



## **Overview for NARPM® Instructors**

**To qualify to become a NARPM® instructor, the applicant must:**

1. Be a member of NARPM® for a minimum of two years.
2. Must have demonstrated advanced achievement in area of expertise by earning the MPM® (Master Property Manager) designation.
3. Have served as an officer, chair or contributing committee member on a local, state, regional, or national level of NARPM®.
4. The Instructor Applicant shall submit a minimum thirty (30) minute video recording which depicts the applicants teaching a Property Manager's educational, seminar, or panel discussion that will demonstrates that the applicant possesses the basic teaching skills.
5. Have a minimum of five (5) years' experience managing a minimum of fifty (50) properties per year.
6. Have served as a NARPM® convention, regional, or state conference speaker a minimum of two (2) times.
7. Submit a completed application, including a \$250.00 fee and references.
8. Provide three (3) additional references for speaking/training assignments outside of NARPM convention, regional, or State conferences.

### Instructor Application Form

Application Date:	Chapter Affiliation:
Applicant's Name:	
Joined NARPM® in year:	Member Number:
NARPM® Designations:	Other Designations:
Positions Held in Real Estate Associations:	
Number of Years in Real Estate:	Number of Years in Prop. Mgmt.:
Number of Units Managed:	Type of Units Managed:
Company Name:	Position:
Business Address:	
Work Telephone:	Residence Telephone:
Fax:	E-Mail:
Website URL:	Cell Phone:
Does your state require a real estate license? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you hold a real estate license: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what state?

List NARPM® offices held in local or state chapter or National levels of NARPM® and years held:

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**ALL APPLICANTS MUST PROVIDE THE FOLLOWING:**

1. Submit a \$250.00 application fee separately to NARPM® office.
2. Include a professional resume of work experience.
3. Submit a minimum thirty (30) minute video recording that demonstrates basic teaching skills.
4. Submit a professional photo with this application. (Jpg, tiff, or eps. File preferred)
5. Include a short biography.
6. Fill out the additional information required on this form. Sign and date your application on page 6.

*Note: **Incomplete applications will not be considered. Please review requirements before applying.***



List your office/personnel management experience:

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Educational Background (be very specific):

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List the workshops you have conducted at NARPM® National Conventions:

*(State the topics and the year conducted)*

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Course Title and Date:

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Course Sponsor:

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Location:

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Brief Description:

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Course Title and Date:

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Course Sponsor:

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Location:

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Brief Description:

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Course Title and Date:

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Course Sponsor:

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Location:

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Brief Description:

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**Attach additional sheet if needed**

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Teaching/Speaking Experience *(be very specific)*:

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Course Title and Date:

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Course Sponsor:

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Location:

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Brief Description:

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Course Title and Date:

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Course Sponsor:

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Location:

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Brief Description:

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Course Title and Date:

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Course Sponsor:

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Location:

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Brief Description:

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**Attach additional sheet if needed**

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Teaching/Speaking References *(list a minimum of 4 including telephone numbers)* who can speak on your ability as a presenter:

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Name/Phone:

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Name of Firm/Association:

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Title:

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Address, City, State, Zip:

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Phone, Fax, E-mail:

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Name/Phone:

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Name of Firm/Association:

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Title:

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Address, City, State, Zip:

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Phone, Fax, E-mail:

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Name/Phone:

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Title:

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Address, City, State, Zip:

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Phone, Fax, E-mail:

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