

Treasurer's Report

Dec-19

Checking:	Beginning Balance:	\$2,299.13
	Deposits:	\$204.43
	Withdrawals:	\$1,191.20
	Ending Balance:	<u>1,372.93</u>

Savings:

Beginning Balance:	\$160.93
Withdrawals:	\$5.00
Service Fee: Paper Statement Fee	0.00
	0.00
*Interest Earned	0.01
Required Transfer to Savings	0.00
Ending Balance:	<u><u>\$155.94</u></u>
* Interest Paid Quarterly, Calculated Monthly	

Cash on Hand:	Beginning Balance:	\$11.25
		\$0.00
	Balance	<u>\$11.25</u>

Respectfully submitted by: Lori DeLong, Treasurer

file:///G:/NARPM/Chapters/Chapter%20Compliance%20updates/2020/SW%20Washington/2019%20Taxes.html

Skip Navigation

Information Copy.

Do not send to IRS.

Form 990-N
Department of the Treasury Internal Revenue Service

Electronic Notice (e-Postcard)

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

OMB No. 1545-2085

2019

Open to Public Inspection

A For the 2019 Calendar year, or tax year beginning 2019-01-01 and ending 2019-12-31

B Check if available

Terminated for Business
 Gross receipts are normally \$50,000 or less

C Name of Organization: SOUTHWEST WSHGTN CHPTR OF THE NTL ASSN OF RESIDENTIAL PROPERTY MNGMT
PO Box 8337, Lacey, WA, US, 98509

D Employee Identification Number 91-1907770

E Website:

file:///G:/NARPM/Chapters/Chapter%20Compliance%20updates/2020/SW%20Washington/2019%20Taxes.html

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

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C Name of Organization: SOUTHWEST WSHGTN CHPTR OF THE NTL ASSN OF RESIDENTIAL PROPERTY MNGMT
PO Box 8337, Lacey, WA, US, 98509

D Employee Identification Number 91-1907770

E Website:

F Name of Principal Officer: Kimberly Cervantes
PO Box 8337, Lacey, WA, US, 98509

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

Sara Black

Subject: SW WA Chapter NARPM Meeting - January 2019



Please join us for our monthly chapter meeting!

When: January 15th, 2019 – 11:30am-1:00pm

Where: Rivers Edge | Located at Valley Golf Course, Tumwater WA

4611 Tumwater Valley Dr

Tumwater, WA 98512

Guest Speaker: Craig Chance – TC Housing Authority

Topic: Subsidized Housing

- Landlord Mitigation Fund
- Housing Inspections
- Qualifications for assistance

Sara Black
Property Manager / Broker
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Office 360-878-0051
www.olyrents.com



President Elect of Southwest Washington Chapter NARPM
National Association of Residential Property Managers

Sara Black

Subject: SW Chapter NARPM Meeting - February 19th
Location: River's Edge – 4611 Tumwater Valley Dr, Tumwater, WA 98512

Start: Tue 2/19/2019 11:30 AM
End: Tue 2/19/2019 1:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); kelly@olyrents.com; Kelly Tollifson (ktollifson@tsquaremanagement.com); KC OLYRENTS; Kim Mulligan; Kristina (Kristina@hometownpm.com); Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steffin Reeves (pachecopainting@hotmail.com); Steve Williama (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough

SW Chapter NARPM Meeting – Benefits of your NARPM Membership
Tuesday, February 19th at 11:30AM
River's Edge – 4611 Tumwater Valley Dr, Tumwater, WA 98512

Are you wondering how to get the most of your NARPM Membership? Do you have questions about navigating the website and utilizing forms/materials? Questions about designations? Or perhaps you haven't yet joined and are wanting to learn more about what NARPM has to offer. . . That's why we are excited to have Chrysztyna Rowek join us tomorrow to discuss the benefits of NARPM and how to take advantage of your NARPM Membership! Chrysztyna is our Regional Vice President and the Owner/Designated Broker of Lighthouse Cove Property Management in Kitsap County. She has been an active member of NARPM for several years

and has served at both the local and regional levels of NARPM. Bring any questions you may have!

Sara Black

Subject: SW WA Chapter NARPM Meeting - March 2019



Please join us for our monthly chapter meeting!

