

Form **990-N****Electronic Notice (e-Postcard)**

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service**for Tax-Exempt Organization not Required to File Form 990 or 990-EZ****2018**

Open to Public Inspection

A For the **2018** Calendar year, or tax year beginning **2018-01-01** and ending **2018-12-31****B** Check if available **Terminated for Business** **Gross receipts are normally \$50,000 or less****C** Name of Organization: **SOUTHWEST WSHGTN CHPTR OF****THE NTL ASSN OF RESIDENTAL PROPERTY MNGMNT****PO Box 8337, Lacey, WA, US,****98509****D** Employee IdentificationNumber **91-1907770****E** Website:**F** Name of Principal Officer: **Kimberly Cervantes****PO Box 8337, Lacey, WA, US,****98509**

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The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

Sara Black

Subject: NARPM Meeting - Guest Speaker Jim Henderson w/ LandlordSolutions
Location: Puerto Vallarta Restaurant - 1400 Galaxy Dr. NE, Lacey, WA 98516
Start: Tue 1/16/2018 11:30 AM
End: Tue 1/16/2018 1:30 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Sara Black
Required Attendees: Sara Black

Mark your calendars for tomorrow's NARPM Meeting featuring insight from Jim Henderson from LandlordSolutions regarding the upcoming Day on the Hill.

Please come join us for our NARPM 2018 Kick Off!!

Tuesday, January 16th at 11:30AM
Business Luncheon & Meeting
Puerto Vallarta Restaurant - 1400 Galaxy Dr. NE, Lacey, WA 98516

Featuring Guest Speaker **Jim Henderson** from **LandlordSolutions**

In preparation of **DAY ON THE HILL** (JANUARY 31st), Jim will share his insight on the new summary of bills that are on the floor and how we can share our voice.

Come learn why is it important for our NARPM Members to attend **DAY ON THE HILL** and what potentially harmful bills are in the pipeline.

You can register with RHA for DAY ON THE HILL here:

<https://www.rhawa.org/legday.html>

Free to RHA members!

Includes lunch, shuttle service, individual scheduled appointments with your representatives, and evening reception with full bar, hors d'oeuvres and appearances by elected officials.

Below is a link with information about Day on the Hill on January 31, and a legislative update with a summary of bills. Two bills have already had hearings. . .

<http://landlordsolutionsinc.com/2018/01/2018-day-on-the-hill-and-legislative-update/>

Sara Black

Subject: FEB NARPM Meeting - Reputation Management w/ Monique Rice
Location: Puerto Vallarta Restaurant - 1400 Galaxy Dr. NE, Lacey, WA 98516

Start: Tue 2/20/2018 11:30 AM
End: Tue 2/20/2018 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Denise Marchese; Denny Miller (denny@zenithpro.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Joe Sparklewash ; John Orca; Katie Arrott; Kelly Tollifson (ktollifson@tsquaremanagement.com); Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Sue Smith; Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough; moniquer@ews.crm.com

Optional Attendees: volunteer@homesfirst.org

Be sure to mark your calendars for tomorrow's NARPM Meeting!

Southwest Chapter NARPM
February Meeting

REPUTATION MANAGEMENT

Tuesday, February 20th @ 11:30AM
Business Luncheon & Meeting
Puerto Vallarta Restaurant – 1400 Galaxy Dr. NE, Lacey, WA 98516

Featuring Guest Speaker **Monique Rice** from **Effective Web Solutions**

Monique is one of the owners of Effective Web Solutions. She has had a life-long career and a degree in marketing. She will be joining us to discuss how we can manage our **reputations as Property Managers** in order to elevate our businesses and level of professionalism.

Monique is going to cover reputation marketing strategies that have helped hundreds of businesses raise up the number of **good reviews** on sites such as **Google** and **Yelp**, while beating off with a stick several potential bad reviews that our industry is plagued with.

Effective Web Solutions has been handling many facets of internet marketing for small to medium sized businesses for over 8 years, including helping businesses get more calls from the internet by getting them found on several of Google first page results for different keyterms, search engine marketing, pay for results marketing, web design and reputation marketing.

<http://www.effectivewebsolutions.biz>

*Sara Black
Property Manager / Broker
Olympic Rental Services
Direct 360-528-9965 ~ Fax 360-918-7733
Office 360-878-0051
www.olyrents.com*



In Partnership with RE/MAX Professionals

*Secretary of Southwest Washington Chapter NARPM
National Association of Residential Property Managers*

Sara Black

Subject: March NARPM Meeting - Legislative Update
Location: Puerto Vallarta Restaurant - 1400 Galaxy Dr. NE, Lacey, WA 98516

Start: Tue 3/20/2018 11:30 AM
End: Tue 3/20/2018 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Denise Marchese; Denny Miller (denny@zenithpro.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Joe Sparklewash ; John Orca; Katie Arrott; Kelly Tollifson (ktollifson@tsquaremanagement.com); Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Sue Smith; Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough

Optional Attendees: ceo@homesfirst.org

Importance: High

Don't forget to mark your calendars for tomorrow's NARPM Meeting!

