



National Association of Residential Property Managers

CHAPTER COMPLIANCE 2023 – DUE MARCH 15, 2023

C067 INLAND NORTHWEST COUNTIES

Awarded Chapter in Review/Conditional Compliance 2023 for the following reasons:

- Lack of election held in 2022.

Levels of Chapter Recertification

Full recertification

The chapter has met all recertification requirements, indicated by compliance with items listed on the certificate of compliance. Only fully certified chapters are eligible for Chapter Excellence Awards. Once recertified, an email will be sent.

Chapter in Review (Amended 2022)

Should the Chapter submittal displays lack of submission of any items on the certificate of compliance. Chapters will have six (6) months from compliance deadline to restore their certification. NARPM® Board of Directors must confirm that a Chapter can be taken off Chapter in Review status.

A Chapter will be placed in **Chapter in Review/Conditional Compliance** if documents are not submitted by compliance deadline. Members of the chapter will not be notified when a Chapter is placed in conditional compliance. The chapter must meet the chapter compliance deadline for the following year.

De-certification

De-certification must be preceded by a period of Chapter in Review and indicates continued non-compliance of recertification requirements. NARPM Board of Directors must approve all de-certification of chapters.



**CHAPTER COMPLIANCE 2023
ATTENDANCE REQUIREMENTS MET in 2022**

C067 INLAND NORTHWEST COUNTIES

Compliance Question:

How many Chapter Leader Calls, hosted by RVPs, did the chapter president, or their representative, participate in? Your chapter president, or their representative, must attend at least two of these calls to obtain chapter compliance.

November 8, 2022 Attendee(s): Kayla Wilson

December 13, 2022 Attendee(s): Kayla Wilson

Chapter Bylaws Requirements for President and/or President-Elect to attend Chapter Leadership Training at Annual Convention on October 20, 2022 AND/OR Nuts and Bolts Virtual Sessions on November 16, 2022.

October 20, 2022 Attendee(s): NONE

November 16, 2022 Attendee(s): Kayla Wilson

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2022

Open to Public Inspection

A For the **2022** Calendar year, or tax year beginning **2022-01-01** and ending **2022-12-31****B** Check if available Terminated for Business Gross receipts are normally \$50,000 or less**C** Name of Organization: **INLAND NW COUNTIES NATIONAL****ASSOCIATION OF RESIDENTIAL PROPERT****PO Box 141263, Spokane****Valley, WA, US, 99214****D** Employee IdentificationNumber **90-1180700****E** Website:**F** Name of Principal Officer: **Bryan Gwynn****PO Box 141263, Spokane****Valley, WA, US, 99214**

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

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National Association of Residential Property Managers

 INLAND NORTHWEST COUNTIES CHAPTER

Inland Northwest NARPM® Chapter

2023 Budget

INCOME:	
Professional/Associate/Support Membership Fees	2,600
Affiliate Membership & Sponsorship Fees	500
Meeting Income (22 people x 9 meetings)	3,960
Continuing Education Income	2,200
Chapter Grants: RE Forum, Education	500
Other: 25% Education sponsorship from National, Reimbursements	3200
Other:	0
Total:	12,960

EXPENSES:	
Meeting Expenses (room, food, etc) (Food \$/person)	500
Marketing Expenses (newsletter, postage, etc)	150
Education Expenses (speaker, equipment, room, lunch)	500
Legal & Accounting (tax return, corporation fees)	660
Officer Travel (to national events)	500
Charitable Contribution (Raised from holiday party)	3,200
Other: Real Estate Forum	500
Permits and Licenses	10
Social Events	300
Other: (Credit Card Processing Charges – Square)	150
Total	6,470

Profit	\$6,490
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National Association of Residential Property Managers Inland Northwest Counties

Profit and Loss

January - December 2022

	TOTAL
Income	
Dues and Lunch meetings	2,552.40
Company Dues	1,000.00
Total Dues and Lunch meetings	3,552.40
NARMP Income	270.00
Total Income	\$3,822.40
GROSS PROFIT	\$3,822.40
Expenses	
Advertising & Marketing	500.00
Legal & Professional Services	20.00
Meals & Entertainment	2,666.64
Travel	325.00
Total Expenses	\$3,511.64
NET OPERATING INCOME	\$310.76
NET INCOME	\$310.76



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
January 26, 2022**

NARPM General Meeting called to order at 12:07pm President Tyler Vinson

Present: Past President Bryan Gwynn, Secretary, Treasurer Kayla Wilson 15 members and affiliates present. 2 guest speakers.

