

Department of the Treasury  
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2016

Open to Public Inspection

**A** For the 2016 Calendar year, or tax year beginning **2016-01-01** and ending **2016-12-31****B** Check if available Terminated for Business Gross receipts are normally \$50,000 or less**C** Name of Organization: **COLORADO SPRINGS CHAPTER OF  
NATIONAL ASSOCIATION OF PROPERTY****6295 Lehman Dr Suite 101,****Colorado Springs, CO, US,****80918****D** Employee IdentificationNumber **30-0466666****E** Website:**F** Name of Principal Officer: **Colorado Springs Chapter of  
National Association of Property****6295 Lehman Dr Suite 101,****Colorado Springs, CO, US,****80918**

**Privacy Act and Paperwork Reduction Act Notice:** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

**Note:** This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

Department of the Treasury  
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2017

Open to Public Inspection

A For the 2017 Calendar year, or tax year beginning 2017-01-01 and ending 2017-12-31

B Check if available

- Terminated for Business
- Gross receipts are normally \$50,000 or less

C Name of Organization: COLORADO SPRINGS CHAPTER OF NATIONAL ASSOCIATION OF PROPERTY

6295 Lehman Dr Suite 101,  
Colorado Springs, CO, US,  
80918

D Employee Identification  
Number 30-0466666

E Website:

F Name of Principal Officer: Renee Lynde

6295 Lehman Dr Suite 101,  
Colorado Springs, CO, US,  
80918

**Privacy Act and Paperwork Reduction Act Notice:** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

**Note:** This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

Informational Copy  
Do not send to IRS

**From:** Colorado Springs Chapter of NARPM <csnarp@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 Colorado Springs NARPM Symposium \*\*\*ATTENDEE REGISTRATION\*\*\*, 17 Feb 2017

**Date:** Thu, Feb 9, 2017 9:17 am

---

Kimberly Bendt,

Please remember we are offering a Designation Course the day before the Symposium. If you wish to stay in town before or after the event, the Elegante is offering a special rate. Check out the attached Flyer:

[Elegante\\_NARPM 2017 Symposium\\_Designation Class.pdf](#)

Upcoming event information:

2017 Colorado Springs NARPM Symposium \*\*\*ATTENDEE REGISTRATION\*\*\* Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO 80906

Date: 17 Feb 2017 7:30 AM MST

## *The 11th Annual Landlord Symposium is almost here.....*

7 hours Colorado CE Credit!

Speakers

**Mike Mumford MPM, RMP**

Three Way Reconciliation

Running Mgmt. Company on AutoPilot.....

Missing Paragraphs that Guarantee Failure

**Marc Cunningham, RMPC**

Colorado House Bill 16-1426 and Animal Issues

**Rob Lynde, MPM, RMP**

Includes Continental Breakfast with the Vendors at 7:30, Lunch, and Afternoon pick me up

Over 20 Vendors to network with.....

Registration: **EARLY BIRD By the 12th of February**

NARPM Members           \$ 95.00

Non-Members             \$ 135.00

*13th or After (members and non-members)*

*\$ 160.00*

*Registrations must be paid in full to attend.*

8:00 a.m. to 5:00 p.m. Registration opens at 7:30 am.

Friday, February 17, 2017,

*Hotel Elegante NARPM group rate: overnight stay*

*Elegante NARPM 2017 Symposium Designation Class.pdf*

To Attend, Please register at [www.csnarpm.org](http://www.csnarpm.org)

Designation Class before the Symposium!

Ofc Operations: Policies & Procedures 6 hour CE

Colorado Approved Class

National NARPM

At the Landlord Symposium you will spend the day discovering many ideas and concepts that you will be able to implement into your business and network with other managers...and identify issues that are important to you and other Property Managers, actively engaged managing residential homes, in the current housing environment. Network with vendors who provide local services to management companies around the region.

More information and online registration: 2017 Colorado Springs NARPM Symposium \*\*\*ATTENDEE REGISTRATION\*\*\*

<http://narpm.onefireplace.org>

Best regards,

Colorado Springs Chapter of NARPM

[Unsubscribe from event announcements](#)

**From:** Colorado Springs Chapter of NARPM <csnarp@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 May Luncheon: COS NARPM Catastrophic Events/Losses, 16 May 2017

**Date:** Wed, Apr 19, 2017 11:19 am

---

Kimberly Bendt,

Upcoming event information:

2017 May Luncheon: COS NARPM Catastrophic Events/Losses Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Date: 16 May 2017 11:00 AM MDT

-

## **Catastrophic Events & Losses**

(MMJ, Meth, Mold & Asbestos)

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on May 12, 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

More information and online registration: [2017 May Luncheon: COS NARPM Catastrophic Events/Losses](#)

Best regards,

Colorado Springs Chapter of NARPM

[Unsubscribe from event announcements](#)



[Back](#)

[Add to my calendar](#)

## 2017 June Luncheon: COS NARPM Tschetter Hamrick

When

**20 Jun 2017**

11:00 AM - 1:00 PM

Location

Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Registered

[87 registrants](#)

Registration

Late Registration-Regular Lunch Only – \$25.00

Member/Guest Gluten Free – \$17.00

Member/Guest Regular Lunch – \$17.00

Member/Guest Vegetarian – \$17.00

Vendor Table – \$50.00

*Already registered*

Registration is closed



### Pete Muccio

**Pete Muccio has been practicing in the area of Landlord representation for over 13 years. Pete's practice encompasses a wide range of issues, with a heavy emphasis on litigation arising out of landlord tenant disputes. He regularly practices in County Court, District Court, and Federal Bankruptcy Court. Since 2013 he has served by appointment of the governor as a Board Member on Colorado's Board of Real Estate Appraisers.**