When: March 19th, 2019 – 11:30am-1:00pm

Where: Rivers Edge | Located at Valley Golf Course, Tumwater WA

4611 Tumwater Valley Dr

Tumwater, WA 98512

Guest Speaker: Nicholas Yuva – Landlord Mitigation Admin for the Department of Commerce

Topic: Landlord Mitigation Fund

*Sara Black
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*President Elect of Southwest Washington Chapter NARPM
National Association of Residential Property Managers*



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER

Meeting Agenda

April 16th, 2019 @ The River's Edge

11:30 – 11:45 – Sign in and networking

11:45 – 11:50 – Introductions / Order Lunch

11:50 – 12:45 – Guest Speaker: Mary Ann Sticker
Topic: Landlord/Tenant Law

12:45 – 1:00 – Chapter Business

1:00 – Ethics Moment & Closing

Next Meeting: Vendor Showcase
Tuesday, May 21st, 2019 at The River's Edge



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER

Meeting Agenda

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National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER

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National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER

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1:00 – Ethics Moment & Closing

Next Meeting: Vendor Showcase
Tuesday, May 21st, 2019 at The River's Edge

Sara Black

From: Teri Haglund <teri@rants-group.com>
Sent: Thursday, May 2, 2019 1:04 PM
Subject: Information from Maryann Strickler Regarding Service Animals.
Attachments: service animal addendum 1.pdf; service animals - sample policy.pdf

Good afternoon,

As promised from MaryAnn Strickler Law offices, a PDF of the Service Animal guide and an option for Addendum.

If you have any questions or concerns feel free to call or email MaryAnn at

Mas@stricklerlawoffice.com<mailto:Mas@stricklerlawoffice.com>
360-539-7156

Thank you, and looking forward to the next meeting

[cid:image002.jpg@01D500E7.6F31AEB0]

This is your monthly reminder for the NARPM Meeting held each month at 11:30 am until 1pm. This month the date is May 21, 2019

Rivers Edge | Located at Valley Golf Course, Tumwater WA
4611 Tumwater Valley Dr
Tumwater WA 98512

We are also starting the Raffle so bring CASH!

[http://madcapmarketing.com/wp-content/uploads/2018/05/residential-blue-v2.gif]

Teri Haglund, ARM
Managing Broker | Property Manager

P: 360.943.8060 C: 360.561.7571

724 Columbia St NW, Suite 140 Olympia, WA 98501

teri@rants-group.com

www.rants-group.com<http://www.rants-group.com>

[<http://madcapmarketing.com/wp-content/uploads/2018/05/facebook-new-blue-v3.gif>][<https://www.facebook.com/The-Rants-Group-242249409177854/>](https://www.facebook.com/The-Rants-Group-242249409177854/) [<http://madcapmarketing.com/wp-content/uploads/2018/05/linkedin-new-blue-v3.gif>] [<https://www.linkedin.com/company/the-rants-group>](https://www.linkedin.com/company/the-rants-group)

Sara Black

Subject: SW WA Chapter NARPM Meeting - June 2019



Please join us for our monthly chapter meeting!

When: June 18th, 2019 – 11:30am-1:00pm

Where: Rivers Edge | Located at Valley Golf Course, Tumwater WA

4611 Tumwater Valley Dr

Tumwater, WA 98512

Guest Speaker: Kyle Woodring, Lobbyist with RHA

Topic: Legislative update

*Sara Black
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*President Elect of Southwest Washington Chapter NARPM
National Association of Residential Property Managers*

Sara Black

Subject: SW WA Chapter NARPM Meeting - July 2019



Please join us for our monthly chapter meeting!

When: July 16th, 2019 – 11:30am-1:00pm

Where: Rivers Edge | Located at Valley Golf Course, Tumwater WA

4611 Tumwater Valley Dr

Tumwater, WA 98512

Guest Speaker: Teresa Hamer

Topic: HOA/CCR's

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*President Elect of Southwest Washington Chapter NARPM
National Association of Residential Property Managers*

Sara Black

From: Sara Black <sara@olyrents.com>
Sent: Wednesday, October 9, 2019 3:30 PM
To: Anastacia; Andre Reese (areese@smtacoma.com); Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cindy Rodrigues (rentwithremax@cynthia-online.com); Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Doug Ava (doug@pnwlocksmith.com); Erin Pierpoint (holidaytrust@msn.com); Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Keilani Jansen (keilani@theblyleteam.com); Kelley Callaghan (k.callaghan@olynet.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Kristina Bauer; Kristina (Kristina@hometownpm.com); Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori DeLong; Luke Brechwald (lukebrechwald@gmail.com); Margaret Myer Beckett (mag@tjguyer.com); Melissa Culver; Melissa Smith; Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); Richard Beckman (richard@richardbeckman.com); rob (rob@rentreadyteam.com); Ronnie Stewart (homes@homesfirt.org); Ronnie Stewart; Sandra Burkhamer ; Steve Garrett; Steffin Reeves (pachecopainting@hotmail.com); Steve Williama (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough; 'kc@olyrents.com'
Subject: SW WA NARPM Meeting - October 15th