Met at CenterPlace, 2426 N Discovery Place, Spokane Valley, WA 99126

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

Introductions

Committee Reports: None

Our speaker this month was Melissa Sharone from NARPM National and First Rate Property Management.

- Melissa completed Installation of New Board Members
 - President – Tyler Vinson
 - Secretary – Adam Cunningham
 - Treasurer – Kayla Wilson
 - President Elect – Shanna Cejka
 - Past President – Bryan Gwynn
- Melissa Discussed the 5 keys to
 - Relationships
 - Strategic Planning
 - Process & Systems
 - Culture
 - Get Involved

Tyler introduced Jeannette Gordon

- Jeannette gave a legislative update for the current ongoing Washington Legislative Session

Tyler opened the floor for ideas for future speakers as well as any Questions.

WA State Conference: Will be May 23-24 with education classes on Sunday. Conference on Tuesday with breakout sessions.
More information on pricing to come.

Meeting adjourned at 1:19pm.

Respectfully submitted,

Kayla Wilson

Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
February 23, 2022**

NARPM General Meeting called to order at 12:25pm by President Tyler Vinson

Present: Past President Bryan Gwynn, Secretary, Treasurer Kayla Wilson 16 members and affiliates present.

Met at CenterPlace, 2426 N Discovery Place, Spokane Valley, WA 99126

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

Introductions

Committee Reports: None

The Meeting was setup as a round table for open discussion as to what the group wanted to see for the upcoming 2022 year.

Topics that were discussed were

- Vendor Relationships within NARPM
- Monthly Speaker Ideas
 - Legislative Update & What the new laws mean
 - Mayor/City Council Representative
 - Local Legislators up for Election/Re-Election
 - NARPM Education
 - Collections Company
 - Representative from a DRC

Tyler opened the floor for ideas for future speakers as well as any Questions.

WA State Conference: Will be May 23-24 with education classes on Sunday. Conference on Tuesday with breakout sessions.

More information on pricing to come.

Meeting adjourned at 1:22pm.

Respectfully submitted,

Kayla Wilson

Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
March 23, 2022**

NARPM General Meeting called to order at 12:22pm President Tyler Vinson

Present: President Tyler Vinson, Treasurer Kayla Wilson 22 members and affiliates present. 1 guest speakers.

Met at CenterPlace, 2426 N Discovery Place, Spokane Valley, WA 99126

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

Introductions

Committee Reports: None

Our speaker this month was Darin Watkins who is the Government Affairs Director for the Spokane Association of REALTORS.

- Darin Discussed the state of the Real Estate market in Spokane and surrounding areas and how this has or will ultimately affect the rental housing market as well. A few points that were made
 - 58% of Spokane Renters are actively looking to purchase a home
 - City of Spokane is 22,000 housing units short
 - A 2-bedroom unit is projected to average \$1,850 by summer 2022 and \$2,200 by end of the year.

Jeannette gave a legislative update for the current ongoing Washington Legislative Session

WA State Conference: Will be May 23-24 with education classes on Sunday. Conference on Tuesday with breakout sessions. More information on pricing to come.

Meeting adjourned at 1:17pm.

Respectfully submitted,
Kayla Wilson
Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
April 27, 2022**

NARPM General Meeting called to order at 12:34 pm President Tyler Vinson

Present: President Tyler Vinson, Treasurer Kayla Wilson 13 members and affiliates present. 1 guest speakers.

Met at CenterPlace, 2426 N Discovery Place, Spokane Valley, WA 99126

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

Introductions

Committee Reports: None

Our speaker this month was Shannon Bedard who is the Fair Housing Advocacy Director with the Northwest Fair Housing Alliance

- Shannon Discussed updates to Fair Housing Laws for 2021 as well as recapped the biggest violations in Fair Housing
 - Discrimination Based on Race, Color, and National Origin
 - Familial Status – Steering & Blockbusting
 - Disability Status
 - Reasonable Accommodation
 - Landlord responsibilities
 - Following Up
 - Denials
 - Service Animals vs. Assistance Animals – Landlords rights & responsibilities.

