll never get him to stop talking about it!

**NEXT BOARD MEETING**: Wednesday, September 28<sup>th</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING**: Wednesday, September 28<sup>th</sup>, 2022, Location Seattle Yacht Club (Brian Hughes Business Development)



Monthly Membership Meeting  
September 28<sup>th</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Rauch  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Courtney Generaux  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:40 – Outline the agenda for today's meeting, read our mission and ethics.
- 11:45 – Executive and Chair Committee Updates (WA State Board)
- 11:50 – Have everyone introduce themselves. Name and company they are with.
- 12:00 - Speaker introduction
- 12:00 – 1:00 – Speaker
- 1:00 – 1:15 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:40 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

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**\*Vision:** NARPM will be the recognized leaders in the residential property management industry.



## **Article 6: HANDLING OF FUNDS**

*The Property Manager shall hold all funds received on behalf of others in compliance with state law and shall not commingle the funds with personal or other business funds or use the funds for other than their intended purposes.*

## **STANDARDS OF PROFESSIONALISM**

- **6-1** The Property Manager shall keep appropriate records and shall prepare and furnish to the Client accurate and timely financial reports relating to the Client's rental and funds in accordance with the terms of the applicable management agreement.

Speaker:

Brian got his start in Property Management as a Business Development Manager at RentWerx Property Management, in San Antonio, TX. There, as the BDM, they added over 1,100 doors in three years, hired additional Business Development staff, and learned what it takes to grow a Property Management business.

Then, in 2019, Brian and Brad Larsen founded BizDev Mastermind - a consulting company which helps Property Managers Hire and Train Business Development managers capable of adding 20-30+ doors per month.

Today, Brian and BizDev Mastermind have helped hundreds of Property Managers and continue to help clients reach their growth goals!

When he's not helping Property Management companies grow, he enjoys spending time with his wife and business partner Stephanie, their dog Biscuit, while doing anything in the great outdoors.

**NEXT BOARD MEETING:** Wednesday, September 28<sup>th</sup>, 2022, Location Seattle Yacht Club

**NEXT MEMBERSHIP MEETING:** Wednesday, September 28<sup>th</sup>, 2022, Location Seattle Yacht Club  
(Brian Hughes Business Development)



Monthly Membership Meeting  
October 26<sup>th</sup>, 2022 - 11:00 AM – 1:00 PM  
Seattle Yacht Club

**Executive Committee:**

2022 Board Members;  
President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Rauch  
President Elect, Lawton Coursey

**Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Courtney Generaux  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

**AGENDA**

- 11:00 – 11:15 Sign In and Networking – 50/50 Raffle Ticket Sales
- 11:40 – Outline the agenda for today's meeting, read our mission and ethics.
- 11:45 – Executive and Chair Committee Updates (WA State Board)
- 11:50 – Have everyone introduce themselves. Name and company they are with.
- 12:00 - Speaker introduction
- 12:00 – 1:00 – Speaker
- 1:00 – 1:15 – 50/50 Raffle Drawing and Closing remarks.

11:00 **Sign In and Networking – 50/50 Raffle Ticket Sales**

11:40 **Welcome** – Read Mission, Vision and Article 1 of Code of Ethics

**\*Mission:** NARPM provides resources for residential property management professionals, who desire to learn, grow and build relationships.

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## **Article 6: HANDLING OF FUNDS**

*The Property Manager shall hold all funds received on behalf of others in compliance with state law and shall not commingle the funds with personal or other business funds or use the funds for other than their intended purposes.*

### **STANDARDS OF PROFESSIONALISM**

- **6-1** The Property Manager shall keep appropriate records and shall prepare and furnish to the Client accurate and timely financial reports relating to the Client's rental and funds in accordance with the terms of the applicable management agreement.

Speaker:

A self-described "Fixer and Implementer", Entrepreneur, Strategic Leader, and Consultant, Deb Newell MBA, MPM® RMP® offers expert one-on-one consulting for the Property Management industry. She works in a variety of different capacities helping find solutions for SFR, multifamily, turnkey, and B2R businesses, leadership groups, and software companies. Since 2010 she has refined and perfected her craft in aiding and finding solutions for each client, with a strong focus on people, processes, technology, marketing, asset management, financials, business growth, acquisitions and selling, strategic planning, and more.