National Association of Residential Property Managers
S O U T H W E S T W A S H I N G T O N C H A P T E R

Please join us for our monthly chapter meeting!
When: October 15th, 2019 – 11:30am-1:00pm
Where: Rivers Edge | Located at Valley Golf Course, Tumwater WA
4611 Tumwater Valley Dr
Tumwater WA 98512

Guest Speaker

Ron Hanson, Branch Manager at Guild Mortgage, will be joining us to discuss mortgage and loan options that benefit investment owners.

We will also be electing our 2020 board members! If you or someone you know is interested in a position on our local chapters board of officers, please reach out to KC Cervantes at (360)520-0127 to discuss opportunities.

Current nominations:
President: KC Cervantes
President Elect: Sara Black
Treasurer: Lori DeLong
Secretary: No current nominations

Sara Black
Property Manager / Broker
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www.olyrents.com



President Elect of Southwest Washington Chapter NARPM
National Association of Residential Property Managers

Sara Black

From: Sara Black <sara@olyrents.com>
Sent: Tuesday, November 12, 2019 5:38 PM
To: Anastacia; Andre Reese (areese@smtacoma.com); Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cindy Rodrigues (rentwithremax@cynthia-online.com); Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Doug Ava (doug@pnwlocksmith.com); Erin Pierpoint (holidaytrust@msn.com); Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Keilani Jansen (keilani@theblyleteam.com); Kelley Callaghan (k.callaghan@olynet.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Luke Brechwald (lukebrechwald@gmail.com); Margaret Myer Beckett (mag@tjguyer.com); Melissa Culver (melissa@rsgabate.com); Melissa Smith; info@westernpacificproperty.com; Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); Richard Beckman (richard@richardbeckman.com); rob (rob@rentreadyteam.com); Ryan Stueber (ryan@pnwinsurancegroup.com); Sandra Burkhamer ; Steve Garrett; Steffin Reeves (pachecopainting@hotmail.com); Steve Williama (steve@steadypm.com); Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Wade Hough
Subject: SW WA NARPM Chapter Meeting - November 19th



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER

Please join us for our monthly chapter meeting!
When: November 19th, 2019 – 11:30am-1:00pm
Where: Rivers Edge | Located at Valley Golf Course, Tumwater WA
4611 Tumwater Valley Dr
Tumwater WA 98512

Guest Speaker: WA Rental Housing Association

Topic: Legislative Update

RHA will be joining us this month with a legislative update. This is an especially important meeting for our association with Day On The Hill coming up at the beginning of the year.

There will also be a special announcement for our chapter!

Sara Black

Property Manager / Broker

Olympic Rental Services

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www.olyrents.com



*President Elect of Southwest Washington Chapter NARPM
National Association of Residential Property Managers*

Sara Black

Subject: SW WA Board Members

President – Kim Cervantes
President Elect – Sara Black
Past President – Cindy Blyle
Treasurer – Lori Delong
Secretary – Teri Haglund



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
March 7th, 2019

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Lori DeLong
Teri Haglund

Agenda:

- Summer Party – August @ Cindy’s house – 8/20/19 @ 4PM
- April Meeting??
- Kim changed signed on account to Lori
- Kim re-registered w/ secretary of state

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Kim</u>	<u>Sara</u>	<u>Lori</u>	<u>Teri</u>
Add permission on website	Email about food next meeting	RHA for November	Sign account documents	Confirm June & Oct speakers
	Get three speakers			

Chapter Meeting Schedule:

FEBRUARY: NARPM w/ RVP
MARCH: Department of Commerce
APRIL: Mary Ann Strickler
MAY: Vendor Speed Dating
JUNE: Kyle Woodring
JULY: HOA
AUGUST: Summer Party
SEPTEMBER: Chris Benis
OCTOBER: Kim Westall
NOVEMBER: RHA
DECEMBER: Christmas Party

Next Board Meeting: April 23rd, 2019 at 11:30AM – Red Lobster



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
April 23rd, 2019

Attendees:

Sara Black
Kim Cervantes
Lori DeLong
Teri Haglund

Agenda:

- Talk about guest member fee at meetings
- Establish vendors
- Recap last meeting
- Changing speaker eating time
- Dues for 2020 chapter meetings - \$200 + chapter dues
- Raffle tickets
- Eat first, speaker second
- Invite new attorney