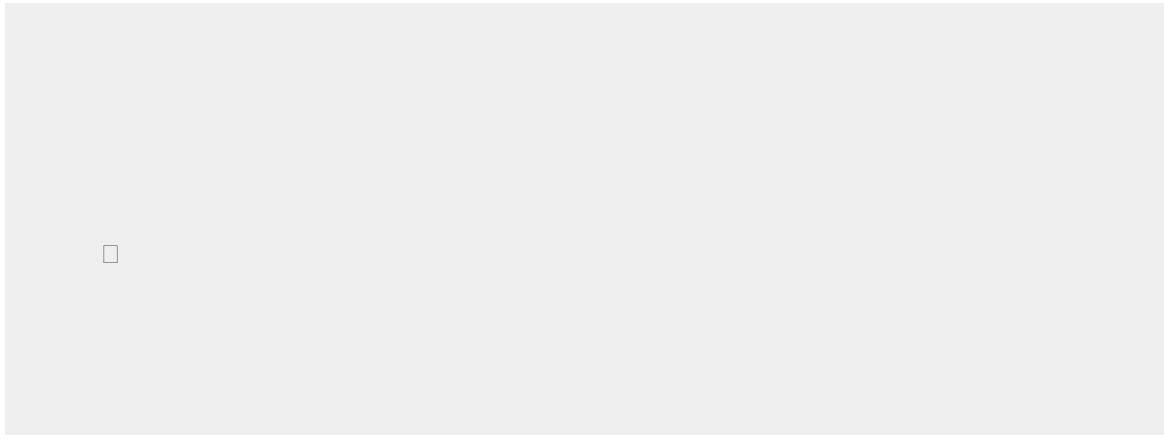


Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on June 16, 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**



Powered by [Wild Apricot](#) Membership Software



**From:** Colorado Springs Chapter of NARPM <admin@system.coloradosprings.narpm.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 November Luncheon: CEPM: What? Why? YOU????, 14 Nov 2017

**Date:** Sat, Oct 28, 2017 11:01 am

---

Kimberly Bendt,

Upcoming event information:

2017 November Luncheon: CEPM: What? Why? YOU???? Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Date: 14 Nov 2017 11:00 AM MST



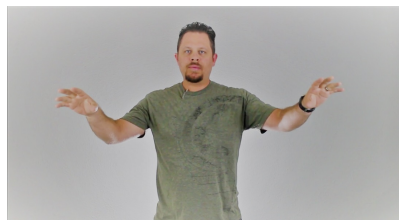
## CEPM

Daniel and Alex have joined forces as Co-Chairs for the Council of Elite Property Managers. Their vision is for PPAR to better understand the Property Management Industry. They meet once a month at PPAR with only property managers in a forum to discuss relevant issues in our industry.

**At our November meeting they will** “show and tell” on the answer to this question: What process, system, or technology has impacted your business the most in the past 2 years?

Alex will be speaking on the value of templates, and will sharing some ideas and examples of how they have transformed his business and the quality of their service.

Daniel will be speaking on the importance of team communication and platforms that will help you and your team excel



Daniel Muldoon, Property Manager and Owner Muldoon Associates.

&

Alex Yoder, MPM®, RMP®, CNE® Property Manager, Director of Residential Management & Commercial Manager & Leasing Agent, Dorman Real Estate Management

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on November 10, 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

More information and online registration: [2017 November Luncheon: CEPM: What? Why? YOU????](#)

Best regards,  
Colorado Springs Chapter of NARPM

[Unsubscribe from event announcements](#)

	Actual 2016 through 12/16/16	proposed budget 2017	Actual 2017 2017 12/30/2017	proposed budget 2018
--	------------------------------------	----------------------------	-----------------------------------	----------------------------

**DUES INCOME:**

	GL CODE				
Affiliate Dues	2100	4,872.10	4,800.00	3947.00	3700.00
Aff dues future year (\$\$ collected Dec)	2100-1	0.00	0.00	1763.98	
Support Staff	2300	72.00	200.00	252.00	300.00
Professional Dues	2400	2,929.22	2,900.00	2481.00	3000.00
Prof dues, future year (\$ collected Dec)	2400-1			972.00	
<b>TOTAL DUES INCOME</b>		<b>7,873.32</b>	<b>7,900.00</b>	<b>9415.98</b>	<b>7000.00</b>

**OTHER INCOME:**

Monthly Luncheons (except Mar/July & Dec)	2500	12,654.32	12,000.00	11674.30	11400.00
1/2 raffle income at lunch (care/share)	2510	681.50	600.00	768.00	650.00
CE Classes	2550	1,840.00	2,000.00	1097.00	1300.00
Vendor Luncheon Table Fees	2600	1,600.00	1,800.00	1772.00	1800.00
Vendor Social Table Fees	2605			1400.00	1400.00
Landlord Symposium	2700	13,545.00	13,000.00	12669.00	13000.00
Landlord Symposium_Attorney income	2701				
Landlord Symposium Vendor Tables	2750	9,150.00	9,150.00	10045.00	9150.00
Landlord Sypm Vend Table_Future (\$ Dec)	2756			550.00	
National NARPM retention bonus	2900	940.00	940.00	900.00	900.00
NARPM National Education Reimbursement	2952	3,346.26	0.00	4274.17	
National NARPM grant	2950	1,000.00	1,000.00	500.00	
paypal offset ( not used)		48.89	0.00	0.00	0.00
<b>TOTAL OTHER INCOME</b>		<b>44,805.97</b>	<b>40,490.00</b>	<b>45649.47</b>	<b>39600.00</b>