Southwest Chapter NARPM

March Meeting

Come join us for an all you can eat **Mexican Buffet** as we learn about the outcome of state bills that **affect our industry in Property Management**

Featuring Kyle Woodring for an important post session **Legislative Update**

Tuesday, March 20th @ 11:30AM

Business Luncheon & Meeting
Puerto Vallarta Restaurant – 1400 Galaxy Dr. NE, Lacey, WA 98516

Kyle is a Government Affairs Consultant who works with the Rental Housing Association, **representing income property owners and managers** in matters of state government. He will be joining us to discuss the outcome of many potentially harmful bills that were on the floor this year, such as a removal of the current prohibition on **rent control**, increased required timing for tenant notices and **source of income protection**.

Sara Black

Subject: April NARPM Meeting - Olympia Police Department
Location: Puerto Vallarta Restaurant - 1400 Galaxy Dr. NE, Lacey, WA 98516

Start: Tue 4/17/2018 11:30 AM
End: Tue 4/17/2018 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Kelly Tollifson (ktollifson@tsquaremanagement.com); Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williams (steve@steadypm.com); Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough

Optional Attendees: ceo@homesfirst.org

Don't forget to mark your calendars for tomorrow's NARPM Meeting!

Southwest Chapter NARPM April Meeting

Spring into Spring with this month's NARPM Meeting! We are excited to welcome Amy Stull from the Olympic Police Department this month. She will be joining us to discuss property management safety, the new Chronic Behavioral Ordinance, and the crime free multi-family housing program.

Tuesday, April 17th @ 11:30AM
Business Luncheon & Meeting
Puerto Vallarta Restaurant – 1400 Galaxy Dr. NE, Lacey, WA 98516

In addition to attending for our monthly topics, we encourage you all to join us for the networking opportunities that NARPM has to offer. **Feel free to bring your staff and others you may know in the Property Management Industry.** If you'd like to learn more about getting involved in NARPM or NARPM designations, talk to one of our board members and we'd be happy to help!

A little about our speaker. . .

Amy Stull is the Senior Program Specialist for the Community Policing Division at the Olympia Police Department. For the past 13 years, she has helped the community better understand their role in public safety through crime prevention and awareness programs. She has also worked extensively with neighborhoods and property managers to address nuisances that affect the quality of life for other residents.

Sara Black

Subject: Afterhours NARPM Member Mingle - Tuesday, May 22nd
Location: 514 Capitol Way S, Olympia, WA 98501

Start: Tue 5/22/2018 4:00 PM
End: Tue 5/22/2018 6:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

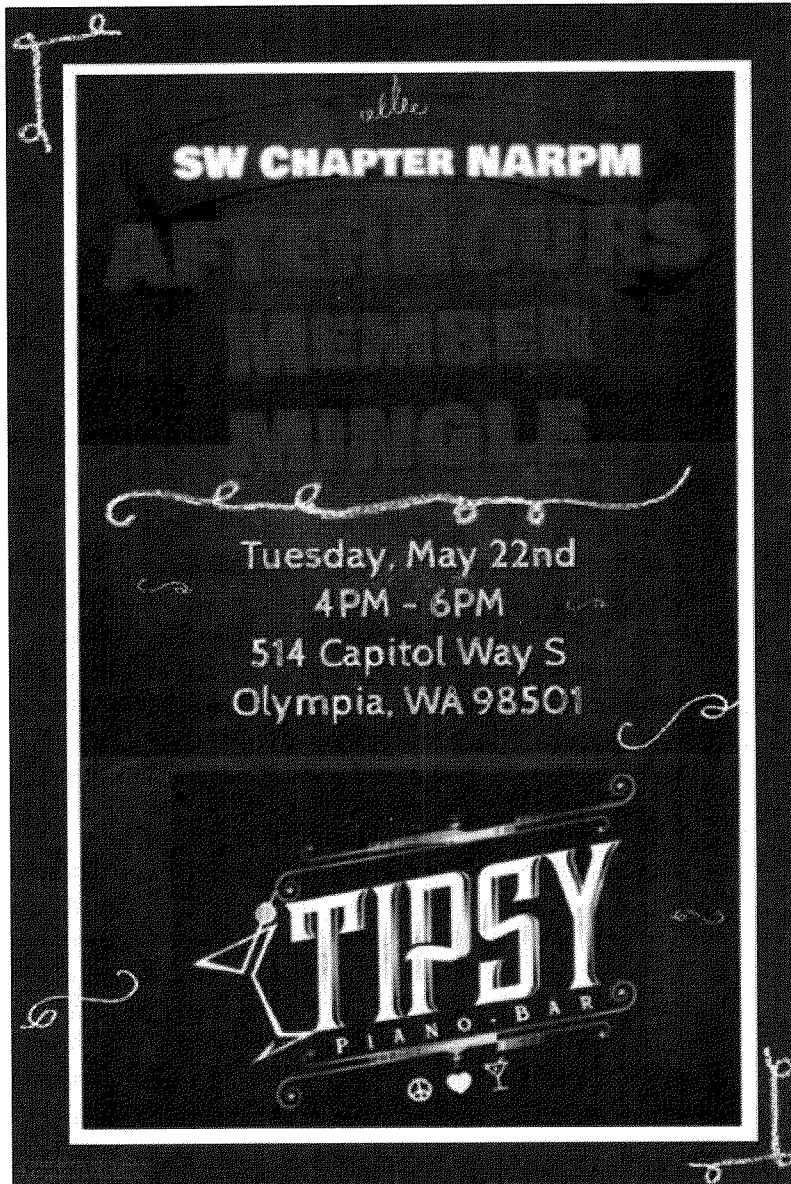
Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Kelly Tollifson (ktollifson@tsquaremanagement.com); Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williama (steve@steadypm.com); Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough

Optional Attendees: ceo@homesfirst.org

Importance: High

See you all shortly at Topsy Piano Bar!!