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Kim</u>	<u>Sara</u>	<u>Lori</u>	<u>Teri</u>
	Economy Septic	Standard	Surface Renew	Roof/gutter
	Paint	Geanie	<u>Hung Right</u>	<u>Sparkle Wash</u>

Chapter Meeting Schedule:

FEBRUARY: NARPM w/ RVP
MARCH: Department of Commerce
APRIL: Mary Ann Strickler
MAY: Vendor Speed Dating
JUNE: Kyle Woodring
JULY: HOA
AUGUST: Summer Party
SEPTEMBER: Chris Benis
OCTOBER: Kim Westall
NOVEMBER: RHA
DECEMBER: Christmas Party

Next Board Meeting: May 28th, 2019 at 11:30AM – Red Lobster



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
June 6th, 2019

Attendees:

Kim Cervantes
Lori DeLong
Teri Haglund
Melissa Culver

Agenda:

- RHA for June Chapter Meeting
 - Definition of “rehab” for 90 day notice
 - Back to owner vs. re-rent for 60 day notice
- September speaker
- September lunch – sponsor
- 50/50 starting in June

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Kim</u>	<u>Sara</u>	<u>Melissa</u>	<u>Teri</u>
Bring marbles for 50/50	Announce nominations in June	E-mail members – questions for RHA	Find sponsor for September lunch	

Chapter Meeting Schedule:

FEBRUARY: NARPM w/ RVP
MARCH: Department of Commerce
APRIL: Mary Ann Strickler
MAY: Vendor Speed Dating
JUNE: Kyle Woodring
JULY: HOA
AUGUST: Summer Party
SEPTEMBER: Chris Benis
OCTOBER: Kim Westall
NOVEMBER: RHA
DECEMBER: Christmas Party

Next Board Meeting: July 28th, 2019 at 11:30AM – Red Lobster



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
July 28th, 2019

Attendees:

Kim Cervantes
Lori DeLong
Teri Haglund
Cindy Blyle
Melissa Culver

Agenda:

- Clock hour class
- Time/location
- Fee for non-members

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Kim</u>	<u>Sara</u>	<u>Lori</u>	<u>Teri</u>
	Forward e-mail to Teri re: Chris Benis			Send e-vite for summer party

Chapter Meeting Schedule:

FEBRUARY: NARPM w/ RVP
MARCH: Department of Commerce
APRIL: Mary Ann Strickler
MAY: Vendor Speed Dating
JUNE: Kyle Woodring
JULY: HOA
AUGUST: Summer Party
SEPTEMBER: Chris Benis
OCTOBER: Kim Westall
NOVEMBER: RHA
DECEMBER: Christmas Party

Next Board Meeting: August 27th, 2019 at 11:30AM – Red Lobster



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
August 27th, 2019

Attendees:

Kim Cervantes
Lori DeLong
Cindy Blyle
Melissa Culver

Agenda:

- September class
- Leadership for KC & SB
- Happy hour? Bowling night?

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Kim</u>	<u>Sara</u>	<u>Lori</u>	<u>Teri</u>
	Change flights/hotel for leadership	E-mail re: Class	Invite PC & multifamily housing asso	

Chapter Meeting Schedule:

FEBRUARY: NARPM w/ RVP
MARCH: Department of Commerce
APRIL: Mary Ann Strickler
MAY: Vendor Speed Dating
JUNE: Kyle Woodring
JULY: HOA
AUGUST: Summer Party
SEPTEMBER: Chris Benis
OCTOBER: Kim Westall
NOVEMBER: RHA
DECEMBER: Christmas Party

Next Board Meeting: September 24th, 2019 at 11:30AM – Red Lobster



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
September 24th, 2019

Attendees:

Kim Cervantes
Sara Black
Lori DeLong
Cindy Blyle
Melissa Culver

Agenda:

- Bowling night
- RHA – what’s happening? Fed way?
- E-vites?
- Nominations

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Kim</u>	<u>Sara</u>	<u>Lori</u>	<u>Teri</u>

Chapter Meeting Schedule:

FEBRUARY: NARPM w/ RVP
MARCH: Department of Commerce
APRIL: Mary Ann Strickler
MAY: Vendor Speed Dating
JUNE: Kyle Woodring
JULY: HOA
AUGUST: Summer Party
SEPTEMBER: Chris Benis
OCTOBER: Ron Hanson
NOVEMBER: RHA
DECEMBER: Christmas Party