**TOTAL INCOME 52,679.29 48,390.00 55065.45 46600.00**

**EXPENSES:**

**CHARITABLE CONTRIBUTIONS:**

Charitable (Care & Share)	5500	1,000.00	1,000.00	1000.00	1000.00
Local PAC (Apt assoc)	5510	1,000.00	1,000.00	0.00	1000.00
NARPM PAC (national) *personal check*	5515	1,000.00	1,000.00	1000.00	1000.00
Charity - Bereavement - Illness	5520	0.00	200.00	1000.00	1000.00
<b>TOTAL CHARITABLE CONTRIBS.</b>		<b>3,000.00</b>	<b>3,200.00</b>	<b>3000.00</b>	<b>4000.00</b>

**EDUCATION EXPENSES:**

Educator Fees (local teachers)	5600	4,118.87	2,500.00	400.00	600.00
Designation Reimburse (1/2 class expense)	5650	1,629.50	3,000.00	4130.00	3000.00
reimburse reg fees promotion	5660	4,355.00	5,000.00	4950.00	5000.00
Assistance Fund (not used)	5670	0.00	1,000.00	0.00	0.00
Edu exp(materials / copies)	5690	651.28	600.00	53.33	100.00
<b>TOTAL EDUCATION EXPENSES</b>		<b>10,754.65</b>	<b>12,100.00</b>	<b>9533.33</b>	<b>8700.00</b>

**EXECUTIVE COMMITTEE:**

Leadership - Regional (N/A)	5100	0.00	0.00	0.00	0.00
-----------------------------	------	------	------	------	------

Leadership to travel to National	5150	2,938.19	6,000.00	752.75	3000.00
Leadership travel to required training	5155	1,037.99	800.00	620.79	1000.00
NARPM Gift (cards for Nat 50/50)	5160	0.00	200.00	50.00	200.00
Committee Meeting (reimb food/snack)	5165	0.00	500.00	100.00	500.00
<b>TOTAL EXECUTIVE COMMITTEE</b>		<b>3,976.18</b>	<b>7,500.00</b>	<b>1523.54</b>	<b>4700.00</b>

**LUNCHEON EXPENSES:**

Monthly Luncheons (except Mar/July/Dec)	5300	11,175.92	12,000.00	12939.57	13000.00
December Christmas Dinner	5400	3,623.40	4,000.00	4099.20	4200.00
Installation Recognition & Plaques	5450	51.14	500.00	857.76	500.00
Narpm "free" event (July Social)	5350	0.00	1,500.00	2100.00	1700.00
<b>TOTAL LUNCHEON EXPENSE</b>		<b>14,850.46</b>	<b>18,000.00</b>	<b>19996.53</b>	<b>19400.00</b>

**MEMBERSHIP EXPENSES:**

Membership Acquisition		1,395.00	1,500.00	0.00	0.00
Wild Apricot Database costs	5010	0.00	0.00	0.00	756.00
Name Tags /Branding items (t-shirts-caps)	5050	385.72	500.00	573.70	500.00
Membership Equip (rental/banner)	5060	150.00	150.00	175.00	150.00
<b>TOTAL MEMBERSHIP EXPENSES</b>		<b>1,930.72</b>	<b>2,150.00</b>	<b>748.70</b>	<b>1406.00</b>

**GENERAL & ADMINISTRATIVE EXP.:**

Bank Charges/Check order	5800	136.40	95.00	34.00	95.00
Domains: change provider/renewal fees	5020	0.00	0.00	3000.00	0.00
Bank NSF	5805	0.00	0.00	0.00	0.00
General Supplies & Expenses	5810	55.07	150.00	104.47	150.00
Quick Books yrly online subscrip	5815	137.95	160.00	160.00	160.00
Postage	5830	0.00	30.00	78.50	75.00
PayPal expenses for online processing	5850	1,004.29	1,100.00	984.71	1100.00
Filing fees, State/Local	5860	10.00	10.00	10.00	10.00
IRS prep/filing fees (accountant)	5870	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL &amp; ADMIN. EXP.</b>		<b>1,343.71</b>	<b>1,545.00</b>	<b>4371.68</b>	<b>1590.00</b>

**SYMPOSIUM EXPENSE:**

Guest Speaker Expense	5200	1,449.19	1,000.00	1050.00	1000.00
Hotel Expense	5250	9,717.30	10,000.00	10709.97	11000.00
Symposium Expense (printed materials/sundry)	5265	1,146.91	1,200.00	966.87	1200.00
Advertising (paper ads, flyers, etc)	5260	52.77	1,200.00	35.73	1200.00
<b>TOTAL SYMPOSIUM</b>		<b>12,366.17</b>	<b>13,400.00</b>	<b>12762.57</b>	<b>14400.00</b>

**TOTAL EXPENSES:** **48,221.89**      **57,895.00**      **51,936.35**      **54,196.00**

**NET PROFIT/(LOSS)**      **4,457.40**      **-9,505.00**      **3,129.10**      **-7,596.00**

bank balance 1.3.2018      39,606.13  
predicted draw down with 2018 budget (Dec 2018 bal)      32,010.13



[Back](#)

[Add to my calendar](#)

## 2017 March Luncheon: COS NARPM Legislative Affairs

When

**28 Mar 2017**

11:00 AM - 1:00 PM

Location

Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Registered

[78 registrants](#)

Registration

Late Registration-Regular Lunch Only – \$25.00

Member/Guest Gluten Free – \$17.00

Member/Guest Regular Lunch – \$17.00

Member/Guest Vegetarian – \$17.00

Vendor Table – \$50.00

Registration is closed



## *Nancy Burke*



### **Vice President of Government and Community Affairs**

#### **Apartment Association of Metro Denver/Colorado Apartment Association**

Providing insight on the ever changing multifaceted dynamics of the industry to community leaders, elected officials and the media; Nancy also builds and maintains relationships with community, civic and allied business organization leaders. Orchestrating public relations and community investment strategies to enhance industry image... just a few things Nancy is great at, besides being a highly energetic and informative person involved in our industry. Come listen to updates and trends, successes and concerns with our political leaders in Denver.....

