NARPM Board Meeting Minutes

January 25, 2012

Meeting called to order 10:30 am

President Terri Neilon, Vice President Marc CascioRMP, Affilliate Chair Dennis Doll RMP, Treasure Robyn Powell Beach, Secretary Theresa Reed MPM, RMP, Past President John Harris were present

Minutes from the last meeting read and approved

Old Business: Delegating job duties, recruiting members, recruiting affiliates,

Turn over and procedure manuals given out.

Reports:

Treasure: No passdown from previous treasure as out of state and cannot turn over check book and info. We would like to have 2 people signing all checks and need to go to bank and change the signature card. Terri and Robyn will corrdiante and would like Terri Neilon, Robyn Beach Powel and Theresa Reed to have access.

New Business: Need to send out vendor billing to collect payments, do an audit out our checking account. Implement yearly audit of account and checks and balance in place.

Motion to have 2 signatures on all checks made by President Terri Neilon Voted and and failed.

Motion to pay to pay for donation to Jeffrey Livingston foundation 10.00 per person for attending

Classes from Jefferson Livingston instead of class fee. 3 clock hour class by Pillar to Post.

Voted and passed.

Motion to change regular meetings to the 4th Wednsday of the month to accommodate Realtors going on tour. Voted and passed.

Next meeting set for March 28, 2012 10:30 before regular meeting.

Meeting adjourned 11:00