Next Board Meeting: October 22th, 2019 at 11:30AM – Red Lobster



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
January 22nd, 2019

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Lori DeLong
Teri Haglund

Agenda:

- Sara to send note templates to Teri
- June Chapter Meeting – HOA? – Teri
- Summer Party – August @ Cindy’s house – 8/20/19 @4pm
- April Meeting - ??
- March Meeting – NARPM w/ RVP
- May – Chris Bennis? – Kim

Reviewed the remainder of assigned tasks to each board member:

<u>Kim</u>	<u>Sara</u>	<u>Cindy</u>	<u>Teri</u>	<u>Lori</u>

Chapter Meeting Schedule:

February: NARPM w/ RVP
 March: Department of Commerce
 April: *To be determined. . .*
 May: Chris Bennis?
 June: HOA?
 July: *To be determined. . .*
 August: Summer Party @ Cindy’s House – 8/20/19 @4PM
 September: *To be determined. . .*
 October: *To be determined. . .*
 November: *To be determined. . .*
 December: Christmas Party

Next Board Meeting: February 26th, 2019 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors

MINUTES

November 13th, 2019

Attendees:

Kim Cervantes
Cindy Blyle
Sara Black
Lori DeLong
Melissa Culver
Melissa Smith

Agenda:

- Holiday Party – Location, Date, Menu
Swing Wine Bar, December 12th from 4-7:30pm
Max 30 people for location (thinking 20-25 people will attend?)
\$20/person – will include heavy appetizers and 2 drink tickets
\$25 white elephant gift
Sara to contact Swing Wine Bar for more information
Kim will send out Evite once details confirmed
- Chrysztyna Rowek (Outgoing RVP) will be at Holiday Party to present Small Chapter Award
- Speaker for January 2020 meeting?

Chapter Meeting Schedule:

November: WA Rental Housing Association
December: Holiday Party
January: *To be determined.* . . .
February: NARPM w/ RVP Melissa Sharone – TBD – Sara to confirm
March: *To be determined.* . . .
April: *To be determined.* . . .
May: *To be determined.* . . .
June: *To be determined.* . . .
July: *To be determined.* . . .
August: Summer Party?
September: *To be determined.* . . .
October: *To be determined.* . . .

Next Board Meeting: December 17th, 2019 at 11:30AM – Red Lobster, 4505 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
December 12th, 2019

Attendees:

Kim Cervantes
Sara Black
Melissa Smith

Agenda:

- Holiday Party – Food Choice
Prime Rib, Potatoes, Ice Cream Bar
- Special Gift for Melissa Culver
Sara recommend we get a special gift for Melissa C. for all her hard work for our chapter.
Melissa S. will get award/plaque with our chapter logo, Kim will get bottle of wine
Present to Melissa C. at Holiday Party
- Melissa Sharone is confirmed for February 18, 2020 chapter meeting with Strategic Planning from 1-5pm. More information to come.

Chapter Meeting Schedule:

January: WA Rental Housing Association to discuss upcoming legislation
February: NARPM w/ RVP Melissa Sharone
March: *To be determined. . .*
April: *To be determined. . .*
May: *To be determined. . .*
June: *To be determined. . .*
July: *To be determined. . .*
August: Summer Party?
September: *To be determined. . .*
October: *To be determined. . .*
November: *To be determined. . .*
December: Holiday Party

Next Board Meeting: January 28th, 2020 at 11:30AM – Red Lobster, 4505 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

MINUTES

Tuesday, October 15th, 2019

Attendees:

Sara Black
Lori DeLong

Melissa Smith
Michelle Lowe

Kim Mulligan
Austim Williams

Joe Bicondoa
Todd Monohon

Miranda Henderson

Lunch

Meeting called to order at 11:30.

Introductions of all present.

Guest Speaker: Ron Hanson

Panel Topic: Investment Loans

Opened with Ron's background, experience – investment owner

Topics Discussed:

- Loan options
 - 1 year owner occupied or 20% equity for rental properties
 - Consider options outside of City Limits for long term investments
 - 75% of rental income can be counted towards qualifying income for lenders
-

Ethics Moment: 1-8 The Property Manager shall disclose all details on the availability of rental properties to prospective parties on a regular and timely basis.

Discuss review of September class – 50/50.

Elections – voted on 2020 board members & chapter approved

- President – Kim Cervantes
- President-Elect – Sara Black
- Secretary – Melissa Smith
- Treasurer – Lori DeLong
- Affiliate Chair – Melissa Culver
- Web Development Chair – Emily Green

Next Meeting: Tuesday, November 19th, 2019 @ 11:30 – River's Edge