**ALSO**

**March Show your Love for**

**Care & Share!**

**(Open Flyer below for details)**

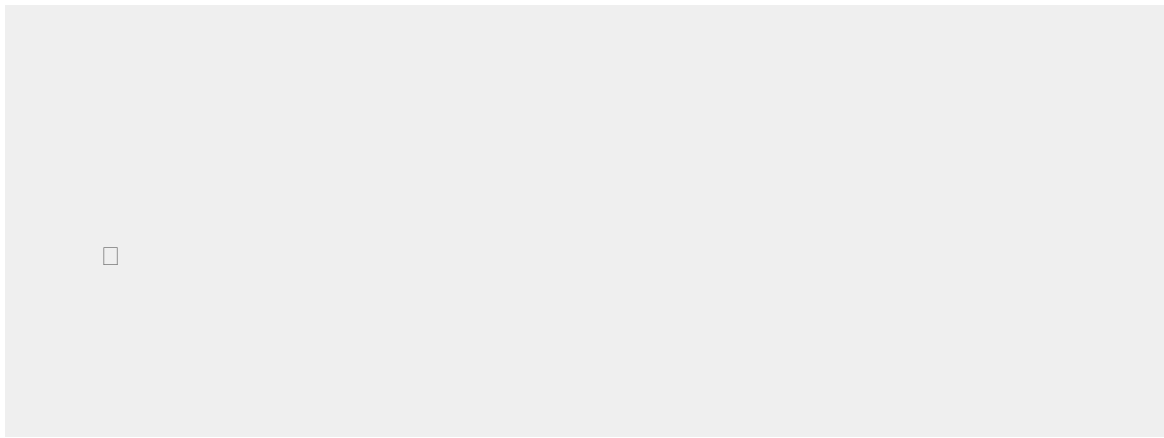
[\*SHOW YOUR LOVE 2017.docx\*](#)

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on March 24, 2017. Note the date shift because of Broker-Owner!**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**



Powered by [Wild Apricot](#) Membership Software

**From:** Colorado Springs Chapter of NARPM <csnarpm@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 October Luncheon: COS NARPM National Take Aways and Updates, 24 Oct 2017

**Date:** Sat, Oct 7, 2017 11:01 am

---

Kimberly Bendt,

Upcoming event information:

2017 October Luncheon: COS NARPM National Take Aways and Updates Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Date: 24 Oct 2017 11:00 AM MDT



## NATIONAL TAKE AWAYS

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on October 20 , 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

More information and online registration: [2017 October Luncheon: COS NARPM National Take Aways and Updates](#)

Best regards,  
Colorado Springs Chapter of NARPM  
[Unsubscribe from event announcements](#)



**From:** Colorado Springs Chapter of NARPM <csnarpm@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 August Luncheon: COS NARPM DORA: Marsha Waters, 15 Aug 2017

**Date:** Sat, Jul 29, 2017 11:00 am

---

Kimberly Bendt,

Upcoming event information:

2017 August Luncheon: COS NARPM DORA: Marsha Waters Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Date: 15 Aug 2017 11:00 AM MDT

-

## Marsha Waters

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on August 11, 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

More information and online registration: [2017 August Luncheon: COS NARPM DORA: Marsha Waters](#)

Best regards,

Colorado Springs Chapter of NARPM

[Unsubscribe from event announcements](#)

**From:** Colorado Springs Chapter of NARPM <csnarp@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 September Luncheon: COS NARPM Speaker Kelly Ikenberry, 19 Sep 2017

**Date:** Tue, Sep 12, 2017 11:05 am

---

Kimberly Bendt,

Upcoming event information:

2017 September Luncheon: COS NARPM Speaker Kelly Ikenberry Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Date: 19 Sep 2017 11:00 AM MDT

-

**Speaker**  
**Kelly Ikenberry**

Kelly has been selected to speak at the NARPM National Convention on this very subject (October 19<sup>th</sup> at 10:30). Come out and support Kelly and provide her with some feedback on this subject.

**Profit Comes From Your People Skills...Do you have what it takes?**

The Carnegie Institute studied the main factors for success. Only 15% are due to technical skills while 85% are due to people skills. Are your skills hindering or helping your bottom line?

Most people have little or no self-awareness on how their people skills impact their relationships with others and, as a result, they have very poor interactions. These poor interactions lead to poor performance, toxic cultures, terrible managers, bad hiring decisions, low morale, high turnover, and ineffective interviews.

*The good news is that all this can be fixed.*

Come to this interactive People Skill Building workshop to learn about the four basic temperament/behavioral styles and how they blend, clash and interact with others. You will identify your own style, the styles of those you work with most, and participate in individual and group activities. Together, we'll recognize 1 – 2 unique people skills you're not taking advantage of and 1 – 2 ways your people skills are killing your profits.

Kelly's clients have come to know her as their "go-to" resource for behavioral and attitudinal issues within their teams because of her positive, easy-to-understand, easy-to-apply practical strategies.

With the tips you'll learn in this workshop, you'll walk away with new people skills that will revolutionize your interactions with your team and family.

**VOTING FOR BOARD MEMBERS FOR  
2018**

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on September 15, 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

REMEMBER WE WILL BE VOTING FOR NEXT YEARS BOARD MEMBERS!