Jeannette gave a legislative update for the current ongoing Washington Legislative Session

WA State Conference: Will be May 23-24 with education classes on Sunday. Conference on Tuesday with breakout sessions. More information on pricing to come.

Meeting adjourned at 1:14pm.

Respectfully submitted,

Kayla Wilson

Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
May 25, 2022**

NARPM General Meeting called to order at 12:05pm President Tyler Vinson
Present: President Tyler Vinson, Treasurer Kayla Wilson 17 members and affiliates present.

Met at CenterPlace, 2426 N Discovery Place, Spokane Valley, WA 99126

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

VENDOR FAIR – Meet and Greet with vendors and information about products/services.

Meeting adjourned at 1:25pm.
Respectfully submitted,
Kayla Wilson
Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
June 23, 2022**

NARPM General Meeting called to order at 5:30pm President Elect Shanna Cejka
Present: Treasurer Kayla Wilson 3 members and affiliates present.

Met at True Legends Grill 1803 N. Harvard Rd Liberty Lake WA 99019

SUMMER SOCIAL

Meeting adjourned at 7:30pm.
Respectfully submitted,
Kayla Wilson
Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
September 22, 2022**

NARPM General Meeting called to order at 12:02pm President Tyler Vinson

Present: President Tyler Vinson, Treasurer Kayla Wilson 15 members and affiliates present. 2 guest speakers.

Met at Darcy's Restaurant, 10502 E. Sprague Ave, Spokane Valley, WA 99206

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

Committee Reports: Open Board Positions – President Elect, Secretary, Treasurer, Membership Chair

Our speaker this month was Daniel Klemme who is the founder of his company Housing Navigator which was created to help house those in need of low income housing & helping people over come housing barriers

- o City of Spokane has been given \$24 Million to clean out the Right a way of encampments (Camp Hope)
- o 600+ individuals will need housing – where are they going to go on a permanent basis?
- o Changes to Subsidies
- o Creating direct ties to subsidy providers to help with the issues that may arise with tenants that are placed.
- o Financial & Legal barriers for Landlords.

Meeting adjourned at 1:12pm.

Respectfully submitted,

Kayla Wilson

Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
General Membership Meeting
October 29, 2022**

NARPM General Meeting called to order at 12:00pm President Tyler Vinson

Present: President Tyler Vinson, Treasurer Kayla Wilson, Pres-Elect Bryan Gwynn, Secretary Jeannette Gordon plus 15 members and affiliates present. 1 guest speaker.

Met at Darcy's Restaurant, 10502 E. Sprague Ave, Spokane Valley, WA 99206

Tyler Opened the meeting the NARPM Mission and Vision statement. Also printed on agenda

Committee Reports: Jeannette gave a quick legislative update.

Our speaker this month was Steve Corker with the Landlord Assn. He gave an update on the proposed Spokane City Tenant Protection Ordinance.

- Landlord licensing-every year. \$10/property.
- Inspections would be routine and cause related. Why penalize all LL for a few bad apples?
- Pro-active code enforcement.
- Universal credit and background checks. Portable. Performed by the City. You could run your own background/credit checks, but you cannot charge tenants.
- Mediation program established
- Legal service
- Relocation service
- Anti-retaliation legislation
- 75% of reg. fees to expand code enforcement
- Going to a city council vote the last week of November
- Min. 120 days notice for a rent increase.
- Limits on fees
- Requires online training of LL.
- City to provide Tenant Packets.
- We need people to testify and send letters.

Member suggestions for value:

1. Newsletter with local, state, national legislative updates.
2. Pre-election bullet point lists to distribute.

Meeting adjourned at 1:00pm.