Deb holds a double concentration MBA in both Leadership and Marketing, with a B.S. in Political Science. She has a background in leadership training, business strategy, project management, maintenance solutions, team development, S.W.O.T. analysis, revenue growth, and product solutions. Deb's expertise stems from Six Sigma training and in providing bottom-line results with a lean management style. Her specialty is to identify and provide solutions to pain points in her client's business, with a balanced approach to ensure that the root cause of an issue is addressed rather than just 'symptom solving'. Deb also has a proven approach to maintenance, aiding companies to successfully create, execute, and profit from maintenance.

Deb has served at the local and national level with NARPM (National Association of Residential Property Managers) as Vice-Chair, Chair, and Regional Vice-President. She has also served on both local and state realtor association boards, and as Vice-Chair and Chair for 2 NAR committees from 2014-2020.

**How Does Your Business Look at 30,000 feet?**



## King County Chapter of NARPM – Board Meeting

Date: January 26<sup>th</sup>, 2022

**In Attendance:** (Cross off who is not here)

### **Board Members:**

President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Adriana Tallmadge  
President Elect, Lawton Coursey

### **Chair Committee:**

Legislative Committee, Jason Clifford  
Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Ian Joseph

Meeting called to order by Lee Nichols at: \_\_\_ 12:56 \_\_\_ PM

### **President, Ian:**

- Quorum established
- Laura and Tiana not on the board anymore
- Will send Maria new member information

### **Past President, Lee:**

- Motion to approve financials sent by treasurer, Lawton 2<sup>nd</sup>, all in favor

### **President Elect, Lawton:**

- Will write an essay to promote growth and ethics in NARPM

### **Legislative Committee, Jason:**

### **Charity Coordinator, Dennica:**

### **Treasurer, Morgan:**

- Will look into grants for KC NARPM, we need at least 3
- Will get percentage of members who attend conventions

### **Secretary, Adriana:**

- To get list of members who have designations

### **Affiliate Program Coordinator, Taylor:**

- To put together a vendor catalog to send the membership

### **Chapter Marketing/Publications, Ryan Wong:**

- Will put together a monthly newsletter for the membership

### **Membership Coordinator, Maria Garcia:**

- Will work with Lee on creating a new member mentorship program

**Continuing Education Coordinator, Lawton Coursey:**

New Business: Work on chapter excellence items

Next Board Meeting: March 23<sup>rd</sup>, 2022, after the membership meeting

Next Chapter Meeting: February 23<sup>rd</sup>, 2022 at Seattle Yacht Club

Meeting adjourned at: \_\_\_1:10\_\_\_ PM

---

Submitted by Adriana G. Madrid, Secretary

*It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs), Individual competitors or specific business transactions, or controlling or allocating markets. Further, NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business in any way that is not false, deceptive or otherwise illegal.*



## King County Chapter of NARPM – Board Meeting

Date: March 23<sup>th</sup>, 2022

**In Attendance:** (Cross off who is not here)

### **Board Members:**

President, Ian Joseph  
Treasurer, Morgan Rodin  
Secretary, Taylor Harris  
President Elect, Lawton Coursey

### **Chair Committee:**

Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Ian Joseph

Meeting called to order by Taylor Harris at: \_\_\_12:51\_\_\_ PM

### **President, Ian:**

- Quorum established
- Send digital hugs to Lee
- Offer live zoom meeting and charge annually, so we don't lose in person attendance

### **President Elect, Lawton:**

- Motion to approve financials sent by treasurer, Maria 2<sup>nd</sup>, all in favor

### **Charity Coordinator, Dennica:**

- Fun night out (early May)
  - Ax throwing - Possibly do 2 different locations for distances for people.

### **Treasurer, Morgan:**

#### **3 Grants:**

- *Advertising Grant* - any membership drive
- *Membership Drive* - new member discounted fees
  - o Mail flyers to new offices or companies
- *Advocacy* - Call for action
  - o Submit application - Send money and get more participation.
    - Could we use it to pay Jim to speak?

### **Secretary, Tay:**

- Present, no updates

### **Affiliate Program Coordinator, Taylor:**

- Present, no updates

### **Chapter Marketing/Publications, Ryan Wong:**

- Will start feeding new content, regional content.