More information and online registration: [2017 September Luncheon: COS NARPM Speaker Kelly Ikenberry](#)

Best regards,  
Colorado Springs Chapter of NARPM  
[Unsubscribe from event announcements](#)

**From:** Colorado Springs Chapter of NARPM <csnarpm@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 January: NARPM 101, 17 Jan 2017

**Date:** Wed, Dec 21, 2016 11:03 am

---

Kimberly Bendt,

Lunch Price Change: \$17.00

Upcoming event information:

2017 January: NARPM 101 HOTEL ELEGANTE, 2885 S CIRCLE DRIVE, Colorado Springs, CO

Date: 17 Jan 2017 11:00 AM MST

### **NARPM 101:**

**Group presentation and refresher course on what NARPM is, & has to offer on local, state and national level. Outline for 2017 covered and goals laid out for year. We are covering many topics regarding the chapter, education, web presence, education, etc.!**

**2017 Annual update class for NARPM members offered following lunch!**

**Remember early registration ends at midnight on January 13, 2017,**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

More information and online registration: [2017 January: NARPM 101](#)

Best regards,

Colorado Springs Chapter of NARPM

[Unsubscribe from event announcements](#)

[Unsubscribe from event announcements](#)

**From:** Colorado Springs Chapter of NARPM <csnarp@wildapricot.org>

**To:** Kimberly Bendt <ppmskim@aol.com>

**Subject:** Event Announcement: 2017 April Luncheon: COS NARPM Emergency Management, 18 Apr 2017

**Date:** Tue, Apr 11, 2017 11:00 am

---

Kimberly Bendt,

Upcoming event information:

2017 April Luncheon: COS NARPM Emergency Management Hotel Elegante, 2886 S Circle Dr., Colorado Springs, CO

Date: 18 Apr 2017 11:00 AM MDT

-

### **Emergency Management**

Come listen to policies and alternatives on how to handle the emergencies we deal with on a regular basis. Matt Rogers leads the discussion.

Vendor registrations for Tables are handled thru the Affiliate Co-ordinator.

**Remember early registration ends at midnight on April 14, 2017.**

**Cancellations in writing/call must be received by the Treasurer, no later than 6 pm the Sunday before the event.**

**Late registrations, and at the door are at a cost of \$25.00. Registration means a lunch will be prepared for you, that the Chapter has to pay for.**

More information and online registration: [2017 April Luncheon: COS NARPM Emergency Management](#)

Best regards,

Colorado Springs Chapter of NARPM

[Unsubscribe from event announcements](#)

\*You may write in a vote

## Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

### Members Present

Scott Glascock (Officer - President)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Angie Finch (Affiliate Chair)  
Denise Day (Website Chair)

### Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 04/18/2017.

### Roll Call

Roll Call was given and quorum was present at the meeting.

### Strategic/Industry Discussion

Discussion regarding a recent ruling by the local magistrate, in which the ruling was heavily in the Tenant's favor without cause.

### Treasures Report

Report provided and reviewed. No revisions.

### Committee Report

Affiliate – Member Packets are updated and ready for final approval and dissemination. Food Drive earned \$759 and over 105 lbs of canned food. Equates to 6177 meals

Membership – Motion was made, seconded, and approved to use Vendor that can provide 10 or more name badges at once for the next order. All future name badge orders will be a different Vendor that can provide one name badge at a time.

Legislative – Application fee bill discussed

Marketing – Update on website transition. Visual Harbor communication with Wild Apricot in progress.

Education – Local classes planned for later in the year have officially been cancelled

### Consent Agenda

Revision made to March 2017 Minutes – Minutes approved

Motion was made, seconded, and carried to approve new member(s). One Member Application tabled for proof of National Membership

Committee Chairs are to write a description of duties to include the duties of the Vice Chair.

**Unfinished Business**

President to development a Greeting Committee

**New Business**

Discussion regarding Members with past due balances. Motion was made, seconded, and carried to send notices to Members with 30 days to become current. If Members fails to become current, an ethics board will be established.

Designation Class reimbursements needs an established time limit for submission. Motion made, seconded, and approved for 30 days from the date the certificate is received. Update will be made to New Member Packets. Reimbursements will be accepted now for classes beginning first of the year 2017. All future reimbursements must meet new submission deadlines.

**Discussion Items**

None

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Karen Santee (Membership Chair)  
Kim Bendt (Officer - President Elect)  
Denise Day (Website Chair)  
Angie Finch (Affiliate Chair)  
Scott Hawker – Secretary Elect  
Christy Lehmpuhl – Affiliate Chair Elect  
Dave Kraszewski – Affiliate Committee

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 10/24/2017.

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

Discussed the Chapter offering a Company Membership in the same fashion as National. A Company Membership is beneficial locally if you can switch individuals when an employee leaves your Company and you rehire. Motion was made, seconded, and carried to approve “like for like” transfers of Membership for Administrative Members in regard to the Company. Professional Members cannot be transferred because the Professional member owns their Membership

## Treasures Report

None

## Committee Report

Affiliate – Holiday party preparations have begun. Current Affiliate Chair and Affiliate Chair-Elect will plan the party. Holiday Party is 11/30/2017

Membership – 1 pending application cannot be approved at this time, due to no National Membership. Motion was made, seconded, and carried to approve new one new Broker Member

Education – Ethics class scheduled in December 2017, has not been approved by National yet as the 4-month deadline was not met. Must choose class for Landlord Symposium in February. Deadline is now. Annual Update course will be held after January luncheon 1-4 pm.

Symposium – Landlord Symposium will be held in February 2018. Will have finalized date by next meeting.



Marketing – Everyone’s name is on website and the website should be working well. Any and all updates for the website would be appreciated to be provided to Marketing Chair at one time as the input will be easier, which will take place near end of December.