Respectfully submitted,

Jeannette Gordon

Secretary



**Inland Northwest Chapter
National Association of Residential Property Managers
Executive Board Meeting
January 26, 2022**

NARPM Executive Board Meeting called to order at 11:12am

Present: President Tyler Vinson, Treasurer Kayla Wilson, Maria Trunkenbolz, Jeannette Gordon, Past President Bryan Gwynn, Melissa Sharone with National.

Excused: President Elec – Shanna Cejka

Meeting at Centerplace Event Center, 2426 N. Discovery Place, Spokane Valley, WA 99216

Treasurers Report: Current balance: Tabled – Working to Pass responsibility.

2021 Non Profit Tax Return needs to be filed

Need to Get invoices for Membership Dues out for 2022 – Price will stay at \$100.00

Secretary – Adam has not responded to attempts to contact. Will give February to pass of responsibilities.

New Business:

Chapter Meeting Speaker Brainstorm

- City Councilman - Breann Beggs
- Tenants Union – Terri Anderson
- Member Survey will get emailed out for ideas

Vendor Partnership

- What to expand Vendor involvement & create meaningful relationships
- Bring back monthly Vendor Spotlight at Meetings

Chapter Compliance

- Compliance – Due March
- Excellence – Due June

Meeting Schedule

- Will stay as before the hour before the Chapter Meeting,
- Chapter meetings will be the 4th Wednesday of each month at 12pm (noon)

2022 Board Member Installation

- During Chapter Meeting Melissa Sharone will Install the following
 - o Tyler Vinson as Board President
 - o Kayla Wilson as Treasurer
 - o Bryan Gwynn as Past President

Membership Communication

- Being able to get out information quickly and efficiently
- Bryan Gwynn discussed option of using Constant Contact, Kayla Wilson made a motion to create an account and use of funds up to \$50 per month. Tyler Second Motion – 3 yes 0 no – motioned passed.

Meeting adjourned at 12:02pm.

Respectfully submitted,

Kayla Wilson

Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
Executive Board Meeting
March 23, 2022**

NARPM Executive Board Meeting called to order at 11:07am

Present: President Tyler Vinson, Treasurer Kayla Wilson, Maria Trunkenbolz, Jeannette Gordon, President Elect Shannah Cejka.

Meeting at Centerplace Event Center, 2426 N. Discovery Place, Spokane Valley, WA 99216

Treasurers Report: Current balance: Account is healthy and still working through reconciliation for actual number 2021 Non Profit Tax Return needs to be filed
Need to Get invoices for Membership Dues out for 2022 – Price will stay at \$100.00
Presented 2022 Proposed Budget –
Jeannette motioned to approve budgeted with addition of \$150 Square surcharges
Shanna Second motion 5 in favor 0 opposed.

New Business:

Centerplace Room Issues

- Maria received a letter about increase charges for the room
- We need to review the contract for 2022 as signed & speak with Kerrie
- Need to start looking into new places

Vendor Partnership

- May Vendor Fair
- Everyone invites and brings their favorite vendor(s) give them an opportunity to bring marketing materials speak with members about their services.
- Free Lunch for Vendors
- Create and put together a Vendor Benefits Package

Chapter Compliance

- Compliance – Due March
 - o Jeannette is working on this and needs a copy of the budget, tax filing, and has a few questions for Bryan.
- Excellence – Due June

Meeting Schedule

- Will stay as before the hour before the Chapter Meeting,
- Chapter meetings will be the 4th Wednesday of each month at 12pm (noon)
- May – Vendor Fair
- June – Social
- July & August - Off

Meeting adjourned at 11:42pm.

Respectfully submitted,
Kayla Wilson
Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
Executive Board Meeting
April 27, 2022**

NARPM Executive Board Meeting called to order at 11:05am

Present: President Tyler Vinson, Treasurer Kayla Wilson, Maria Trunkenbolz, Jeannette Gordon.

Meeting at Centerplace Event Center, 2426 N. Discovery Place, Spokane Valley, WA 99216

Treasurers Report: Current balance: Account is healthy.