**Membership Coordinator, Maria Garcia:**

- Will look into starting to bring life back to the meetings.
- themed meetings/lunches

**Continuing Education Coordinator, Lawton Coursey:**

New Business: Work on chapter excellence items

Next Board Meeting: May 25th, 2022, after the membership meeting

Next Chapter Meeting: April 27th, 2022 at Seattle Yacht Club

Meeting adjourned at: \_\_\_12:59\_\_\_ PM

---

Submitted by Taylor Harris, Secretary

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## King County Chapter of NARPM – Board Meeting

Date: April 28th, 2022

**In Attendance:** (Cross off who is not here)

### **Board Members:**

President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
Secretary, Taylor Harris  
President Elect, Lawton Coursey

### **Chair Committee:**

Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Chapter Marketing/Publications, Ryan Wong  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

Meeting called to order by Taylor Harris at: 1:21 PM

### **President, Ian:**

- Quorum established
- Approved future speakers

### **President Elect, Lawton:**

- Motion to approve financials sent by treasurer, Maria 2<sup>nd</sup>, all in favor

### **Past President, Lee:**

- Present, no updates.

### **Charity Coordinator, Dennica:**

- Fun night out (early May)
  - Ax throwing - Possibly do 2 different locations for distances for people.
  - Capitol Hill - location
  - 3 games
  - options for catering- people provide food themselves

### **Treasurer, Morgan:**

- Present, no updates

### **Secretary, Tay:**

- Present, no updates

### **Affiliate Program Coordinator, Taylor Rauch:**

- Present, no updates.

### **Chapter Marketing/Publications, Ryan Wong:**

- Present, no updates.

### **Membership Coordinator, Maria Garcia:**

- Present, no updates.



**Continuing Education Coordinator, Lawton Coursey:**

- Present, no updates.

New Business: Work on chapter excellence items

Next Board Meeting: Wednesday, May 25th, 2022, after the membership meeting

Next Chapter Meeting: May 25th, 2022, Location Zoom (Cathleen McDonald State Auditor)

Meeting adjourned at: \_\_\_\_\_1:24\_ PM

---

Submitted by Taylor Harris, Secretary

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## King County Chapter of NARPM – Board Meeting

Date: July 27<sup>th</sup>, 2022

### In Attendance:

#### Board Members:

President, Ian Joseph  
Past President, Lee Nichols  
Treasurer, Morgan Rodin  
President Elect, Lawton Coursey

#### Chair Committee:

Charity Coordinator, Dennica Bingham  
Affiliate Program Coordinator, Taylor Rauch  
Membership Coordinator, Maria Garcia  
Education Chair, Lawton Coursey  
Speaker Chair, Ian Joseph

Meeting called to order by Ian Joseph at: 1:32 PM

#### President, Ian:

- Quorum established

#### President Elect, Lawton:

- Motion to approve financials sent by treasurer, Maria 2<sup>nd</sup>, all in favor

#### Past President, Lee:

- Present, no updates.

#### Charity Coordinator, Dennica:

- Fun night out
- Date moved to October. Voted to approve budget.

#### Treasurer, Morgan:

- Present, no updates

#### Affiliate Program Coordinator, Taylor Rauch:

- Present, no updates.

#### Membership Coordinator, Maria Garcia:

- Present, no updates.

#### Continuing Education Coordinator, Lawton Coursey:

- Discussed not enough attendees for designation class and next steps.

New Business: None

Next Board Meeting: Wednesday, September 28<sup>th</sup>, 2022, after the membership meeting

Next Chapter Meeting: Wednesday, September 28<sup>th</sup>, 2022, Location Seattle Yacht Club

Meeting adjourned at: \_\_\_\_\_2:10\_ PM

---

Submitted by Ian Joseph, President

*It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs), individual competitors or specific business transactions, or controlling or allocating markets. Further, NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business in any way that is not false, deceptive or otherwise illegal.*

<b>Position</b>	<b>Person</b>
President	Lawton Coursey
President Elect	Dmitry Yusim
Past President	Ian Joseph
Secretary	Taylor Rauch
Trasure	Morgan Rodin
Education Chair	Jamie Delamater & Jessica Potts
Designation Chair	Brent Brewder
Marketing Chair	Ryan Wong
Membership Chair	Maria Garcia
Affiliate Chair	Courtney Generaux
Legislative Chair	Jim Henderson
Recognition Chair	Lee Nichols
Charity of the Year	Maple Leaf Foundation

## Rebecca Woodring

---

**From:** Lawton Coursey <lawton.coursey@thejosephgroup.com>  
**Sent:** Wednesday, March 22, 2023 2:02 PM  
**To:** Rebecca Woodring  
**Cc:** kcnarpmhotline@gmail.com; NARPM RP3; Katie McNeeley  
**Subject:** Re: NARPM 2023 Chapter Compliance King County Chapter - Need Additional Info

Are you asking us to change the logo on flyers that were delivered last year or just on the ones moving forward?