Publications – New format for newsletter; any ideas are welcomed.

Recognitions – Two Members have volunteered for Co-Chairs.

**Consent Agenda**

Motion was made, seconded, and carried to approve the June 2017 Minutes

**Unfinished Business**

Magistrate Sanchez cannot speak at any future Meetings. Two members will present at November meeting. The topic will be Social Media. Discussed using The Red Cross as a speaker in 2018. Hardship assistance; discussion of what hardship is, decided to change to a 1-time contribution for \$1,000. Motion was made, seconded, and carried to approve.

**New Business**

Set 11/28/2017 from 11am – 2pm for the 2018 Board Planning meeting

**Discussion Items**

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Denise Day (Website Chair)  
Angie Finch (Affiliate Chair)  
Christy Lehmpuhl – (Affiliate Chair Elect)  
Dave Kraszewski – (Affiliate Committee)  
Amy Scheller – (2018 President Elect)

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 11/14/2017.

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

None

## Treasures Report

\$30,000 extra in account. Treasurer is collecting reimbursements for Members for National class and conference attendance. No Budget presented for approval.

## Committee Report

Affiliate – Care N Share is scheduled to attend Christmas party to pick up check, but will not be staying for meal. United States Marines will be attending for Toys for Tots. Recommended capping white elephant gift exchange at 50 participants in order to cut down on time. Can was not approved.

Membership – 1 pending application cannot be approved at this time, due to no National Membership. Motion was made, seconded, and carried to approve new one new support staff member.

Education – Ethics class scheduled for 12/14//2017. Tenancy class will be held after the Symposium, February 16, 2018.

Symposium – Landlord Symposium will be held in February 15, 2018.

Publications – New format for newsletter; any ideas are welcomed.

Communications: There are issues with the Ethics at National level. Will work to get resolved.

## Consent Agenda

Motion was made, seconded, and carried to approve the October 2017 Minutes

**Unfinished Business**

Discussed requirements for reimbursement for designation classes and conference attendance.

**New Business****Discussion Items**

**From:** Denise Day <denise@bluemountainmgmt.com>

**To:** Jackie Sutterluety <jsutterluety@narpm.org>

**Cc:** Jessica Morice <jmorice@narpm.org>; Chere Tonetti <ctonetti@narpm.org>; Gail Phillips <gphillips@narpm.org>; Kim Bendt <ppmskim@aol.com>

**Subject:** RE: re Colorado Springs Chapter adjustments and questions

**Date:** Wed, Jan 10, 2018 8:08 am

---

Kim Bendt, President  
Amy Scheller, pres elect  
Scott Glascock, past pres  
Karen Santee, Membership  
Scott Hawker, Secretary  
Denise Day, Interim Treasurer

Thanks

*Denise Day, B.A. RMP*

Property Manager  
Blue Mountain Real Estate & Property Management  
2014-2015 CS NARPM Treasurer  
2017 Local Chapter Member of the Year  
P (719)591-8500  
F (719)591-8940  
[www.BlueMountainMgmt.com](http://www.BlueMountainMgmt.com)



 [National Association of Residential Property Managers](http://www.narpm.org)

*We use Angie's List to assess whether we're doing a good job keeping valued customers like you happy. Please visit [www.angieslist.com/review/5480115](http://www.angieslist.com/review/5480115) in order to grade our quality of work and customer service."*

The greatest compliment our company receives is a referral...if you know of someone who is looking to lease a home, or needs management services, please feel free to pass on my contact information. Thank you.

This email is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this email by persons or entities other than the addressee is prohibited. If you have received this email in error, please contact the sender immediately and delete the material from any computer. It is the responsibility of the recipient to virus scan this email. Please consider the environment before printing this email.

On 9 January 2018 at 10:00:08 -07:00, Jackie Sutterluety <[jsutterluety@narpm.org](mailto:jsutterluety@narpm.org)> wrote:

Hi Denise,

I will need the list of 2018 officers for the Chapter in order to get everyone updated.

I have copied Chere to assist with the other information.

Thanks,



**Jackie Sabogal**

MEMBER SERVICES MANAGER | [jsutterlucy@narpm.org](mailto:jsutterlucy@narpm.org)

National Association of Residential Property Managers

638 Independence Parkway, Suite 100, Chesapeake, VA 23320 | P 800-782-3452 | [www.narpm.org](http://www.narpm.org)

P Please consider the environment before printing this e-mail.

**From:** Denise Day [<mailto:denise@bluemountainmgmt.com>]  
**Sent:** Friday, January 05, 2018 10:23 AM  
**To:** Jackie Sutterlucy; Jessica Morice  
**Subject:** re Colorado Springs Chapter adjustments and questions

Jackie/Jessica

Couple things: see the site is rearranging its self again today.....

- 1) Danielle Coke of At Home Res is a MPMC from my understanding..... not showing for her.
- 2) Under chapter leadership: Tina Renshaw is no longer Treasurer.....she resigned the position Dec 10, 2017 I have volunteered to be Treasurer for the next couple of months, until we can organize a replacement for 2018
- 3) Please advise when the results of the Ethics Education for Dec 15 will be in your system and reflected for the membership. Alex Yoder should be getting an upgrade from Associate member.

Thanks!

( I know y'all are snowed out....please advise when you get a chance to look into / change the above)

*Denise Day, B.A. RMP*

Property Manager

Blue Mountain Real Estate & Property Management

2014-2015 CS NARPM Treasurer

2017 Local Chapter Member of the Year

P (719)591-8500

F (719)591-8940

[www.BlueMountainMgmt.com](http://www.BlueMountainMgmt.com)



*We use Angie's List to assess whether we're doing a good job keeping valued customers like you happy. Please visit [www.angieslist.com/review/5480115](http://www.angieslist.com/review/5480115) in order to grade our quality of work and customer service."*

The greatest compliment our company receives is a referral...if you know of someone who is looking to lease a home, or needs management services, please feel free to pass on my contact information. Thank you.

