In Attendance: Michele Rozinek, Pres. Dave Poletti, Past Pres. Debra Hawkinson, VP Michelle Prestin, Secretary Kasey Medina, Newsletter/Website Jim Henderson, Legislative Bob Gregor, Vendor Affiliate Rebekah Near, Speaker & Education Absent: Tami Welliver, Membership Dawn Hardley, Treasurer Erin Anderson, Membership Tami Bettendorf, Charity

Meeting called to order by Michele Rozinek at 10:03 AM.

Approved Meeting Minutes as submitted for: December 2011 **Treasurer's Report:** Not present – no report.

Secretary Report: Michelle now sending out Evite. Any new email addresses or changes should be directed to her.

Committee Reports **Membership:** Committee members both absent.

Newsletter/Website/Slideshow: Kasey will be sending off next newsletter in January. Kasey will remind vendors of Feb 15 cut-off for dues or their company name will not be listed in the directory. She will also put in a blurb regarding the open board position (Pres Elect).

Speaker/Education: Julie Johnson is set for January meeting. Jim Hebert is not available during the normal speaking time for the February meeting. He has an ongoing class he teaches. Rebekah will check with Dupree to see if he is available. Change may affect calendar for Feb, Mar, Apr. Social media speaker also up in the air. Bob will follow up with Glenn Frolich to check on availability. We have two clock hour classes set for 2012. Rebekah will double check to be sure that satisfies the requirement for NARPM.

Legislation: Language is being added to Landlord Tenant Law. Requirements are changing for CO detectors. Managers should provide information like smoke detectors now. New rules will require CO detectors present when a building permit is pulled. New legislation coming for what to do when a tenant dies in a property. Also, regarding evictions for renting single rooms. This will be most similar what hotels do. Also legislation again regarding portable reports. Tenants group trying to limit cost of reports and what information can be provided. Mountlake Terrace passed a rental housing inspection program for 2012, effective now. Seattle still working on putting an inspection program in place. Day on the Hill is Jan 26th. Fee is \$20.25 to attend after hours party if not RHA member.

Vendor Affiliates: No vendor spotlight set for January yet. Vendor invoices were mailed out by Dawn. They are due in February. Real Page wants to be a local affiliate member as well as National.

Charity: We need to ask Alicia if she can attend the Jan meeting to accept check for NW Children's Fund.

Old Business: President Elect position remains open for 2012. Michele will make an announcement regarding open position at next lunch meeting.

New Business: Dawn will need to set up a card for Michele. Dave will either send his card back or shred it. Important deadlines to be aware of: Chapter Excellence paperwork due around July. Chapter Compliance paperwork due October-December. Leann is sending Michele notices of new members. Those emails will need to be forwarded to Michelle, Kasey and Debra so that the emails can be added to Evite and general email lists.

Meeting adjourned at 10:59 AM. Minutes submitted by Michelle Prestin February 13, 2012.