The provided board members are correct. We had a board member move last year which is why there is discrepancy.

**Treasurer: Morgan Rodin**

**Secretary: Taylor Rauch**

On Tue, Mar 21, 2023 at 9:48 AM Rebecca Woodring <[rwoodring@managegroup.com](mailto:rwoodring@managegroup.com)> wrote:

Thank you for submitting the 2023 Chapter Compliance documents on behalf of the King County Chapter. I've changed your application status back to draft so you can upload additional documents. Here are my notes:

### NARPM Logo

The Chapter is using the old NARPM logo on documents. Please download and use the correct NARPM logo from this webpage <https://www.narpm.org/press-center/narpm-logos/download-logos/>.

There are also logos specifically for the King County NARPM Chapter on this webpage <https://www.narpm.org/members/documents-forms/chapter-documents/northwest-region/>. Just scroll down to King County and download the various file types of the Chapter's logo.

### Under Names and positions of each elected Board of Directors/Executive Committee positions

Thank you for submitting the list of 2023 Chapter Leaders. We also received a list in December 2022 which has different information. Please confirm by responding to this email who holds:

- 2023 Treasurer position - Morgan Rodin (Compliance submission) OR Taylor Rauch (Dec. 2022 submission)
- 2023 Secretary position – Taylor Rauch (Compliance submission) OR Morgan Rodin (Dec. 2022 submission)

## November 17<sup>th</sup> 2022

Candidates were established and voted on during strategic planning which took place on November 17<sup>th</sup> 2022. An invitation was offered at the monthly meeting for all members to attend. Attendance at this meeting is below (all active members of the Chapter).

### **Attended by:**

Lawton Coursey  
Dmitry Yusim  
Brent Brewder  
Jodie Williams  
Jim Henderson  
Jessica Potts  
Courtney Olson  
Lee Nicolas  
Ryan Wong  
Maria Garcia  
Ian Joseph  
Taylor Rauch

Here is a link to the notes from strategic planning

(<https://docs.google.com/document/d/1a79RCgvpWpxF3EVG7TKAdKPTEQNTcS6Mrd8nbLwScNU/edit?usp=sharing>)

# King County NARPM 2023 Strategic Planning

## **Attended by:**

Lawton Coursey  
Dmitry Yusim  
Brent Brewder  
Jodie Williams  
Jim Henderson  
Jessica Potts  
Courtney Olson  
Lee Nicoles  
Ryan Wong  
Maria Garcia  
Ian Joseph  
Taylor Rauch

## **2022 Recap**

Goals Achieved  
Chapter Excellence, still need to calculate points - will make it this year  
Strong Board

Biggest Win = Rhythm of Chapter Foundation after Covid  
If could go back and do differently - not commit to so many things

Today's meeting should be to leave with strong understanding of 2023 Board and Goals

## **National Vision**

Briefly touched on  
Need to share National Mission and Vision  
Focused on member engagement  
KCNARPM 15th healthiest chapter

## **Board Positions & Chairs**

President	Lawton
President-Elect	Dmitry
Past President	Ian
Secretary	Taylor
Treasurer	Morgan
Education	Jamie & Jess
Designation	Brent
Marketing	Ryan
Membership	Maria
Affiliate	Courtney
Legislation	Jim
Recognition	Lee
Charity	Maple Leaf Foundation?