Southwest NARPM Chapter is holding its first ever Afterhours Member Mingle! Share stories, bounce around ideas and mingle with your fellow NARPM members, all while you enjoy southern inspired dishes and happy hour drinks (like signature crafted daquiris).

Located at Topsy Piano Bar in Downtown Olympia.

Tuesday, May 22nd

4PM – 6PM

@ Topsy Piano Bar - 514 Capitol Way S, Olympia, WA 98501

Please RSVP by Monday, May 21st

Sara Black

Subject: REMINDER - SW NARPM - June Meeting & NEW VENUE!!!
Location: River's Edge - 4611 Tumwater Valley Dr SE, Olympia, WA 98501

Start: Tue 6/19/2018 11:30 AM
End: Tue 6/19/2018 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cshmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Kelly Tollifson (ktollifson@tsquaremanagement.com); Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williama (steve@steadypm.com); Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough; kc@olyrents.com; suesmith@greenerealty.com

Optional Attendees: devony@richardbeckman.com; lance@bensonmanagement.net; ceo@homesfirst.org

We hope to see you soon at our NEW VENUE – River's Edge at the Tumwater Golf Course!

Southwest NARPM Chapter June Meeting

We have some exciting news for our Chapter. . .

As you may know we have been dancing around the idea for several months of securing a new venue for our meetings. . . After many hours conversing with various restaurant managers, and several board meetings held at venues

throughout the county, we're happy to announce that **starting this Tuesday, June 19th our Chapter Meetings will now be held at River's Edge on the Tumwater Valley Golf Course!!**

Tuesday, June 19th @ 11:30AM
Business Luncheon & Meeting
River's Edge – 4611 Tumwater Valley Dr SE, Olympia, WA 98501

To kick things off this month we are welcoming **Stacey Salyer, the WA State NARPM Chapter President**, as our guest speaker for the topic of **How to Run Your Business Virtually**. Stacey is the founder and designated broker of Leading Edge Property Management. In addition to our primary topic, **Stacey will also be speaking on why to be involved in NARPM and some of the benefits that NARPM has to offer.** [Click here to learn more about Stacey and Leading Edge Property Management.](#)

We encourage you to invite your staff or others you know in the industry who may like to learn more about NARPM and how it could benefit their business.

Sara Black

Subject: SW NARPM SUMMER BASH at the BLYLES! - July 19th
Location: 2521 53rd Way SE, Olympia, WA 98501

Start: Thu 7/19/2018 3:00 PM
End: Thu 7/19/2018 6:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Kelly Tollifson (ktollifson@tsquaremanagement.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williams (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough

SW Chapter NARPM SUMMER BASH at the BLYLES!!

Hosted by Lee & Cindy Blyle

2521 53rd Way SE, Olympia, WA 98501
Thursday, July 19th – 3PM to 6PM
\$10 Entry

Festivities include a **Cornhole Competition** to win a \$30 gift
Card to **Pellegrino's!**

Bring your swim suits and take a dip in the pool! **Speedos
not preferred** (that means you, Todd!).

Food and drink provided!

Please note that **SUMMER BASH** is in lieu of our typical
meeting – **WE WILL NOT BE HOLDING A CHAPET MEETING
ON JULY 17TH!**

Spouses welcome! Doctor's note required for emotional
support chickens.

Please reply here to RSVP and indicate if you are bringing a
guest.

Sara Black

Subject: REMINDER - SW NARPM - August Meeting - Vendor Speed Dating
Location: River's Edge - 4611 Tumwater Valley Dr SE, Olympia, WA 98501

Start: Tue 8/21/2018 11:30 AM
End: Tue 8/21/2018 1:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Kelly Tollifson (ktollifson@tsquaremanagement.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williama (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough; sara@olyrents.com

Optional Attendees: ceo@homesfirst.org; Harold Kalles

Good Afternoon All,
Don't forget to mark your calendars for tomorrow's NARPM Meeting! Info below and attached. . .

Southwest Chapter NARPM August Meeting

Tuesday, August 21st 11:30am – 1:30pm
Business Luncheon & Meeting
River's Edge – 4611 Tumwater Valley Dr SE, Olympia, WA 98501

This coming Tuesday we will be holding our first ever **VENDOR “SPEED DATING”**. See attached flyer for a few of the vendors that will be attending. This event gives us all the opportunity to converse with new vendors, ask questions and learn more about their services and how they can assist us in our business. We hear this was a hit in Pierce County and are hoping to make it a success for us as well!

We still have a few spots open – if you are a vendor who would like to be showcased, or know someone who may please reply to this invite.