2021 Non Profit Tax Return needs to be filed - Having E-File issues

Invoices for Membership Dues have been sent out for 2022 – Price will stay at \$100.00

Old Business:

Centerplace Room Issues

- Maria received a letter about increase charges for the room
- We need to review the contract for 2022 as signed & speak with Kerrie
- Need to start looking into new places

Chapter Compliance

- Compliance – Due March
 - o Complete
- Excellence – Due June

New Business:

Vendor Partnership

- May Vendor Fair
- Everyone invites and brings their favorite vendor(s) give them an opportunity to bring marketing materials speak with members about their services.
- Free Lunch for Vendors
- Flyer needs to be made and sent out by 4/28 to members & vendor reserve their spot by 5/10

Centralized Info Holding

- Set up a Gmail account
- Use Gmail account to set up Google Docs

Summer Social

- Thursday June 23, 2022
- True Legends? Osprey?

Meeting adjourned at 11:58pm.

Respectfully submitted,
Kayla Wilson
Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
Executive Board Meeting
May 25, 2022**

NARPM Executive Board Meeting called to order at 11:10am

Present: President Tyler Vinson, Treasurer Kayla Wilson, Maria Trunkenbolz.

Meeting at Centerplace Event Center, 2426 N. Discovery Place, Spokane Valley, WA 99216

Treasurers Report: Current balance: Account is healthy.

2021 Non Profit Tax Return have been filed

Old Business:

Centerplace Room Issues

- Unable to resolve issues with centerplace will be moving the venue of the meetings.
- Will have to move the date from Wednesdays to Thursdays
- New venue will be Darcy's Restaurant

Chapter Compliance

- Compliance – Due March
 - o Complete
- Excellence – Due June

Centralized Info Holding

- Set up a Gmail account - Completed
- Use Gmail account to set up Google Docs - Completed

New Business:

Summer Social

- Thursday June 23, 2022
- True Legends
- Need to get Flyer created and out to members

Remainder of Year Meetings

- Sept. 22
- Oct. 27
- Nov 24 – Class
- Dec 14 – Holiday Party

Meeting adjourned at 11:50pm.

Respectfully submitted,
Kayla Wilson
Treasurer



**Inland Northwest Chapter
National Association of Residential Property Managers
Executive Board Meeting
September 22, 2022**

NARPM Executive Board Meeting called to order at 11:02am

Present: President Tyler Vinson, Treasurer Kayla Wilson, Maria Trunkenbolz, Bryan Gwynn.

Meeting at Darcy's Restaurant 10502 E. Sprague Ave, Spokane Valley, WA 99206

Treasurers Report: Current balance: Account is healthy.

Old Business:

New Business:

2023 Board Positions

- Membership Chair – Rawley current but will be stepping down
- Treasurer -
- Secretary – Adam has been MIA from meetings assuming will not want this position next year
- President Elect –
- President – Shanna has resigned as President Elect for 2022 – Don't have a president going into 2023
 - o Bryan Gwynn has stepped up and volunteered to take on this role for 2023

Website & Webpage

- Who is hosting this?
- Who has access to this?
- How do we get access to update?

Remainder of Year Meetings

- Oct. 27 – Government Affairs (Steve Corker)
- Nov 24 – Class (Fair Housing w/ Marley)
- Dec 14 – Holiday Party

Meeting adjourned at 12:02pm.

Respectfully submitted,
Kayla Wilson
Treasurer

#50

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, November 16, 2022 3:31:54 PM
Last Modified: Wednesday, November 16, 2022 3:53:01 PM
Time Spent: 00:21:07
IP Address: 73.193.39.31

Page 1: Positions with a * are REQUIRED

Q1

Chapter Name

Inland Northwest Counties

Q2

Chapter President*

Bryan Gwynn

Q3

President Elect*

Kayla Wilson

Q4

Past President*

Tyler Vinson

Q5

Respondent skipped this question

Vice President (if applicable)

Q6

Treasurer*

Alex Kolste

Q7

Secretary*

Jeannette Gordon

Q8

New Member Mentor* In June 2020, NARPM National adopted the motion that all chapters are required to identify a New Member Mentor for their chapter each year. It is not an elected position, but is a duty that a volunteer member or board member should be completing. The program is in the Chapter Success Guide, starting on page 148.