{Vote was taken on all positions}

## **LC's 4 E's**

### **Engagement:**

Gamify Bringing New Members  
Outreach - Call 2 or 4 x a year to get members to meeting  
Average member 5-6 chapter meetings a year  
Quality Speakers (right time/topic)

### **Speakers:**

January - Market Conditions:  
February - Client Experience:  
March - Tenant Damages VS Wear and Tear:  
April - Fair Housing:  
May - Jim Legislature:  
June - Leveraging Remote Teammates: **Pete Neubig**  
July -  
September - Strategic Planning:  
October - Vendor Roundtable/Panel (Horror Stories/Ask the Vendor) Mitigation best practices/Insurance



Self Defense?  
Vicky- Maintenance?

## **Education:**

3 Classes - 2 Clock Hour - 1 Designation  
Designation - Accountability group to get that designation  
Do Fair Housing (Before June) RHA sponsor? Charge additional and make funds for NARPM

## **Events:**

3 Events / Network / Fun  
Ax Throwing?  
Holiday Party / Happy Hour  
New Member Event  
Past Pres. Event

(Maria & Brent Volunteered, Ian said he'd help with One)

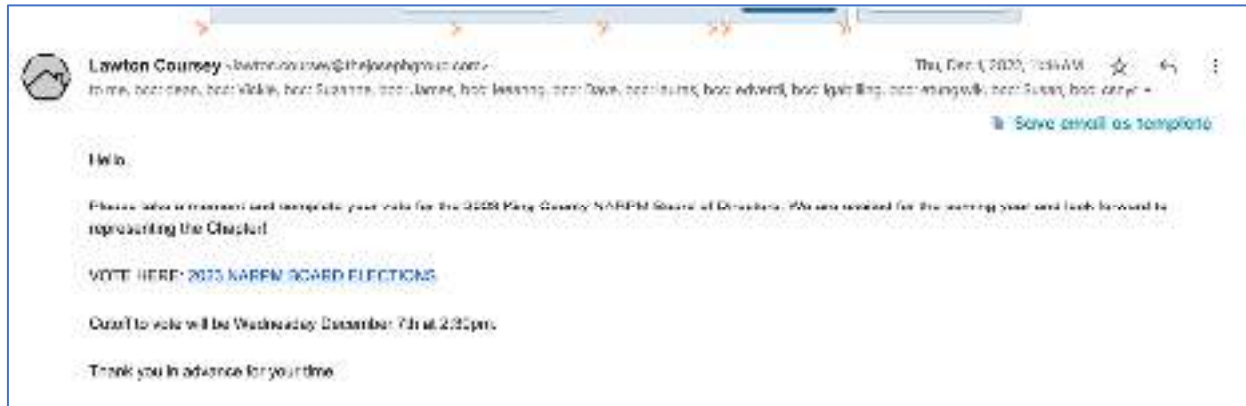
## **Excellence:**

Milly will help with the paperwork  
Board Meetings follow meeting every other month and as needed  
NARPM member of the month -> 5 questions/ 1 fun fact

# December 1<sup>st</sup> 2022

Candidates were sent to all chapter members to vote on approval. They were given the option to insert anyone they wanted if they disagreed with board candidates selected on November 17th. Members were given 5 days to complete their ballot.

Link to the Questionnaire Sent: <https://forms.gle/ZxTNqzAwnf5aTPsE9>





## National Association of Residential Property Managers

### King County NARPM Board of Director Vote

Please take a moment to vote for your 2023 Board Members. If you would like to write in a candidate please use the allowed space. Thank you in advance, We look forward to a wonderful year! Cut off to vote is December 7th, 2022 at 5pm.