Remember to meet us at our new venue – **River’s Edge at the Tumwater Valley Golf Course.**

Sara Black

Subject: REINDER - SW NARPM - Source of Income Law - SEPT 18th
Location: River's Edge – 4611 Tumwater Valley Dr SE, Olympia, WA 98501

Start: Tue 9/18/2018 11:30 AM
End: Tue 9/18/2018 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Kelly Tollifson (ktollifson@tsquaremanagement.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williama (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough; sara@olyrents.com
Optional Attendees: ceo@homesfirst.org; Hometown Leasing

See you all tomorrow for a very informative meeting! Details below. . .

**SW Chapter NARPM – September Meeting
Source of Income Law with Jim Henderson from Landlord Solutions**

**Tuesday, September 18th 11:30AM – 1:00PM
Business Luncheon & Meeting
River's Edge – 4611 Tumwater Valley Dr SE, Olympia, WA 98501**

We are glad to have Jim Henderson from Landlord Solutions joining us this month to discuss the new **Source of Income Law**, which goes into effect September

30th. Jim will touch on the details of the new law, how Section 8 and other vouchers/subsidies must be factored into your income requirement, the Landlord Mitigation Fund and how to qualify for it, how the law protects tenants, how to respond to prospective tenants when they inquire on acceptance of housing vouchers and subsidies, and more. . . **Feel free to invite your staff (especially those involved in leasing) so that they can be informed on the new law and how to avoid potential violations.**

Jim Henderson is the president and founder of Landlord Solutions, an active member of Pierce County NARPM, and an advocate for landlord rights. [Click here to learn more about Jim and Landlord Solutions.](#)

AGENDA:		
TIME	ITEM	NAME
11:30AM	Call meeting to order and introductions	Cindy Blyle – <i>Chapter President</i>
11:45AM	Guest Speaker – Source of Income Law	Jim Henderson – <i>Landlord Solutions</i>
12:45PM	Chapter Business	Cindy Blyle – <i>Chapter President</i>
1:00PM	Ethics moment and closing	Cindy Blyle – <i>Chapter President</i>

Sara Black

Subject: NARPM Happy Hour - October 9th - October Meeting CANCELLED
Location: O'Blarney's Irish Pub – 4411 Martin Way E, Olympia, WA 98516

Start: Tue 10/9/2018 4:00 PM
End: Tue 10/9/2018 7:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Kelly Tollifson (ktollifson@tsquaremanagement.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williams (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough

Happy Friday, NARPM Members!

Due to timing of the National Conference we will **not be holding our typical meeting on October 23rd**, however we will be having a NARPM Happy Hour & Social Gathering on Tuesday, October 9th. At O'Blarney's Irish Pub – 4411 Martin Way E, Olympia, WA 98516. We hope to see you all there for a relaxing night of drinks, laughs and good company.

Please see below schedule for the events being held through the end of the year.

Date	Time	Event	Location
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October 9 th , 2018	4:00 PM	Happy Hour & Social	O'Blarney's Irish Pub
November 13 th , 2018	11:30 AM	Chapter Meeting	River's Edge
December 13 th , 2018	4:00 PM	Christmas Party	Rambling Jacks

Sara Black

Subject: NARPM SW Chapter Mtg Tues November 13th 11:30-1:00
Location: Rivers Edge - 4611 Tumwater Valley Dr SE

Start: Tue 11/13/2018 11:30 AM
End: Tue 11/13/2018 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sara Black

Required Attendees: Anastacia; Andrew Barkis; Andy Shinn EZ Repair Hotline ; Arin Hayes ; Chelbi Breeden ; Cheri Piles (cheri@theblyleteam.com); Chris Mamone (screening@landlordsolutionsinc.com); Cindy Blyle ; Cynthia Schmier (cschmier@hotmail.com); Dani Dillashaw (danidillashaw@windermere.com); Daniel Hunt ; Darrell McQuiston (darrell@rants-group.com); Dawn Smith (dawn@hometeamdupont.com); Denise Marchese; Denny Miller (denny@zenithpro.com); Desiree Wing (remaxinfo@cynthia-online.com); Elyse Pedersen; Ernie Dittmann; Fred; Harold Kalles ; Jennifer Bryant ; Jennifer Malone ; Jenny Schiemer; Jessica Harmon ; Jim Henderson ; Jodi Williams (jodi@steadypm.com); Joe Sparklewash ; John Huber (johnh@reynoldsrealestate.net); John Orca; Julie Gall (julie@richardbeckman.com); Katie Arrott; Katie Goodwin (cgoodwin@smtacoma.com); Kelly Tollifson (ktollifson@tsquaremanagement.com); KC OLYRENTS; Kim Cervantes; Kim Mulligan; Leah Hawtin; Lee Blyle ; Lee Blyle ; Lindsay Kremel ; Lori Delong; Melissa Smith; Miguel Pineda (volunteer@homesfirst.org); Mike Pratt (mikepratt@greenerealty.com); Monica Dana ; Rachel (rachel@pettitpropertymanagement.com); Rebecca Paramore; Rebekah Near (rebekahn@orcainfo-com.com); rob (rob@rentreadyteam.com); Ronnie Stewart; Sandra Burkhamer ; Sarah Martin; Shannon; Steve Garrett; Steve Williama (steve@steadypm.com); suesmith@greenerealty.com; Teri Haglund (teri@rants-group.com); Todd Monohon (todd@olyrents.com); Tom Guyer ; Trudy Soucoup (executivedirector@homesfirst.org); Wade Hough; dcadams6@comcast.net

DISPARATE IMPACT

National Association of Residential Property Managers

SW WA Chapter Meeting

TUES NOVEMBER 13TH 11:30-1:00

Rivers Edge - Tumwater Valley
4611 Tumwater Valley Dr SE
Olympia WA 98501

Do you know the new guidelines that exist with Disparate Impact? Do you know how it effects your screening assessment? Mark your calendars and join us for lunch and learn.

