



National Association of Residential Property Managers

Chapter Certificate of Compliance

Due December 1, 2007

PURPOSE: NARPM must ensure that chapters are viable entities, capable of delivering the services expected by members of the Association. Chapter leadership must be accountable for their fiduciary and legal duties.

The undersigned officers of the NARPM Western Montana Chapter certify that the chapter has completed this Certificate of Compliance and have submitted the required documents as noted on this certificate.

		Completed
1.	A list of the 2008 Chapter Board of Directors and committee chairs was sent to the national office by December 1, 2007. <i>Please submit list.</i>	No
2.	Were there any changes in your chapter bylaws this year? Ensure that current chapter bylaws are at HQ and submit any changes made to the bylaws during the calendar year are highlighted. If your bylaws are current with national you do not need to resubmit.	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N
3.	The Chapter Board of Directors has had at least four meetings in 2007, one per quarter, and has maintained corporate minutes and other records as required by state law and the chapter bylaws. Send national a copy of your minutes. Dates Met: 2/22/07; 4/12/07; 6/6/07; & 9/4/07	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
4.	The chapter is incorporated and a copy of the current articles of incorporation are on file in the national office. If your chapter has amended the articles of incorporation during the year, please submit the amendments. Are your current articles of incorporation on file at National? If no, please submit.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
5.	An annual financial statement for calendar year has been submitted. (Copy	<input checked="" type="checkbox"/> Y

	enclosed)	<input type="checkbox"/> N
6.	A copy of the chapter's current federal tax return or a letter stating that the chapter was not required to file a return has been submitted with this certificate. A copy of the tax return or the letter must be sent to the national office within 30 days of the chapter submitting the same to the IRS.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
7.	Has your chapter has developed and implemented a twelve-month plan for January 1 - December 31 that includes a proposed annual budget and calendar of events for the year. These documents must be attached and sent to national office with this certificate.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
8.	The Chapter President-Elect attended the training sessions at the national leadership symposium or made other arrangements for training prior to taking office. If other arrangement, please explain: The intent is to send the current president-elect Tom Chapman and a newly elected president-elect (election in March '08) to the leadership training in Boise, Idaho in April 2008.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
9.	The chapter has produced and distributed effective communications (4 per year) to chapter members. <i>Please submit one copy of the newsletter or magazine with this certificate. Can be electronic or printed.</i>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
10.	The chapter has sponsored/participated in effective educational programs (4 per year for local chapters) for NARPM members affiliated with the chapter in 2006. For state chapters, education can be part of their state/region convention. <i>Please submit a copy of the brochure or flier with this certificate.</i>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
11.	What is the date your chapter officers assume their respective offices?	9/01/08
12.	Submit the dates of your chapter's fiscal year:	1/01/07 to 12/31/07
13.	The chapter has maintained a minimum membership of 7 NARPM members.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
14.	Is your chapter using the Chapter Leader section of www.NARPM.org ? If no, why not: We will look into it at one our Board meetings.	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N

15.	Do you have a chapter website? What is the URL? www.narpmitt.com	<input checked="" type="checkbox"/> Y / <input type="checkbox"/> N
16.	Is your chapter interested in looking at a website supported by NARPM?	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N
17.	Is your chapter website kept up to date? If yes, when was your last update? February 27, 2008	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
18.	Has your chapter ever filed for the \$500 membership grant? If you would like more information on this grant check here: <input checked="" type="checkbox"/>	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N
19.	Does your chapter have a bank account in the chapter's corporation name? Name of Banking Institution: First Interstate Bank	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
20.	Did your chapter file the State Corporation Commission Annual Report for this calendar year? If no, why not : It is in the process; the state is sending the appropriate forms. We were late due to a medical condition with our current president. Please call Tom at 406-721-8990 for details	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N
21.	Does your chapter charge dues? If yes, please state amount: Yes. \$100.00 for Affiliate Memberships.	

Other items:

22. How do you rate the health of your chapter (1 - 10, 10 being highest) 8

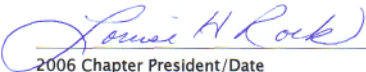
a. If answer is 7 or less, what barriers does your leadership face in getting the chapter going? Currently, we have had a set back; the current, president Holt Corrette was unable to fulfill the position due to a medical condition. As president-elect and with support of the secretary, treasurer, former presidents, and committee members the chapter is functioning without interruption. The Chapter did miss the deadline on the compliance with National. However, Chapter meetings have continued uninterrupted and continuing education has continued as well. The Chapter is moving forward; we have made changes in our Bylaws that would effectively make Tom Chapman president and change the term of office holders to a calendar year. Bylaw changes to National are next on my agenda after compliance. The chapter has begun to take nominations for a new president-elect. Once president I plan on working to bring about an operational manual for each office and committee chairs to help with transition of new officers into the positions.

b. If answer is 7 or less, what resources would be helpful from national (i.e.: Speakers, mentoring, etc.) Basically, I need some training and that will occur in April 2008. The Chapter is also planning on sending the newly elected president-elect to the training in Boise as well.

c. If answer is 8 or above, are there any cool things your chapter is doing that other chapters might like to hear about?


Chapter Officers' Signatures Certifying Review and Approval of 2007 Chapter

Board:

 Louise H. Rock

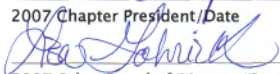
2-28-2008

2006 Chapter President/Date

 Ron Chapman

2-28-2008

2007 Chapter President/Date

 Alan Schmitt

2-28-2008

2007 Other Board of Director/Date