This email is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this email by persons or entities other than the addressee is prohibited. If you have received this email in error, please contact the sender immediately and delete the material from any computer. It is the responsibility of the recipient to virus scan this email. Please consider the environment before printing this email.

# Board of Directors Minutes

Colorado Springs Chapter of NARPM  
02/07/2017

All County Colorado Springs office (5030 Edison Ave, Unit 150, Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Kim Bendt (Officer – President Elect)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on February 07, 2017

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

Discussions regarding Affiliate Member approval criteria, Landlord Symposium, Designation classes, Chapter of Excellence, Appointing committee members, CAR event, Food Drive, Future meetings topics

## Treasures Report

None

## Committee Report

None

## Consent Agenda

Motion was made, seconded, and carried to approve new member(s).

## Unfinished Business

The Affiliate Member approval criteria issue was tabled at the 01/17/2017 meeting and brought back on the table. Motion was made, seconded, and carried to forgo Affiliate Member approval criteria.

## New Business

Motion was made, seconded, and carried for Scott Glascock to apply for grant for CAR event.

Motion was made, seconded, and carried to hold food drive in March

## Discussion Items

Survey Membership in June or July, Assign Members to committees, Appoint a Member to coordinate gatherings at Broker/Owner and National Conference

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Kim Bendt (Officer - President Elect)  
Denise Day (Website Chair)

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 03/28/2017.

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

Discussion regarding Sales Brokers informing Tenant's that the Broker can get them released from the lease and how it is affecting our tenant relationships.

Discussion regarding banks not honoring the Void after 90-180 days notation on checks

## Treasures Report

Report provided and reviewed. No revisions.

## Committee Report

Education – Must pull Sept and Nov designation classes from calendar. The classes were not approved

Designation – Wayne Guthals is now the Chair of this Committee. Alex Yoder is Vice Chair.

Legislative – Nancy Burke to give full update at meeting

## Consent Agenda

Motion was made, seconded, and carried to approve new member(s). One Member Applications tabled for proof of National Membership

## Unfinished Business

Chapter of Excellence has been submitted. Discussion regarding future responsibilities regarding Chapter of Excellence was tabled. Discussion regarding website was tabled until a response is received web developer.

## New Business

President will develop a Greeting Committee



**Discussion Items**

None

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Kim Bendt (Officer – President Elect)  
Angie Finch (Affiliate Chair)  
Denise Day (Website Chair)

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 05/16/2017

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

None

## Treasures Report

Report provided and reviewed. No revisions. Treasurer reports that account is over budget.

## Committee Report

Affiliate – Member Packets final approval. Appropriate packets emailed to all members

Membership – Review at large Member list. Motion was made seconded and carried to reach out to at large members to see if they want to join our Chapter.

Legislative – Application fee bill did not pass. Discussed two bills that did pass; sexual assault victims and notice to vacate for month to month leases.

Marketing – Visual Harbor and Wild Apricot are now linked. Soft start coming soon. New site is colorado springs.NARPM.org

Education – Discussed hosting a Fair Housing class in the fall.

Designation - The Designation Chair will make a form for an “at a glance” guide into how to get your Designation.

## **Consent Agenda**

April 2017 Minutes approved

Motion was made, seconded, and carried to approve 6 new member(s). Two Member Applications denied for lack of response and no proof of National Membership

Board will try to refresh the New Member Mentor Program

## **Unfinished Business**

Discussion regarding Members with past due balances. Content of letters and Members requiring a letter finalized. Letter will be sent out after this meeting.

Discussed changes to the Speaker schedule for June, August, and September

## **New Business**

Discussion regarding Members with past due balances. Motion was made, seconded, and carried to send notices to Members with 30 days to become current. If Members fails to become current, an ethics board will be established.

Discussion regarding Symposium dates for 2018, as requested by the Hotel. Board prefers March

Discussion regarding submissions for new Board Members. Elections will be held in September.

## **Discussion Items**

Affiliate Chair presented scheduling an Affiliate Sponsored event in July. Some cost may need to be paid by the Chapter. Affiliate Chair will host an Affiliate Meeting to discuss and provide more details to the Board.

## **2017 Election**

**President Elect:** Amy Scheller

**Secretary:** Scott Hawker

**Treasurer:** Tina Renshaw

**Membership:** Karen Santee

**Affiliate Chair:** Christy Lehmpuhl

\*You may write in a vote

## **2017 Election**

**President Elect:** Amy Scheller

**Secretary:** Scott Hawker

**Treasurer:** Tina Renshaw

**Membership:** Karen Santee

**Affiliate Chair:** Christy Lehmpuhl

\*You may write in a vote

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

01/17/2017

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)

Renee Lynde (Officer - Past President)

Danielle Rogers (Officer - Secretary)

Denise Day (Website Chair)

Angie Finch (Affiliate Chair)

Karen Santee (Membership Chair)

Colleen Doughty (Hospitality & Awards Committee Co-Chair)

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on January 17, 2017

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

Discussion regarding Affiliate Member approval criteria. Motion was made, seconded, and carried to table issue until an outline for criteria is made.

## Treasures Report

Report provided and reviewed. No revisions. 2017 Budget approved

## Committee Report

None

## Consent Agenda

Motion was made, seconded, and carried to approve new member(s). Two Affiliate Member Applications tabled for further discussion

## Unfinished Business

Discussed progress of website upgrade

Discussed 11th Annual Landlord Symposium scheduled for Feb. 17th.