We are excited to have a fun interactive meeting with guest speakers Jim and Megan

Jim Henderson from Landlord Solutions, who specializes in helping Landlords and Property Managers Is teaming up with **Megan McCormick who is the Marketing Manager for Moco Inc.** a tenant and employment screening company offering us an exciting and interactive meeting with a new hot topic!

Session Description:
Disparate Impact and the use of criminal records for tenant screening – we’ve all learned about the HUD guidelines surrounding disparate impact and have adjusted our business practices to comply. What happens when we’re faced with a real-life disparate impact scenario? Do you know how to handle the individualized assessment? Don’t miss this opportunity to ***learn how to follow HUD three step guidelines around disparate impact analysis.***

Cindy Blyle-President
Kim Cervantes-Treasurer, President Elect
Sara Black-Secretary, Vice President Elect
Elyse Pedersen-Vice President



Sara Black

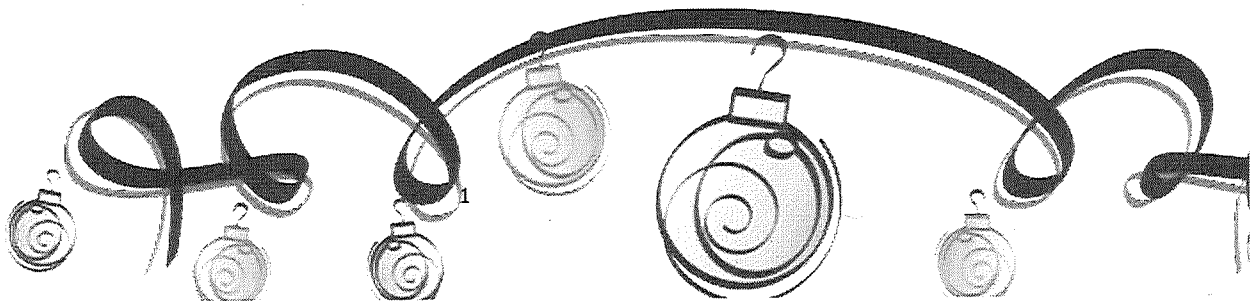
From: KC Cervantes <KC@olyrents.com>
Sent: Wednesday, February 20, 2019 2:13 PM
To: Sara Black
Subject: FW: REMINDER: JOIN US! NARPM HOLIDAY PARTY!! PLEASE RSVP TODAY!

Importance: High

From: KC Cervantes <KC@olyrents.com>
Sent: Tuesday, December 11, 2018 11:28 AM
To: Anastacia <anastaciasokolik@greenerealty.com>; Andrew Barkis <andrew@hometownpm.com>; Andy Shinn EZ Repair Hotline <andy@ezrepairhotlinellc.com>; Carol Adams <holidaytrust@msn.com>; Chelbi Breeden <chelbichelbi@comcast.net>; Cheri Piles <cheri@theblyleteam.com>; Chris Mamone <screening@landlordsolutionsinc.com> <screening@landlordsolutionsinc.com>; Chrysztyna Rowek <chrysztyna@lighthouse-cove.com>; Cindy Blyle <Cindy@theblyleteam.com>; Cindy Rodrigues <rentwithremax@cynthia-online.com>; Clarissa Brown <clarissa@theblyleteam.com>; Katie <customerservice@pettitpropertymanagement.com>; Cynthia Schmier <cschmier@hotmail.com>; Daniel Hunt <dan@sjcmanagement.com>; Dani Dillashaw (danidillashaw@windermere.com) <danidillashaw@windermere.com>; Darrell McQuiston <darrell@rants-group.com>; Dawn Smith <dawn@hometeamdupont.com>; Denny Miller <denny@zenithpro.com>; Desiree Wing <remaxinfo@cynthia-online.com>; Erin Pierpoint <holidaytrust@msn.com>; Ernie Dittmann <edittmann@smtacoma.com>; Fred <fred@tjguyer.com>; Harold Kalles <harold@kallesproperties.com>; Jennifer Bryant <aringhayes@gmail.com>; Jennifer Malone <jenny@sjcmanagement.com>; Jessica Harmon <jessica@ymail.com>; Jim Henderson <jim@landlordsolutionsinc.com>; Jodi Williams (jodi@steadypm.com) <jodi@steadypm.com>; Joe Bicondoa <jbicondoa@sparklewash.com>; John Huber (johnh@reynoldsrealestate.net) <johnh@reynoldsrealestate.net>; Julie Gall (julie@richardbeckman.com) <julie@richardbeckman.com>; Katie Goodwin (cgoodwin@smtacoma.com) <cgoodwin@smtacoma.com>; Keilani Jansen <keilani@theblyleteam.com>; Kelley Callaghan <k.callaghan@olynet.com>; Kelly Tollifson (ktollifson@tsquaremanagement.com) <ktollifson@tsquaremanagement.com>; Kristina Bauer (Kristina@hometownpm.com) <Kristina@hometownpm.com>; Leah Hawtin <navigator@homesfirst.org>; Lee Blyle <lee@theblyleteam.com>; Lindsay Kremel <LINZK_89@YAHOO.COM>; Luke Brechwald <lukebrechwald@gmail.com>; Margaret Myer Beckett <mag@tjguyer.com>; Miguel Pineda <volunteer@homesfirst.org>; Monica Dana <monicad@windermere.com>; Rachel (rachel@pettitpropertymanagement.com) <rachel@pettitpropertymanagement.com>; Richard Beckman <richard@richardbeckman.com>; Rob (rob@rentreadyteam.com) <rob@rentreadyteam.com>; Ronnie Stewart <homes@homesfirst.org>; Sandra Burkhamer <sburkhamer@olynet.com>; Sara Black <sara@olyrents.com>; Sarah Martin <sarah@pettitpropertymanagement.com>; Steve Garrett <stevegarrett@aol.com>; Steve Williama <steve@steadypm.com>; Teri Haglund <teri@rants-group.com>; Tom Guyer <tom@tjguyer.com>; Tony Santa Cruz <tony@tonysantacruz.com>; Trudy Soucoup <executivedirector@homesfirst.org>; Wade Hough <wade_hough@comcast.net>