Maria Trunkenbolz

Q9

Respondent skipped this question

Education Chair

Q10

Respondent skipped this question

Membership Chair

Q11

Respondent skipped this question

Legislative Chair

Q12

Respondent skipped this question

Other position(s) not listed

Hi Jeannette,

Thanks for uploading the 2023 budget. For the elections, upload a document that states what you've included in the email here. This will place the chapter in conditional compliance for the year. Please know that members of the chapter will not be notified when a Chapter is placed in conditional compliance. The chapter must meet the chapter compliance deadline for the following year, which will be 2024.

Truly thank you for keeping everything going Jeannette. I'm sure the chapter appreciates all you do and so do we at NARPM National.



Rebecca Woodring, CAE

DEPUTY EXECUTIVE DIRECTOR | rwoodring@narpm.org

National Association of Residential Property Managers

1403 Greenbrier Parkway, Suite 150, Chesapeake, VA 23320 | P 800-782-3452 | M

757-287-6001 | www.narpm.org

Legislative Office | 1200 G Street NW, 8th Floor, Washington, DC 20005 | P: 202-918-1135

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From: jeannette@pullman.com <jeannette@pullman.com>

Sent: Tuesday, March 7, 2023 5:35 PM

To: Rebecca Woodring <rwoodring@managegroup.com>

Cc: NARPM RP2 <RP2@narpm.org>

Subject: RE: NARPM 2023 Chapter Compliance Inland Northwest Counties Chapter - Need Additional Info

I have uploaded the 2023 budget.

I think the elections are going to be a problem. I was gone for several months last year and our chapter did not know how to do elections or even when to do them. When I got back in October they told me that our treasurer had quit so Kayla was doing two jobs. I volunteered to finish out the year as secretary and to serve as secretary in 2023. The elections were to be Nov. 17th, however that meeting was cancelled because of scheduling conflicts with our speaker. We had a social in December instead of a regular meeting, so the elections were overlooked.

I guess we became a dictatorship this year. There's no way to fix it now. We did install our officers in January in front of the membership and there was no coup 😊

Is there any way to fix this?

Jeannette Gordon
Office Manager

Summit Realty
summit@pullman.com
www.summitrealty.com

Whitman County Landlord-Tenant Assn-President

Inland Northwest NARPM Past-President
<https://www.narpm.org/about/why-use-one/>

From: Rebecca Woodring <rwoodring@managegroup.com>

Sent: Tuesday, March 7, 2023 1:29 PM

To: Jeannette Gordon <jeannette@pullman.com>

Cc: NARPM RP2 <RP2@narpm.org>

Subject: NARPM 2023 Chapter Compliance Inland Northwest Counties Chapter - Need Additional Info

Thank you Jeannette for submitting the 2023 Chapter Compliance documents on behalf of the Inland Northwest Counties Chapter. I've changed your application status back to draft so you can upload additional documents. Here are my notes:

Under Chapter Budget

Thank you for submitting the final Profit & Loss Statement for 2022 and the Chapter's 2022 Budget. Please also upload a copy of the Chapter's 2023 chapter budget to satisfy the requirement for this compliance item.

Under Chapter Elections

Thank you for submitting the email about holding the elections. This does not satisfy this requirement. Do you have the minutes from the November 17th membership meeting?

Please upload a document that substantiates the chapter held an election in accordance with their Chapter bylaws. Examples: Copy of electronic elections results, meeting minutes, ballot, a chronological timeline of how the election process occurred, etc.

If the Chapter chooses to go with the chronological timeline, it should include information on when emails/mailings were sent, nominations were conducted, votes were conducted and the final results, in accordance with Chapter bylaws.

Upon receipt of the 2023 Chapter Budget and 2023 Chapter Elections information, I can hit the approved button on the Chapter's compliance submission.

Thank you for everything you do for your Chapter and NARPM!



Rebecca Woodring, CAE

DEPUTY EXECUTIVE DIRECTOR | rwoodring@narpm.org

National Association of Residential Property Managers

1403 Greenbrier Parkway, Suite 150, Chesapeake, VA 23320 | P 800-782-3452 | M

757-287-6001 | www.narpm.org

Legislative Office | 1200 G Street NW, 8th Floor, Washington, DC 20005 | P: 202-918-1135

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