## New Business

None

## Discussion Items

Discussed Membership of a writer from the Real Estate Journal and waiving Membership dues for this individual.

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Kim Bendt (Officer – President Elect)  
Angie Finch (Affiliate Chair)  
Denise Day (Website Chair)

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 06/20/2017

## Roll Call

Roll Call was given and quorum was present at the meeting

## Strategic/Industry Discussion

Discussion regarding Resident's signing leases and then backing out of the lease or choosing not to sign the lease after it was offered or prepared.

## Treasures Report

Report provided and reviewed. No revisions. Treasurer reports that account is over budget.

## Committee Report

Affiliate – July social is scheduled for 07/25 - Sky Sox game family event. 2 free tickets to each Member and \$5.00 for each additional ticket. Registration will run through website. 14 Affiliate sponsors.

Membership – Southwest RVP recommended that Membership email NARPM and request that at large Members in our area be added to our Membership.

Marketing – Brief overview of new website. Motion was made, seconded, and carried to remove Free Rentals from website.

Education – Basic Fair Housing class scheduled for 08/15/2017 after luncheon. Office staff will be allowed for an additional cost. Advanced Fair Housing to be scheduled at a later date.

## Consent Agenda

May 2017 Minutes approved

Motion was made, seconded, and carried to approve 2 new Affiliate member(s).

**Unfinished Business**

President interviewing candidates for Recognition Chair position.

**New Business**

Code of Conduct in the Vendor packets must be signed and returned.

Confirm Marcia Waters for August Meeting

Motion made, seconded, and carried to reimburse Members in full for Designation classes instead of 50%.

Motion made, seconded, and carried to pay for Members Fair Housing Class. Office staff will not be covered and must pay additional registration fee.

Discussion regarding submissions for new Board Members. Elections will be held in September. Board positions available: Secretary, Treasurer, Affiliate Chair, President Elect

**Discussion Items**

Magistrate Sanchez unable to attend upcoming meeting. President will try to schedule for a later date.

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Scott Glascock (Officer - President)  
Renee Lynde (Officer - Past President)  
Danielle Rogers (Officer - Secretary)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Kim Bendt (Officer - President Elect)  
Denise Day (Website Chair)  
Angie Finch (Affiliate Chair)  
Scott Hawker – Guest

## Welcome and Call to Order

President Scott Glascock called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 08/15/2017.

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

None

## Treasures Report

Report provided and reviewed. No revisions. Motion was made, seconded, and carried to approve the Budget

## Committee Report

Affiliate – July Social event was a success. A potential new Affiliate Chair has volunteered. The Affiliate Chair will begin preparing for the Holiday Party

Membership – 2 pending applications, but neither can be approved at this time. Discussed removal of Member from the website due to license suspension.

Marketing – IP address has still not been re-directed. Old website will go down effective 09/08/2017.

Education – All currently scheduled classes need to be removed from the calendar. Will attempt to re-schedule Basic Fair Housing for September. Trying to get approval from National for Tenancy in December.

Legislative – HB1035 and SB17-245 became effective 08/09/2017

Designation: One new RMP Designation being awarded today

## Consent Agenda

Motion was made, seconded, and carried to approve the June 2017 Minutes



**Unfinished Business**

Board Nominations are underway. Requests for Nominations will go out at the meeting and the vote will take place in September. Volunteers lined up for all positions except President Elect.

Magistrate Sanchez tentatively scheduled to speak at September luncheon

**New Business**

Discussion regarding Member complaint regarding website, seating during meetings, and that no July meeting was held.

Request made for the Board to purchase t-shirts for the Habitat for Humanity day. Motion was made, seconded, and carried to approve purchasing t-shirts.

**Discussion Items**

# Board of Directors Minutes

Colorado Springs Chapter of NARPM

Hotel Elegante (2886 S. Circle Dr., Colorado Springs, CO)

## Members Present

Kim Bendt (Officer - President Elect)  
Renee Lynde (Officer - Past President)  
Scott Hawker (Officer – Secretary Elect)  
Tina Renshaw (Officer – Treasurer)  
Karen Santee (Membership Chair)  
Denise Day (Website Chair)  
Angie Finch (Affiliate Chair)  
Colleen Doughty (Hospitality & Awards Committee Co-Chair)

## Welcome and Call to Order

President Elect Kim Bendt called the meeting of the Colorado Springs Chapter of the National Association of Residential Property Management to order at 10:00 A.M. on 9/19/17

## Roll Call

Roll Call was given and quorum was present at the meeting.

## Strategic/Industry Discussion

None

## Treasures Report

Report provided and reviewed. National Convention support staff of local or National association can be reimbursed for expenses. Motion was made, seconded, and carried to approve the budget.

## Committee Report

Affiliate – All table sponsors are reserved until the end of the year.

Membership – 2 applications are pending; both were approved at the meeting. Motion was made, seconded and carried to approve.

Marketing – Issues still coming up with the website URL's. Follow up with the Technical Support has been initiated.

Education – Fair Housing class is scheduled. Ethics class will be scheduled for December.

Legislative – None

Designations – None

**Consent Agenda**

Minutes were read, no revisions, motion was made, seconded, and carried to approve the August 2017 Minutes.

**Unfinished Business**

Magistrate Sanchez has not committed yet speak at our Luncheon.

**New Business**

A members mother passed; card and \$35 gift provided.

Another member is in a coma, hardship assistance to be submitted to the Board via email and to be approved.

Nothing was approved, additional research and discussion is required.

**Discussion Items**

Planning meetings can be done at Scott Glascock's office.