Subject: REMINDER: JOIN US! NARPM HOLIDAY PARTY!! PLEASE RSVP TODAY!

Importance: High



SOUTHWEST WASHINGTON CHAPTER OF NARPM
Cordially Invites You to Our

ANNUAL HOLIDAY PARTY

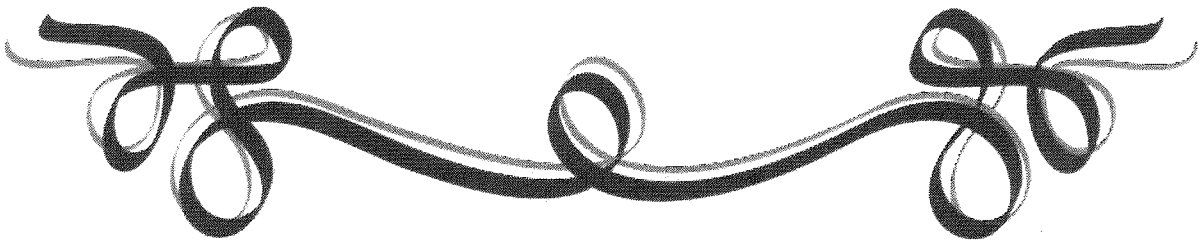
Thursday, December 13th, 2018

4:00pm-7:00pm

Ramblin Jacks
520 4th Ave E
Olympia, WA 98501

***Buffet style dinner and drinks will be provided at a cost of \$10 per person.
Please bring a gift (\$25 value) for the white elephant gift exchange.***

Please R.S.V.P. by December 12th
Kim (KC) Cervantes at
kc@olyrents.com or
call/text (360)520-0127



*KC Cervantes
Property Manager / Broker
Olympic Rental Services
Direct 360-520-0127 ~ Fax 360-918-7697
Office 360-878-0051
www.olyrents.com*

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*Treasurer of Southwest Washington Chapter NARPM
National Association of Residential Property Managers*



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National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
January 23rd, 2018

Attendees:

Sara Black
 Cindy Blyle
 Kim Cervantes

Agenda:

- New Venue
 - Suggestions: River’s Edge, Forrey’s Forza
 - Closer south to accommodate NARPM members in southern region
 - Voting for venue charge at next chapter meeting?
- Chapter Website
 - Involvement from other members suggested by national
 - Website development assigned to non-board member
- Rent control hearing
- Schedule for Feb-July Charter Meetings
- Recruiting new members
 - Handouts

Reviewed the remainder of assigned tasks to each board member:

<u>Sara</u>	<u>Cindy</u>	<u>Kim</u>	<u>Elyse</u>
Schedule February Meeting w/ Monique Rice (EWS)	Schedule March meeting w/ RHA.	Schedule April meeting w/ OPD & Thurston County Sheriff.	Investigate options for Service Day (Habitat for Humanity, Homes First)
	Negotiate price for River’s Edge minimum	Look into Forrey’s Forza for chapter meetings	

Chapter Meeting Schedule:

FEBRUARY: Reputation Management w/ Monique Rice (Effective Web Solutions)
 MARCH: Legislative Update w/ Kyle Woodring (Rental Housing Association)
 APRIL: Olympia Police Department w/ Jeremy Polecki
 MAY: NARMP Conference
 JUNE: Service Project – Community Involvement
 JULY: Summer Party Hosted by Cindy Blyle

Next Board Meeting: February 27th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
February 26th, 2018

Attendees:

Cindy Blyle
Sara Black
Elyse Pederson
Kim Cervantes

Agenda:

- New venue for Chapter Meetings
- Chapter Excellence completion
- Acquiring new members

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>
Contact – Infernos, BCP & Lemon Grass re: new venue	Complete/submit Chapter Excellence	Brochures to hand out to potential new members	Contact Ricardo's re: new venue
Visit Anchor bank to be put on account		E-mail next meeting flyer to potential new members	March meeting flyer to Kim for e-mail list
Pierce/Thurston class			