Secretary \*

Taylor Rauch

Other: \_\_\_\_\_

Treasurer \*

Morgan Rodin

Other: \_\_\_\_\_

President-Elect \*

Dmitry Yusim

Other: \_\_\_\_\_

Submit

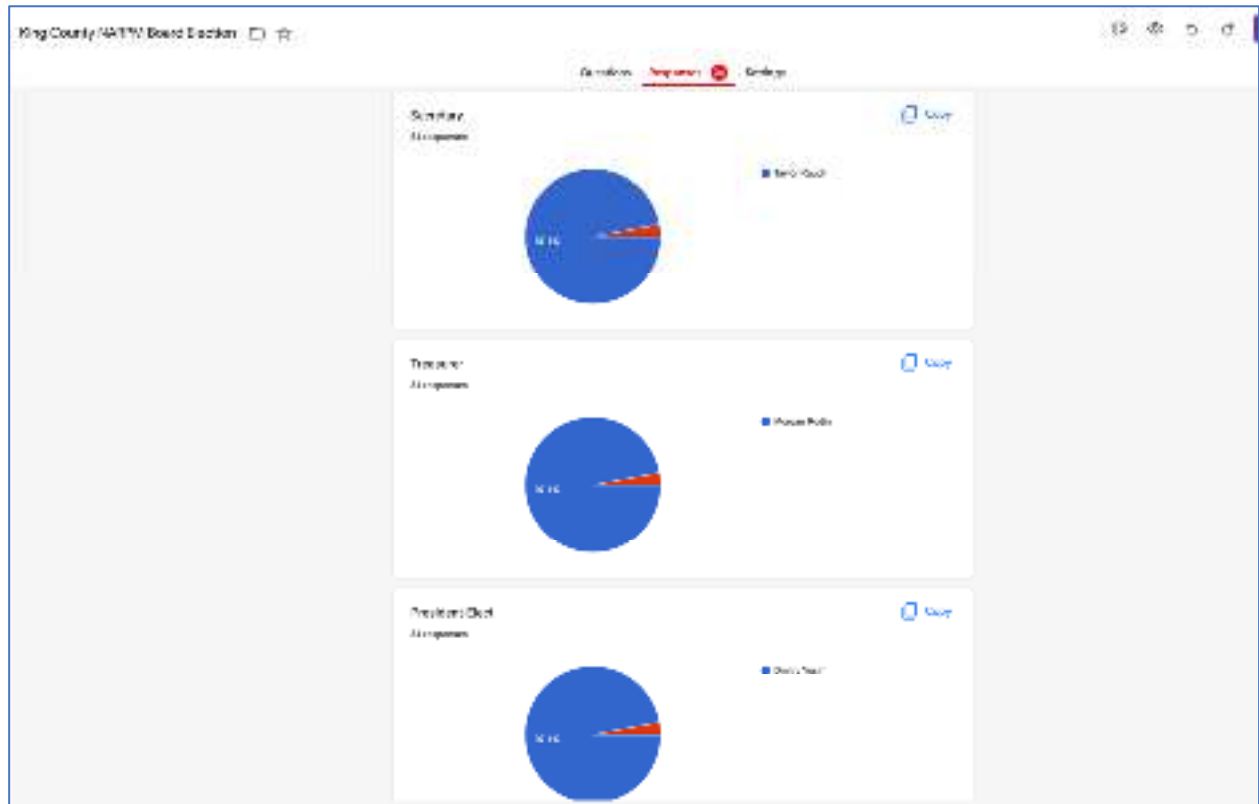
Clear form

Never submit passwords through Google Forms.

This form was created inside of The Joseph Group. [Report Abuse](#)

Google Forms

Results were collected on December 5<sup>th</sup>.



CSV Sheet of individual Votes:

[https://docs.google.com/spreadsheets/d/14MFxfaOkxZtNcuLPZnto0KB-IYA\\_X6Ogl-MdrgFHI1k/edit?usp=sharing](https://docs.google.com/spreadsheets/d/14MFxfaOkxZtNcuLPZnto0KB-IYA_X6Ogl-MdrgFHI1k/edit?usp=sharing)

Timestamp	Secretary	Treasurer	President-Elect
12/1/2022 11:48:54	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:49:47	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:51:25	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:54:41	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:55:37	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:57:39	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:59:07	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:59:19	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 11:59:56	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:00:09	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:07:29	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:07:56	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:11:14	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:11:18	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:15:38	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:33:45	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:45:18	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:47:29	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 12:51:05	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:00:34	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:04:10	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:04:24	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:20:55	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:21:00	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:25:21	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:32:41	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 13:51:24	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 15:55:35	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 16:12:01	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/1/2022 16:47:56	Dr. Goodhead	Pussy Galore	Honey Ryder
12/1/2022 23:50:23	Taylor Rauch	Morgan Rodin	Dmitry Yusim

Timestamp	Secretary	Treasurer	President-Elect
12/2/2022 6:09:02	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/2/2022 12:44:01	Taylor Rauch	Morgan Rodin	Dmitry Yusim
12/4/2022 21:57:59	Taylor Rauch	Morgan Rodin	Dmitry Yusim

## **December 6<sup>th</sup> 2022**

Board was introduced at the KC NARPM Christmas Party