Chapter Meeting Schedule:

FEBRUARY: Reputation Management w/ Monique Rice (Effective Web Solutions)
MARCH: Legislative Update w/ Kyle Woodring (Rental Housing Association)
APRIL: Olympia Police Department w/ Jeremy Polecki
MAY: NARPM Conference
JUNE: Service Project – Community Involvement
JULY: Summer Party Hosted by Cindy Blyle

Next Board Meeting: March 27th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
March 27th, 2018

Attendees:

Sara Black
Cindy Blyle
Elyse Pederson
Kim Cervantes

Agenda:

- New Venue – Anthony’s?
- Next week’s meeting – TC Sheriff & OPD
- Meeting Ideas:
 - Open forum feat. representatives from different offices on how we do business
 - Document Sharing
 - Vendor Speed Dating – Include Pierce County?
- Monthly Happy Hour in additional to monthly meeting – Starting May
- State Conference Table Sponsor – Gift ideas:
 - Local products/beers
 - Each board member to bring ideas to next meeting

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>
Visit Anchor Bank to be added to account	Service Project	Send April Meeting info to Sara	Call Anthony’s re: new venue

Chapter Meeting Schedule:

FEBRUARY: Reputation Management w/ Monique Rice (Effective Web Solutions)
MARCH: Legislative Update w/ Kyle Woodring (Rental Housing Association)
APRIL: Olympia Police Department w/ Jeremy Polecki
MAY: NARPM Conference
JUNE: Service Project – Community Involvement
JULY: Summer Party Hosted by Cindy Blyle

Next Board Meeting: April 24th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
April 24th, 2018

Attendees:

Sara Black
 Cindy Blyle
 Kim Cervantes
 Elyse Pedersen

Agenda:

- Elyse resigning from Vice President – Kim to be 2019 President, Sara to be 2019 Vice President
- Dani Dillishaw from Windermere – NARPM Member? Involve/approach at next meeting
- Farmer’s Market for locally sourced takeaways and centerpiece. \$100 budget for centerpiece, \$10 per takeaway (6)
- Break-Out Sessions at NARPM Conference
- E-mail for Secretary and Treasurer nominations in September, ballots in October
- Next board meeting 5/15
- Happy Hour 5/22 – Venue to be determined (3 Magnets, Fishtale. . .)

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>
Anchor Bank to be added to account	Service Project – Homes First, Re-Building Together, Habitat for Humanity	Farmer’s Market for takeaways & centerpiece for conference – 4/26 @ 1PM	Farmer’s Market for takeaways & centerpiece for conference – 4/26 @ 1PM
Visit 3 Magnets for potential Happy Hour			Cancel restaurant reservations for May - August
Schedule RE/MAX Parkside room for Vendor Speed Dating			E-mail board meeting minutes to Board Members from now on
			E-mail Cindy re: which breakout session to announce at conference

Chapter Meeting Schedule:

May: Happy Hour in lieu of Chapter Meeting 5/22
 June: Service Project – Community Involvement
 July: Summer Party Hosted by Cindy Blyle
 August: Vendor Speed Dating – Cindy’s Office
 September: *To be determined. . .* – E-mail re: nominations for Secretary and Treasurer
 October: *To be determined. . .* – Ballots for Secretary and Treasurer
 November: *To be determined. . .*
 December: Christmas Party

Next Board Meeting: May 15th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
June 26th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Elyse Pedersen

Agenda:

- Hoarder Clock Hr Class w/ Pierce County – 3hrs – Ernie Dittman
 - Hand out flyers – Cindy
- Summer Party – 7/19/18
 - Costco for sides – Sara/Kim
 - Cindy to buy meet and be reimbursed
 - Beer, wine, water, soft drinks – Sara/Kim
 - Flyer – Sara
 - \$10/person
 - Cornhole Competition
- Elections for 2019
 - Lori DeLong for Treasurer
- Website & Member Involvement – Cindy post Presidency

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>

Chapter Meeting Schedule:

July: Summer Party Hosted by Cindy Blyle
August: Vendor Speed Dating – Cindy’s Office
September: *To be determined.* . . – E-mail re: nominations for Secretary and Treasurer
October: *To be determined.* . . – Ballots for Secretary and Treasurer
November: *To be determined.* . .
December: Christmas Party

Next Board Meeting: July 24th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
October 23th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes

Agenda:

- Printed agendas for meetings
- January Chapter Meeting – Kyle Woodring/Sean Martin – Sara
- November Chapter Meeting – Pet Screening – Cindy?
- November Board Meeting – 11/27/18
- E-mail board meeting to Lori & Teri

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>

Chapter Meeting Schedule:

November: *To be determined. . .*

December: Christmas Party

Next Board Meeting: November 27th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors

MINUTES

November 27th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Teri Haglund
Lori DeLong

Agenda:

- Christmas Party Menu – completed • Cindy to be 2019 Member Committee
- Goal for 2019: 12 new members
- Mock trial w/ landlord attorney, tenant attorney and commissioner for chapter meeting
- Kyle Woodring and/or Sean Martin for January and March or April meeting re: Day on the Hill – Sara
- Kim to change bank account signers – Remove Todd Monohon, Cindy Blyle and add Lori DeLong
- Chrystyna Rowek for February NARPM meeting – Cindy
- December board meeting date changed to 12/18/18
- Tickets for raffles and Christmas Party drink tickets – Kim
- E-mail current members re: renewal – Sara to draft, Kim to send
- E-mail to non-members on e-mail list if they would like to be removed – Sara

Reviewed the remainder of assigned tasks to each board member:

N/A

Chapter Meeting Schedule:

January: RHA – Kyle Woodring and/or Sean Martin – *Pre Day On The Hill*
February: NARPM/Designation Info w/ Chrystyna Rowek and ??
March: RHA – Kyle Woodring and/or Sean Martin – *Post Day On The Hill*
April: *To be determined. . .*
May: *To be determined. . .*
June: *To be determined. . .*
July: Summer Party
August: *To be determined. . .*
September: *To be determined. . .*
October: *To be determined. . .*
November: *To be determined. . .*
December: Christmas Party

Next Board Meeting: December 18th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
July 24th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Elyse Pedersen

Agenda:

- Vendor Speed Dating
 - Service Master – Cindy
 - Hung Right – Cindy
 - Paynter, LLC. – Cindy
 - Sparkle Wash – Kim
 - United Roofing – Sara
 - Standard Pest – Sara
 - Abbey Capitol Floors – Sara
- Pizza, Beer, Bowling Night – 10/23/18

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>

Chapter Meeting Schedule:

August: Vendor Speed Dating – Cindy’s Office
September: *To be determined.* . . – E-mail re: nominations for Secretary and Treasurer
October: *To be determined.* . . – Ballots for Secretary and Treasurer
November: *To be determined.* . .
December: Christmas Party

Next Board Meeting: August 28th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
August 28th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Elyse Pedersen

Agenda:

- Clock Hour Class – 9/5/18
 - Mufins – Elyse
 - Cofee – Cindy
- Happy Hour – 10/9/18
- November Chapter Meeting – Maintenance w/ Todd Monohon?
- December – Christmas Party – 12/13/18 4-7pm
 - Need to secure venue – Rambling Jacks?
- 9/18/18 – MaryAnn Strickler? + Recap of Hoarding Class
- Send agenda in e-mails

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>

Chapter Meeting Schedule:

September: *To be determined.* . . – E-mail re: nominations for Secretary and Treasurer
October: *To be determined.* . . – Ballots for Secretary and Treasurer
November: *To be determined.* . .
December: Christmas Party

Next Board Meeting: September 25th, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
December 18th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Lori DeLong
Teri Haglund

Agenda:

- E-mail current members re: renewal – Sara/Kim
- E-mail to non-members re: join? – Sara
- Cindy to be 2019 Member Committee Chair
- Goal for 2019: 12 new members
- Mock Trial for Chapter Meeting w/ landlord/tenant attorney & commissioner
- Kyle/Sean re: January Meeting – Sara
- Chrystyzna Rowek for February Meeting – Cindy
- Drink tickets for Christmas Party – Kim
- Remove Cindy & Todd, add Lori to bank account

Reviewed the remainder of assigned tasks to each board member:

<u>Kim</u>	<u>Sara</u>	<u>Cindy</u>	<u>Teri</u>	<u>Lori</u>

Chapter Meeting Schedule:

December: Christmas Party

Next Board Meeting: January 22nd, 2019 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506

✓

NARPM SW CHAPTER

2019 ELECTION

BOARD NOMINATIONS

YKL President- Kim Cervantes Oly Rents

YKL Vice President- Sara Black Oly Rents

YKL Secretary- Teri Haglund Rants Group

YKL Treasurer- Lori DeLong Hometown Yelm

Minimal
Votes For Chapter



National Association of Residential Property Managers
SOUTHWEST WASHINGTON CHAPTER OF NARPM

Board of Directors
MINUTES
September 25th, 2018

Attendees:

Sara Black
Cindy Blyle
Kim Cervantes
Elyse Pedersen

Agenda:

- September meeting review
 - Huge attendance
 - More involvement w/ RHA, etc.
- 2019 Meeting Ideas:
 - Disparate Impact – Steve Williams (PC NARPM)
 - Customer Excellence – Todd Monohon
- Chapter Report Review
- Christmas Party
 - Rambling Jacks
 - Menu
 - \$18-\$25/person
- October Happy Hour – 10/9/19 @4pm
 - Oblarney’s
- October Board Meeting – 10/23/18 @11:30am
 - Sara to invite Lori & Teri
- November Chapter Meeting – Steve Williams?

Reviewed the remainder of assigned tasks to each board member:

<u>Cindy</u>	<u>Elyse</u>	<u>Kim</u>	<u>Sara</u>

Chapter Meeting Schedule:

October: *Happy Hour In Lieu of Meeting – Annual Convention*
November: *To be determined. . .*
December: Christmas Party

Next Board Meeting: October 23rd, 2018 at 11:30AM – Casa Mia 4426 Martin Way SE, Lacey, WA 98506

2019 Chapter Officers

Past President/Membership Committee Chair	Cindy Blyle
President	Kim Cervantes
President Elect	Sara Black
Treasurer	Lori DeLong
Secretary	Teri Haglund